



गुरु घासीदास विश्वविद्यालय, बिलासपुर (छ.ग.)
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)
(A Central University established by the Central Universities Act, 2009)
Phone 07752-260207, fax 07752-260154 Website www.ggu.ac.in

EOI. No. 01/Engg/2016

date 19/09/2016

“ Expression Of Interest ”

EOI – EMPANELMENT OF PSUs FOR
CONSTRUCTION PROJECT MANAGEMENT &
SUPERVISION WITH ARCHITECTURAL
SERVICES FOR EXECUTION OF
CONSTRUCTION PROJECTS IN THE GGV
CAMPUS FOR THE PERIOD 2016-2019

Probable Amount– Rs. 75.00 crore

Earnest money– Rs. 5.00 lakhs

Due date of receipt of offers **18/10/2016**

Up to 3.30 p.m.

(Only by Registered post/speed post)

Cost of Tender Form

Rs. 20,000/- (from D.D.)

(कृपया निविदाकर्ता प्रत्येक पेज पर सील लगावें एवं हस्ताक्षर करें)



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EOI no.01/Engg/2016

dated 19/09/16

EXPRESSION OF INTEREST

Guru Ghasidas Vishwavidyalaya, Bilaspur a Central University, invites "Expression of Intrest" from reputed "Public Sector Undertakings", for the Empanelment of Agency for Construction project management & Supervision with Architectural services construction project (Civil,Electrical, mechanical) work, in the GGV.campus

Details & formats regarding the EOI can be obtained from the office of the Registrar, GGV during office hours or can be seen, downloaded from the University website www.ggu.ac.in

Scaled offers addressed to the Registrar, GGV Bilaspur, should reach to the office of the Registrar, up to 3.30 pm on or before 18/10/16 throuth registered/speed post only. The University is not responsible for any delay in receiving the documents and reserves the right to accept/reject any or all application without assisgning any reason therof.

Registrar (Acting)

Signature of the bidder with date & seal



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EOI. No. 01/Engg/2016

date 19/09/2016

**EMPANELMENT OF PSUs FOR CONSTRUCTION PROJECT MANAGEMENT & SUPERVISION
WITH ARCHITECTURAL SERVICES FOR EXECUTION OF CONSTRUCTION PROJECTS IN THE GGV
CAMPUS FOR THE PERIOD 2016-2019**

Invitation for Expression of Interest (EOI) for Empanelment of Agency for construction project management & supervision with Architectural services for Construction Project (Civil, Electrical & Mechanical) works at GGV, Bilaspur (C.G.).

GGV, Bilaspur invites sealed bids from Public Sector Undertakings (PSUs) of National repute, for Empanelment of Agency for construction project management & supervision with Architectural Services for the construction project (Civil, Electrical & Mechanical) works at GGV Bilaspur, for the period 2016-2019 for the construction works of Rs. 75 crore (approx.). Following are the eligibility criteria.

1. ELIGIBILITY CRITERIA

- 1.1 Bidding PSU, should have satisfactorily rendered the services of Agency for construction project management & supervision with Architectural services for the construction projects in the past five years, including works under progress, of at least one similar work of value not less than Rs.60 crore or two works of value not less than Rs.37.50 crore each, or three works of value not less than Rs.30 crore each. "Similar work" means construction project management & supervision services for execution of construction projects for the works as mentioned in scope of work in this EOI. TDS certificate should be enclosed as a proof of carrying out the work. Works without TDS certificates will not be considered as eligible.
- 1.2 Should have previous experience of executing university orders for value of Rs.75 crores in any government University of India.
- 1.3 Should have had an average annual business turnover of not less than 30.00 crores (in terms of consultancy fees received) in the last three years ending March 2016.
- 1.4 Balance sheet for the last three years ending March 2016 duly certified by a chartered accountant should be enclosed.



- 1.5 Should not have incurred any loss in more than three years period during the last five years ending 31-3-2016.
- 1.6 Joint venture of a single bidder as a member of consortia/joint venture/association for any project/work shall not be considered for evaluation. Any entity, which has earlier been barred by any state government of India (SG) or Union Territory (UT) or Government of India (GOI), or any of the agencies of SG/UT/GOI from participating in similar projects and the bar subsist as on the proposal due date or pending investigations, shall not be eligible to submit a proposal/ bid.

SALIENT INFORMATION		
S.N	ACTIVITY	DATE/ TIME
1	Availability of bid documents on website (www.ggu.ac.in) Bid cost (Non refundable) Rs.20,000/-, DD to be enclosed in Envelope-I	19/09/2016
2	Date of Pre-bid meeting (Venue: in Conference Hall in Administrative Block)	04/10/2016 11.00 AM
3	Last date/time of submission of sealed bids (only through Registered/Speed Post) to the below address: Registrar, Guru GhasidasVishwavidyalaya (A Central University), Koni, Bilaspur, 495009, Chattisgarh.	18/10/2016 3.30 PM
4	Opening the Technical Bids (Venue: Conference Hall in Administrative Block)	18/10/2016 4.00 PM
5	Presentations, Opening of Financial Bids & Declaration of Final Results (Venue: Conference Hall in Administrative Block)	Will be declared later
<u>Important Note:</u> 1. Changes if any, to the above dates will be notified on the University website (ggu.ac.in). 2. List of eligible bidders shall be displayed on University website after evaluation of Technical Bids. 3. Date of Presentations, Opening of Financial Bids & Declaration of Final Results will be declared and displayed on the university website (ggu.ac.in) after technical evaluation of bids. 4. Only eligible bidders shall be allowed to participate in presentation & onward process. 5. EMD: Amount Rs 5.00 lakh in the form of DD to be enclosed in Envelope-I. 6. The DD for Bid Cost and DD for EMD must be made separately. 7. DD should be made in favor of "Registrar, Guru Ghasidas Vishwavidyalaya", drawn on any scheduled bank payable at Bilaspur (C.G.). 8. The Bid received without the Bid Cost and the EMD shall not be acceptable.		



