



Ref. No. Ref. No. SRU/HR/Appoint./22/934

Date: 28/03/2022

Dr. Rupal Purena,  
Mob. No. 80855-28856

**Sub:** Appointment letter for the position of "Assistant Professor (Biotechnology)" for Shri Rawatpura Sarkar University, Raipur.

Dear Dr. Rupal Purena,

With reference to interview held on dated ....., we are pleased to appoint you the position of "Assistant Professor" for Shri Rawatpura Sarkar University Raipur, with effect from 25/02/2022 on remuneration of Rs.-30,000/- (Rs.- Thirty Thousand Only) CTC per month inclusive of all. The terms and Conditions of your Service will be intimated to you upon your joining the University/Institutions.

You will be placed on a probation period of one and half year. Probation period can be extended for one more year, if your work is not found satisfactory. You cannot leave the organization without giving one month notice. You cannot leave the organization before completion of two years and between academic session. If you leave without serving the notice period and before two years from date of joining or between academic session, you will be liable to pay the compensation for the losses to be made to the institution. You will be liable to pay minimum two month salary apart from the recovery of losses.


We welcome you to Shri Rawatpura Sarkar University Family and hope it would be the beginning of a long and mutually beneficial relationship.

The management reserves the right to withdraw the said offer and take an appropriate action on immediate basis in case any of the information provided by you in the joining form/Personal data form is found misleading or misconceived and/or poor work performance and/or unethical behavior at work place. The management reserves the right to transfer you to other group of University/Institutions/ Group organization.

Kindly sign the duplicate copy of this letter and **Human Resource (Annexure-A)**, containing Principle terms & conditions as an acceptance of this offer. This annexure-A will be integral part of this appoint letter under the Indian Contract Law.

**Note:** -You will have to deposit one month salary as security deposit but looking to your difficulties, Rs.- 3000/- will be deducted for 10 months as a security deposit it will be payable after two years when you will leave the organization. If you leave the organization before two year your security deposit will be forfeited.

Yours Truly

  
Prof. (Dr.) Pratap Singh  
Registrar  
Copy to:

1. Hon'ble VC Sir, for information please.
2. CFAO- For Needful action and information
3. Account Section – University – For Needful Action & information.
4. HR Section – University - For Needful Action & information.
5. Personal File.

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