2. SUBMISSION OF APPLICATIONS

Important: Bid must be duly signed by an authorized signatory, who has been authorized by the concerned PSU. For this a Power of Attorney in the format (Appendix- IV) must be submitted along with the technical bid.

2.1 Bidder may download the bid documents for expression of interest (EOI) from the web site of GGV, Bilaspur (www.ggu.ac.in). Bid cost (Non refundable) of Rs. **20,000/-** in the form of demand draft in favor of “Registrar, Guru Ghasidas Vishwavidyalaya”, drawn on any scheduled bank payable at Bilaspur (C.G.) is to be enclosed in **Envelope-I** along with the Bid. The Bid received without the Bid Cost shall not be acceptable.

2.2 Bid along with supporting documents fulfilling the eligibility criteria should be submitted in a sealed envelope as mentioned below:

2.2.1 Mode of Submission of sealed Bids:

The EOI document/bid shall be submitted in two parts (Part – A & Part – B) as under, enclosed & sealed in a single envelope:

Part-A :

Envelope-I: Earnest Money Deposit : containing EMD amount **Rs. 5.00 lakh** in the form of demand draft in favor of “Registrar, Guru Ghasidas Vishwavidyalaya”, drawn on any scheduled bank payable at Bilaspur (C.G.).

Envelope-II: Technical Part : containing EOI, with all relevant information and documents of turnover, profit, experience, key personnel, in-house testing facility, awards, documents relevant for evaluating the bidder etc. as per the attached Formats in Appendix-I. Only those technical bids whose EMD is found valid will be opened.

Part-B :

Envelope-III: Financial Bid : Containing the financial bid as per Appendix- II.

All the three envelopes (I, II & III) shall be sealed separately and shall bear markings indicating the part of the bid. These three envelopes in turn shall be enclosed and sealed in an outer envelope marked “EOI for PMC for construction projects of GGV Bilaspur. EOI Notice no. 01/EOI/GGV/BSP/16, dated- 19/09/16.

Financial bid of only technically qualified bidders fulfilling the criteria laid down in this EOI shall be opened subsequently. Relevant information in this regard will be displayed on the University website (ggu.ac.in).



2.3 Financial Bid:

The bidder shall quote the lump sum service charges (as per GOI, MOF Exp, O.M. No. F.29/1/1/2015-PPD, dated 13/04/16) towards construction project management & supervision with Architectural Services for execution of Construction Project (Civil, Electrical & Mechanical) works at GGV, Bilaspur (C.G.).

2.4 Date of Pre-bid Meeting for any query and clarification: at 11:00 AM on 04/10/2016 (Venue: Conference Hall in Administrative Block)

2.5 Last date for receipt of bids at 03:30 PM on 18/10/2016.

2.6 Date and Time of opening of the sealed bids at 04:00 PM on 18/10/2016 (Venue: Conference Hall in Administrative Block)

2.7 DISQUALIFICATION: The University may disqualify bids on account of the following reasons:

- (i) If bid is received after the last date and time.
- (ii) If the bid is submitted other than Registered/Speed post mode.
- (iii) If the bidder disregards any of the terms & conditions of the bid and/or leaves any ambiguity in calculation of the consultancy fee.
- (iv) If the bidder attempts to influence any member of the expert panel.
- (v) If the bid is conditional.
- (vi) If the bidder provides any misleading information or conceals any information.
- (vii) If the Bid is received without the Bid Cost and the EMD.
- (viii) If the bidders make any corrections, additions, alterations in the downloaded bid document.
- (ix) If bidder is under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of India (GOI), State / Central Government, or any other of their agencies.
- (x) Non fulfillment of any of the eligibility criteria as per this EOI
- (xi) Bid submitted without the Power of Attorney as per Appendix-IV

The decision of the University in the matter of disqualification shall be final and binding and no further correspondence shall be entertained from any disqualified bidder thereafter.



2.8 INSTRUCTIONS TO BIDDERS

- 2.8.1** The University reserves the right to modify unilaterally any part of this document at any stage of the selection of the PSU as per its own requirements in the interest of the University.
- 2.8.2** All provisions in this document and future documents to be issued by the University in connection with this consultancy work are supplementary and complementary to each other and are not to be read in isolation.
- 2.8.3** Bidders are advised to visit the University website www.ggu.ac.in regularly for latest updates & clarifications regarding this EOI and subsequent stages.
- 2.8.4** In the interest of the University, the University reserves the right to:
- accept or reject any or all bids for this EOI without assigning any reason, whatsoever.
 - amend the selection process at any stage without assigning any reason, whatsoever.
 - amend the provisions of this EOI or any other document issued at any stage of selection without assigning any reason, whatsoever.
 - amend the scope of work without assigning any reason, whatsoever.
 - debar the bidder, if during the process of selection or later at any stage, it is found or discovered that bidder has/ had provided incorrect/misleading information or material misrepresentation or concealment of information sought by the GGV and
 - close the invitation at any stage without assigning any reason, whatsoever.
- 2.8.5** The Technically qualified bidders, if interested can attend the opening of the Financial Bids.
- 2.8.6** In case the last date fixed for the submission of the EOI is declared as the holiday/off-day, the next working day shall be deemed to be the last date.
- 2.8.7** The University reserves the right to verify the particulars furnished by the bidders independently and to obtain feedback from clients of the PSUs for whom, consultancy services had been carried out by them.
- 2.8.8** The University may at its discretion, hire the services of an independent agency for quality audit for checking and ensuring the quality of construction to which the PSU will render due assistance in discharge of their duties.
- 2.8.9** The construction work is open to technical/quality audit by any authorized Government agency to which the PSU will render assistance in discharge of their duties.



- 2.8.10** PSU will ensure adherence to relevant CPWD specifications, relevant GFR, BIS codes, CVC guidelines, environment and other regulatory requirements and will also ensure observance of all formalities/ documents/ day to day activities as defined in CPWD Works Manual for execution of 'Works Contract' and/or as directed by the University from time to time.
- 2.8.11** The University reserves the right to reject any application/bid without assigning any reason, and to restrict the list of Agency to any number deemed suitable in the interest of the University.
- 2.8.12** Mere fulfilling the criteria laid down in this EOI does not entitle/guarantee the bidder to be shortlisted/selected/awarded the Consultancy Services at GGV.
- 2.8.13** The bidders are advised not to make any corrections, additions, alterations in the downloaded bid document. In case, any corrections, additions, alterations are made in the downloaded bid documents; such bid shall summarily be rejected.
- (i) The EMD (without any interest) and the unopened sealed envelope – III for all those bidders who are not eligible as well as technically disqualified, shall be returned back to the bidder through registered post.
- (ii) The EMD without any interest shall be refunded/returned to remaining bidders after signing of agreement/MoU with the selected PSU.
- (iii) No exemption from depositing the EMD shall be allowed to any participating bidder.
- (iv) Validity of EMD shall be six(6) months from the last due date of submission of EOI.
- (v) EMD shall be forfeited in the following cases:
- a) If any information or document furnished by the bidder turns out to be misleading or untrue in any material respect; and
- b) If the successful bidder fails to execute the consultancy agreement within the stipulated time or any extension thereof provided by GGV.
- c) The earnest money deposit (EMD) shall not carry any interest.
- 2.8.14** The selected PSU/PSUs shall have to deposit @ 5% of the consultancy service fee/ charge, as the Performance Security in the form of DD drawn from any scheduled bank in favour of 'Registrar, Guru Ghasidas Vishwavidyalaya', payable at Bilaspur (C.G.) or as the Bank Guarantee for which the format shall be provided to the selected PSUs at the time of executing the MoU. This amount shall be refunded to the PSUs without any interest on successful completion of project including defect liability period, as will be laid down in the



agreement/MoU. In case of non-satisfactory performance, the University reserves the right to forfeit the Performance Security.

- 2.8.15** Period of Validity of Bids: The bidder shall not be entitled to revoke or cancel its Bid or to vary the Bid given or any term thereof.
- 2.8.16** The GGV reserves the right to seek additional detailed status reports as it may deem fit throughout the project period.
- 2.8.17** The PSU shall work towards minimizing if not total elimination of claims and disputes from the contractors. While checking the invoices and bills submitted by contractors the PSU shall ensure recovery of advances including statutory recoveries and continued validity of securities, submitted by contractors towards fulfillment of their liabilities to the works contract.
- 2.8.18** The procedures and Works Manuals based on which the tender documents to be prepared shall be as decided preferably on the basis of CPWD manual.
- 2.8.19** The PSU shall monitor and ensure that the contractor(s) carry out construction in compliance of environmental standards, safety of the works, safety of personnel /public, and safety of construction equipment complying environmental and safety standards laid down in the Contract(s) and quality assurance documents and rules of local bodies.
- 2.8.20** The PSU shall monitor and ensure that every incident at the work site is reported and recorded and that the Contractor takes corrective and preventive measures for avoiding their recurrence. Further, it shall also inspect and report unsafe and inferior practices at the work site through control documents and ensure that the Contractors(s) takes corrective and preventive measures to improve the practices to avoid accidents.
- 2.8.21** The PSU shall ensure the Contractor complies to GRIHA requirements, if necessary and obtain monthly GRIHA compliance reports and submits the same to the GGV after their review. PSU shall ensure compliance of environmental safe guard measures implemented by the contractors.
- 2.8.22** The PSU shall ensure implementation of various Labour Laws, Rules and Regulations including employee provident fund and other welfare measures by the contractor(s) as per the extent provisions and as laid down in the contract(s).
- 2.8.23** PSU shall be fully responsible for the soundness and correctness of all works executed by the contractor, the soundness of design and the conformity of the work to the approved Plans, designs and specifications and conditions of contract applicable to the subject work.



2.8.24 PAYMENT MODE:

- (a) The whole PMC with architectural services job will be distributed into several packages to determine/specify the duration, contract value and professional fees.
- (b) The University will deposit up to **33 % (Thirty Three percent only)** of total estimated cost of the project as initial deposit with PSU. Out of this deposit received, PSU will release the payment to the various agencies.
- (c) Whenever about 70% of the initial deposit is spent by PSU, the University shall provide additional funds to the tune of next **33% (Thirty Three percent only)** of the estimated cost on written demand with justification by PSU for timely completion of works.
- (d) Final installment of 29% (Twenty Nine percent only) of estimated cost shall be released to the PSU on satisfactory completion of work. At any time PSU is not expected to spend its own funds for the project.
- (e) Separate account of the university funds will be maintained by PSU in the nationalized bank.
- (f) If any interest accrues in the bank on the deposit/advance given by the University, then the same shall be credited to the project account by PSU.
- (g) During the execution of projects expenditure and utilization certificate will be forwarded by PSU in an approved CPWD format on monthly basis to the University.
- (h) 5% (Five percent only) shall be payable after the successful & satisfactory completion of Defect Liability Period for each package of work after a certificate is submitted to the University by the consultant stating that no defects are pending.
- (i) The payment mode of consultancy fees/ service charges of the PSU shall be finalized at the time of executing the agreement/ MoU between the PSU and GGV.

2.8.25 The bidders are required to follow the guidelines as mentioned in Section 4 in this EOI.

2.9 Other Responsibilities of PSU

- i. Settlement of all accounts of the contractors including reconciliation of materials supplied to the contractors, if any.
- ii. Ensuring of defect liability activities by the contractors during the respective liability periods.
- iii. Organizing/providing all operation and maintenance manuals through contractors and training to the University staff.



- iv. Preparation of Final Report, which shall contain detail technical & financial information of the project.
- v. PSU will ensure all possible mandatory tests at site, as per relevant Indian standard codes.
- vi. Checking & finalization of final estimates, assisting in the audit/ technical observation, etc. (if any)
- vii. Conduct Arbitration matters between various agencies till final settlements of disputes.
- viii. PSU shall prepare draft replies and get it vetted from the University in replying to the observations made by CTEs branch/ CAG Audit/ Vigilance etc., if required.
- ix. PSU shall handover the buildings & other structures complete in all respect, free from all encumbrances including the vacation of temporary workers, hutments etc. at site, if any, to the University.
- x. PSU shall maintain all registers/records during execution of works as stipulated in CPWD Works Manual.(latest version)
- xi. At the end of every financial year and at the end of the project, PSU shall submit an expenditure and utilization of funds statement including the interest accrued in bank, in the format of CPWD Works Manual.



3.0 SCOPE OF WORK

The scope of the work is to create new infrastructure, in the GGV Bilaspur campus. The infrastructure includes construction of new buildings in the academic area, hostels for students, staff accommodation of various types, roads, similar other works etc. along with related utilities such as water supply, electricity supply, disposal system in the campus. As and when required, GGV reserves the right to award a part or full of the work to one or more empanelled PSUs.

3.1 Pre-Construction Stage

3.1.1 Architectural Consultancy:

3.1.1.1 Scope of work:

- (i) Taking client's instructions and preparation of plan-design brief accordingly.
- (ii) Site evaluation, analysis and impact of existing and/or proposed development on its immediate environs.
- (iii) Design and site development.
- (iv) Structural design.
- (v) Sanitary, plumbing, drainage, water supply and sewerage design.
- (vi) Electrical, Electronic, communication system and design.
- (vii) Heating, ventilation and air conditioning design (HVAC) and other mechanical system.
- (viii) Elevators, escalators, etc.
- (ix) Fire detection, fire protection, lightening arresters and security system etc.
- (x) Interior architecture
- (xi) Roads, pathways etc

3.1.1.2 Data collection :

- (i) Ascertain client's requirements, examine site constraints & potential.
- (ii) Study of existing infrastructure, accessibility, circulation pattern.

3.1.1.3 Preliminary design and drawings:



- (i) To prepare the concept drawings, preliminary drawing, sketches etc. of the buildings etc. for the client's approval along with preliminary estimate of cost on area basis.
- (ii) The Architectural preliminary design documents shall include: Site plan & landscape plan, Building floor plans, Sections and Elevations, Preliminary details, Enlarged plans, Preliminary Specifications, 3D rendering etc.
- (iii) The Engineering Preliminary design documents shall include: Electric supply including source and distribution, water supply including source and distribution, Energy saving planning strategies for HVAC, fire fighting, sub-station., Rain water harvesting/water conservation/recycling of water etc., waste water & solid waste disposal, solar energy system installation & planning, appropriate parking space, disposal system for hazardous waste from research laboratories.

3.1.1.4. Drawings for Approval of client and statutory bodies:

- (i) To prepare drawings necessary for client's/statutory bodies approvals
- (ii) Ensure compliance with relevant national codes, standards and legislation, as applicable.

3.1.1.5 Working Drawings and Bid Documents:

- (i) To prepare working drawings, specifications and schedule of quantities, necessary for preparing the bid documents in accordance with the standard norms.
- (ii) To submit bid documents including the detailed estimate & BOQ must be duly vetted and audited by the competent Technical personal of the PSU or any other govt. organization to the University Engineering Section before bidding.
- (iii) On behalf of GGV Bilaspur, the PSU will do pre-bidding activities like preparation of notice inviting bids, giving wide publicity of bids, receipt of bids and opening of bids, as per norms of CVC/CPWD guidelines and by that PSU.
- (iv) On behalf of GGV Bilaspur, the PSU will float the bids, and award the work.
- (v) The PSU will also do Site survey and soil investigations (if required.)
- (vi) The PSU has to take approval from local statutory bodies (as required).



- (vii) The PSU will submit the Good For Construction (GFC) drawings in seven sets for approval to the University Engineering section before starting the construction work of the project.
- (viii) GFC will also include the Mechanical, Electrical & Plumbing (MEP) drawings, and all required Architectural drawings duly approved by local statutory bodies (if required), structural drawings- proof checked/vetted by Govt. Agency or Govt. Institutions, external development details, drawings & documents etc.
- (ix) The University Engg. Section will issue the GFC drawings to the PSU after taking due approval from University authority for its execution.

3.1.2 Planning and Co-ordination

- 3.1.2.1** The PSU will do execution planning work, resource planning, scheduling and implementing construction programs to complete the project in time. Ensuring proper quality control and safety practices (in the planning and coordination phase, the PSU should develop safety procedures as per **(Occupational Safety and Health Administration)** OSHA or any other prevailing & relevant body. These should then be implemented during construction).
- 3.1.2.2** Documentation of all project related matters.
- 3.1.2.3** Preparation of periodical reports relating to time, cost and quality.
- 3.1.2.4** Manage the contracts according to the Conditions of Contract.
- 3.1.2.5** Preparation of monthly progress chart and cash flow statement for each project separately, for the University.

3.3 Construction Supervision

- 3.3.1** Deploy requisite number of qualified and experienced Engineers and Architects in the relevant field at site to supervise the day-to-day works and also to monitor the all Architectural progress of works as per approved drawings, construction procedures, quality control in house and also third party testing and setting of site laboratories for effective quality control, safety practices and to ensure quality in day-to-day work as per specifications and standards.



- 3.3.2 The PSU should provide a monthly update on the progress of work and expenditure to GGV Bilaspur and review the completed tasks and detail specific steps and measures to be implemented for tasks with delays in schedule.
- 3.3.3 Check all the measurements recorded in the Measurement books by contractor at site with respect to approved drawings and certify the accuracy.
- 3.3.4 Check the bills submitted by the contractor and certify its accuracy.
- 3.3.5 To make all correspondence with the contractors for proper execution of work as per GFC in time.
- 3.3.6 Co-ordinate with all agencies working at site and liaise with local authorities for obtaining appropriate permissions / commencement certificates, etc.
- 3.3.7 Conduct frequent periodic meetings with the contractors.
- 3.3.8 The testing of materials, design mix, any other test to be carried out, for quality control during construction of the project, must be done as per the relevant Indian standard (IS) codal provisions.
- 3.3.9 The PSU will be solely responsible for any deviation in the work executed under its PMC project.

3.4 Post Construction :

- 3.4.1 Ensure proper commissioning and handing over for occupation for the completed project in all respect including external development & approaches.
- 3.4.2 Ensure maintenance during the defect liability period (two years) after successful handing over the completed project to the GGV.
- 3.4.3 The PSU will be solely responsible for any financial, technical and legal issues related with the construction project entrusted to that PSU.
- 3.4.4 The PSU will submit all relevant final drawings in 3-sets after completion of the project to the University Engineering section of the GGV.
- 3.4.5 The PSU will also submit the Guaranty/Warranty related documents for the accessories, equipment, appliances, fixtures, fittings etc. installed/fixed in the completed projects.
- 3.4.6 The PSU will hand over a certified copy of the material testing report, design mix report, any other tests carried out as per the relevant IS code provisions for the completed projects to the GGV.



4. GUIDELINES FOR THE BIDDERS :

4.1 The various information sought in the enclosed forms should be furnished in complete form.

4.2 The bids should be type written and should be signed by the authorized person/ bidder.

4.3 If any information furnished by the bidder is found to be incorrect either immediately or at a later stage/date, the bidder is liable to be debarred from taking part in any bid of GGV Bilaspur and the EMD deposited by the bidder shall be forfeited.

4.4 The following words and expressions have the meaning hereby assigned to them:

- a. Employer : Registrar, GGV Bilaspur, CG
- b. Bidder : Public Sector Undertakings
- c. Year : Financial year
- d. GFC : Good for construction.
- e. PMC : Project management Agency.
- f. IS : Indian standard.
- g. CQCCBS : Combined Quality Cum Cost Based System

4.5 Signing the Bids :

The bid shall be signed by a person who is competent enough and authorized by the concerned PSU for which an authorization letter shall be submitted in original.

4.6 The particulars furnished regarding the work to be executed through this bid are provisional and liable to be modified as and when required in the interest of the University on the basis of needs and funds availability.

4.7 Letter of transmittal and forms 'A' to 'H' seeking information/documents are given in Appendix-I, should be furnished along with relevant certified documents.

4.8 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as 'not applicable'. The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately



suppressing the information shall result in the bidder being summarily disqualified. Sealed bids shall be submitted only through speed/Registered post. No other mode of the submission of bid shall be accepted.

- 4.9 The bidder should sign and affix his office seal on each page of the EOI document downloaded from GGV Bilaspur website.(www.ggu.ac.in). Overwriting must be avoided. Corrections, if needed, should be made by striking out by single line, the incorrect sentence/word and rewriting by the authorized signatory with signature and date. The bidder may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Pages of the pre-qualification documents are numbered. Additional sheets, if any added by the bidder, should be numbered. All these should be submitted as a package in bound form with signed Letter of Transmittal. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document/bid.
- 4.10 References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the bidder should be signed by an officer not below the rank of the Executive Engineer or equivalent.
- 4.11 Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from taking up the project.
- 4.12 The EOI document in prescribed form duly completed and signed should be submitted in hard copy (original), in bound form in a sealed cover through registered/speed post. The sealed cover superscribed as, “EOI for PMC for construction projects of GGV Bilaspur. **EOI Notice No. 01/EOI/GGV/BSP/16, Dated 19/09/16**“, shall be received in the office of the Registrar, Guru Ghasidas Vishwavidyalaya (A Central University), Koni, Bilaspur 495009, Chattisgarh, up to 15.00 hrs on or before the due date of submission.
- 4.13 Documents submitted by the bidders in connection with this EOI will be the property of GGV BILASPUR.
- 4.14 GGV BILASPUR reserves its right not to respond to any such query which it thinks not essential in the interest of the University.
- 4.15 GGV Bilaspur is not bound to accept any or all the EOIs. GGV Bilaspur, reserves the right to reject any or all EOIs in the interest of the University (GGV) without assigning



any reasons, there off. No bidder shall have any cause of action or claim against GGV Bilaspur or its officers, employees, advisers, agents, successors or assignees for rejection of this EOI.

- 4.16 Failure to provide information that is essential to evaluate the bidder's qualifications or substantiation of the information supplied, shall result in disqualification of the bidder.
- 4.17 It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither GGV Bilaspur nor any of its respective officers or employees or advisers or agents make any representation or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by GGV Bilaspur, or any of its respective officers, employees, advisers or agents, whether negligent or otherwise.
- 4.18 The PSU will be engaged for the purpose of executing work as per scope of work and concerned PSU's technical officers will be directly and fully answerable to the public undertaking/CVC/legal issues/banks etc. concerned. The PSU engaged, will be technically legally and financially responsible for the work entrusted by the GGV.
- 4.19 The discretion and decision of Vice-Chancellor; Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) in respect of the 'EOI', shall be final and binding.
- 4.20 **Bidders should furnish the following:**

4.20.1 Organization Information :

Bidders are required to submit the following information in respect of the concerned organization (Appendix-I: Form - 'A' to 'H').

- a. Name , postal address, Telephone , Fax Number, email-id and URL
- b. Year of establishment and commencement of practice.
- c. Copies of original documents defining the legal status, place of registration and principal places of business.
- d. Name and title of Directors and Officers to be concerned with the project, with designation of individuals authorized to act for the organization.
- e. Information on any litigation in which the bidder was involved during the last five years including any current litigation.
- f. Authorization to employers to seek detailed references.
- g. Number of technical professionals, in the present company, indicating their deployment in the proposed work as in relevant formats enclosed in Appendix-I.



5 EVALUATION OF THE BIDDERS

5.1 Bidders who qualify as per the eligibility criteria given in the preceding clauses will be shortlisted for further evaluation and are required to give a presentation of their methodology and understanding of the project, etc. The past performance and credentials of the firm will be assessed by a panel of experts. This will form a part of technical evaluation besides the documentary credentials submitted by the bidder.

5.2 Technical evaluation once completed, the list of the technically qualified bidders for opening of their Financial Bids will be displayed on the university website (www.ggu.ac.in). Financial bids of only those bidders who score a minimum of 55 marks out of 100 in the Technical Qualification Criteria will be opened. The selection of the successful bidder would be on the “Combined Quality Cum Cost Based System (CQCCBS)”.

Sl No	Sub Head	Score	Remarks (Relevant information are to be furnished in tabular form along with certified supporting documents)																									
1	Firm's previous experience in last five years of construction Project(only as a PMC) as detailed in EOI <table border="1"> <tr> <td>a</td> <td>No of Years of Experience</td> <td>20%</td> </tr> <tr> <td>b</td> <td>No of Completed Projects</td> <td>40%</td> </tr> <tr> <td>c</td> <td>No of Ongoing Projects (last 3 years)</td> <td>20%</td> </tr> <tr> <td>d</td> <td>Awards received for exemplary work in PMC</td> <td>10%</td> </tr> <tr> <td>e</td> <td>In house testing facility (as per Form- H of Appendix I)</td> <td>10%</td> </tr> </table>	a	No of Years of Experience	20%	b	No of Completed Projects	40%	c	No of Ongoing Projects (last 3 years)	20%	d	Awards received for exemplary work in PMC	10%	e	In house testing facility (as per Form- H of Appendix I)	10%	50	a) Maximum score will be awarded to the bidder having the highest number of years of experience in PMC work. and other eligible bidders will be awarded marks on pro-rata basis. b) 2.5 point will be awarded for each of the completed project with total cost above Rs. 25 crore and below Rs. 50 crore. And 5 point will be awarded for each of the completed project with total cost of Rs. 50 crore and above. c) 2.5 point will be awarded for each of the ongoing project with payment received to the extent of Rs. 15 crore and above. d) 5 points for each international award and 2.5 point for each national level award e) Maximum score will be awarded to the bidder having the highest in house resource/ facilities (destructive & non-destructive) in PMC work and other eligible bidders will be awarded marks on pro-rata basis.										
a	No of Years of Experience	20%																										
b	No of Completed Projects	40%																										
c	No of Ongoing Projects (last 3 years)	20%																										
d	Awards received for exemplary work in PMC	10%																										
e	In house testing facility (as per Form- H of Appendix I)	10%																										
2	Annual certified turnover from project management consultancy during the last five years, as certified by statutory Auditor/ Chartered Accountant.(as per Form - G of Appendix I) <table border="1"> <tr> <td>a</td> <td>Turnover figure</td> <td>50%</td> </tr> <tr> <td>b</td> <td>Net Profit figure</td> <td>50%</td> </tr> </table>	a	Turnover figure	50%	b	Net Profit figure	50%	15	Maximum score will be awarded to the bidder having the highest turnover / net-profit figure in PMC work and other eligible bidders will be awarded marks on pro-rata basis.																			
a	Turnover figure	50%																										
b	Net Profit figure	50%																										
3	Qualification and competence of the personnel to be deputed in GGV campus for GGV project. (Qualification and experience, as per Appendix III)	25	<table border="1"> <thead> <tr> <th>Criteria</th> <th>Points</th> <th>Qualification: 30%</th> <th>Experience: 70%</th> <th>Total: 100%</th> </tr> </thead> <tbody> <tr> <td>Team Leader</td> <td>6</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Planning Engineer</td> <td>4</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Contract Specialist cum Accounts Officer</td> <td>4</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sr. Construction</td> <td>4</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Criteria	Points	Qualification: 30%	Experience: 70%	Total: 100%	Team Leader	6				Planning Engineer	4				Contract Specialist cum Accounts Officer	4				Sr. Construction	4			
Criteria	Points	Qualification: 30%	Experience: 70%	Total: 100%																								
Team Leader	6																											
Planning Engineer	4																											
Contract Specialist cum Accounts Officer	4																											
Sr. Construction	4																											



			Manager(C)					
			Sr. Construction Manager(E)	4				
			Sr. Construction Manager(M)	3				
4	Presentation before Expert Panel	10	Presentation before expert/Selection Panel in support of firm's credentials, understanding of the project, methodology, satisfactory answers to the queries of members of expert/Selection Panel etc.					
Total Technical Score (Ts)		100						

Note: Proper certificate is required in support of any statement made by the organization as above.

5.3 The bidder who has quoted the lowest price will be given a score of 100. The Bidders will be allotted score relative to the score of Bidder with lowest quote, which will be as below:

$$F_s = 100 \times F_L / F$$

Where, F_s = The financial score of the Financial Proposal being evaluated

F_L = The price of lowest priced Financial Proposal

F = The price of Financial Proposal under consideration

5.4 The score of technical proposals would be given 70% weight age and that of the financial proposals would be given 30% weight age. The weighted total score of both the Technical and Financial proposals shall be used to rank the bidder.

The first ranked bidder is eligible for award of the work.

$$\text{Total Score} = 70\% \times T_s + 30\% \times F_s$$

5.5 Even though a bidder may satisfy the above requirements, the bidder would be liable to disqualification if he has:

- Made misleading or false representation or deliberately suppressing the information in the forms, statements and enclosures required in the pre-qualification document.
- Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc., should be defined.

5.6 Empanelment of the PSUs shall be subject to thorough verification of their credential and inspection of similar works carried out / in progress by them, through a Technical Committee of experts of GGV Bilaspur.



गुरु घासीदास विश्वविद्यालय, बिलासपुर (छ.ग.)
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)
(A Central University established by the Central Universities Act, 2009)
Phone 07752-260207, fax 07752-260154 Website www.ggu.ac.in

EOI. No. 01/Engg/2016

date 19/09/2016

6 LANGUAGE OF BID

The bid prepared by the bidder and all correspondence/drawings and documents relating to the bid exchanged by bidder and GGV Bilaspur shall be written in English language, provided that any printed literature furnished by the bidder may be written in another language so long as accompanied by an ENGLISH translation, in which case, for the purpose of interpretation of the bid, the ENGLISH translation shall govern. Metric measurement system shall be applied.



7 TAXES AND DUTIES

7.1 PSU shall pay any and all taxes including service tax, duties, levies etc. which are payable in relation to the performance of the Contract. The quoted price as per Appendix-II shall be inclusive of all such taxes and duties. Rates shall include all other expenses incurred by the PSU. No extra fee in any case shall be paid to PSU, by GGV other than the quoted rate.

7.2 Statutory variation in taxes (CST, LST, withholding tax, service tax etc.) and duties, if any, within the contractual completion period shall be borne by GGV Bilaspur. No variation in taxes, duties or levies other than statutory taxes & duties shall be payable.

7.3 PSU shall not claim from GGV Bilaspur, any taxes paid by it. GGV shall deduct Income Tax at source at applicable rates, as per GOI rules.

8 PRICE REDUCTION SCHEDULE (PRS) :

8.1 In case PSU fails to complete the services within the stipulated period then unless such failure is due to force majeure as defined elsewhere in the document or due to GGV's default, there will be a reduction in contract price @ 0.50% for each week of delay or part thereof subject to a maximum of 5 % of contract price.

8.2 GGV Bilaspur may without prejudice to any methods of recovery, deduct the amount of such PRS from any money due or which may at any time become due to PSU from its obligations and liabilities under the contract or by recovery against the Performance Bank Guarantee.

8.3 The above percentage of price reduction are genuine or estimate of the loss/damage which GGV Bilaspur would have suffered on account of delay/ breach on the part of PSU and the said amount will be payable on demand without there being any proof of the actual loss or damage caused by such breach/delay. The decision of GGV Bilaspur in the matter of applicability of price reduction shall be final and binding.



9 STAFFING SCHEDULE:

- 9.1 The total implementation period for the PSU will consist of (i) individual construction periods of works contract and (ii) a defects liability period during which the PSU will only require part time input over the first 24 months of completion of each contract, as per the arrangement proposed.
- 9.2 During the first 24 months of defects liability period, the PSU Team Leader along with other staff will be required to continue on a periodic basis, as and when required, which will be dealt with separately at the appropriate stage towards the completion of the construction works.
- 9.3 After award of the contract to PSU, GGV BILASPUR expects all the proposed key personnel to be available during implementation of the Contract as per the agreed staffing schedule. GGV BILASPUR will not consider substitutions during contract implementation except under exceptional circumstances. In case of such replacements, the PSU will ensure that there is a reasonable overlap between the staff to be replaced and the replacement wherever feasible/possible.
- 9.4 The bidder shall submit a tentative staffing schedule he proposes to deploy during the project period assuming suitable completion periods for the structures mentioned in scope of work(as per EOI). Detailed CVs of the key personnel (refer to Appendix – I and III) shall be submitted along with the EOI application.

10 ASSIGNMENT

PSU shall not have the right to assign or transfer the benefit and obligations of the contract or any part thereof to the third party without the prior approval in writing of GGV BILASPUR which GGV shall do at its discretion. However, in event of that all technical/legal/financial/contractual obligations shall be binding on PSU only.

11 LIABILITIES

Without prejudice to any provisions expressed in the Agreement, PSU shall be solely responsible for any delay, lack of performance, breach of agreement and/or any default under this MoU. PSU shall remain liable for any damages due to its gross negligence within the next 24 months after the issuance of the provisional acceptance certificate of the contract. The amount of liability will be on the basis of actual loss/damage and it will be the maximum of consultancy fee charged by PSU.



12 CONTRACT AGREEMENT

The contract agreement will be made between the GGV Bilaspur and the empanelled PSUs. GGV has all the rights reserved to make alterations in the conditions of payment of consultancy fee (if any) in the interest of the University.

13 EXTENSION OF CONTRACT

In the interest of the University, in order to complete certain on going projects, the GGV reserves the right to extend the period of contract maximum of two years (one + one).

14 TERMINATION OF CONTRACT

14.1 Termination for Default: GGV Bilaspur reserves its right to terminate / short close the contract, without prejudice to any other remedy for breach of CONTRACT, by giving one month notice if PSU fails to perform any obligation(s) under the CONTRACT and if PSU, does not cure his failure within a period of 30 days (or such longer period as GGV Bilaspur may authorize in writing) after receipt of the default notice from GGV Bilaspur.

14.2 Termination for Insolvency: GGV BILASPUR may at any time terminate the CONTRACT by giving written notice without compensation to PSU, if PSU becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to GGV Bilaspur.

14.3 Termination for Convenience: GGV Bilaspur may, terminate the contract, in whole or part, at any time for its convenience. However, the payment shall be released to the extent to which performance of work executed as determined by GGV Bilaspur till the date upon which such termination becomes effective.

15 COURT JURISDICTION:

The University shall not be bound to give justification for any aspect of the selection process and the decision of the University shall be final and binding on all without any right of appeal. Further, in case of any dispute, any suite or legal proceedings against the University, the jurisdiction shall be restricted to the Courts at Bilaspur, Chhattisgarh.



APPENDIX –I
LETTER OF TRANSMITTAL

From:

To,

The Registrar,
Guru Ghasidas Vishwavidyalaya (A Central University)
Koni, Bilaspur 495009, Chattisgarh

Ref. No. /EOI/GGV/BSP/2016

dated

SUBJECT: EMPANELMENT OF PSU FOR CONSTRUCTION PROJECT MANAGEMENT & SUPERVISION WITH ARCHITECTURAL SERVICES FOR EXECUTION OF CONSTRUCTION PROJECTS IN THE GGV CAMPUS.

Having examined the details given in above referred EOI Notice and EOI document for the above project, I/we hereby submit the relevant information.

1. I/We hereby certify that I/We have read all the terms and conditions laid down in this EOI and are acceptable to me/us.
2. I/We hereby certify that all the statements made and information supplied in the enclosed Appendix-I (Forms 'A' to 'H') accompanying statements are true and correct.
3. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
4. I/We also authorize GGV Bilaspur or its representatives to approach individuals, employers and firms to verify our competence and general reputation.
5. I/We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following projects along with prescribed format:

Sl. No.	Name of work	Certified by/from



Enclosures:

APPENDIX-I
FORM – ‘A’
ORGANISATIONAL STRUCTURE

1	Name & Address of the bidder with Telephone No./Fax No./ Email ID (within 150KM radius of GGV BILASPUR)	
2	a. Year of Establishment b. Date & Year of commencement of practice	
3	Legal status of the bidder (attach copies of original document defining the legal status)	
4	Names of Directors & other executives with designation	
5	Designation of individuals authorized to act for the organization.	
6	Total No. of Technical staff:- i) Project Managers: (BE (Civil)+15yrs experience above) ii) Sr.Civil Engineers Civil (BE+ 10yrs experience) iii) Engineers Civil (BE+3yrs or Diploma Engrs +7 yrs experience) iv) Quantity Surveyors(BE or Diploma Engrs with5 yrs Experience) v) Sr. Engineers Electrical(BE+ 10yrs experience) vi) Engineers Electrical (BE+3yrs or Diploma Engrs+7 yrs experience) vii) Sr. Engineers Mechanical/HVAC (BE+ 10yrs experience) viii)Engineers Mechanical/HVAC (BE+3yrs or Diploma Engrs+7 yrs experience) ix) Safety &Labour Officer (Degree/Diploma with certificate on Safety with 5yrs Experience) x) Others:	
7	Was the bidder ever required to suspend the project for a period of more than six months continuously after you commenced the planning? If so, give the name of the project and reasons of suspension of project.	
8	Has the bidder, or any partner in case of Partnership firm, ever abandoned the awarded project before its completion? If so, give name of the project and reasons for abandonment.	
9	Has the bidder, or any constituent partner in case of partnership firm, ever been debarred/black listed for competing in any organization at any time? If so, give details.	
10	Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11	In which field of Consultancy the bidder has specialization & interest	
12	Any other information considered necessary but not included above.	
13	Address of local office (in Bilaspur)	



APPENDIX-I

FORM – ‘B’

DETAILS OF TECHNICAL PERSONNEL

Sl. No.	Details of Technical Personnel	Experience			Total No. of Personnel Strength as on 31-3-2016	Remarks
		10 years & above	More than 5 years and below 10 years	Up to 5 years		
1	Project Manager					
2	Structural Engineering					
3	Public Health Engineering					
4	Electrical					
5	Mechanical					
6	HVAC					
7	Fire fighting/Engineering					
8	Administrative/Support Staff, categories to be mentioned i) Safety & Labour Officer					
9	Office Equipments a. Computers b. Plotters c. Printers d. Scanners e. Photocopying machine f. Mention if any other					
10	Soft-ware available					



APPENDIX-I
FORM – ‘C’
DETAILS OF TECHNICAL PERSONNEL

Format of Curriculum Vitae (CV) of Key Technical Personnel's (Senior Technical Personnel such as Project Manager, Senior Engineer , Safety & Labour Officer).

(This form to be furnished by Bidder applying for the Empanelment, furnish separately for each)

Name of Firm: _____

Professional: _____

Date of Birth: _____

Years with Firm: _____

Nationality: _____

Detailed Task Assigned: _____

Key Qualifications:

[Give an outline of staff member's experience and training relevant to responsibility in context of assignment. Describe *degree of responsibility* held by staff member on relevant previous assignment and give dates and location. Use up to half a page.]

Education:

[Summarize college/university and other specialized education of staff member, giving names of schools, dates attended and degree(s) obtained. Use up to a quarter page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, name(s) of employing organization(s), title of positions held and location of assignments. For experience in last ten years, also give type of activities performed and client references, where appropriate. Use up to three quarter of a page.]

Working Knowledge of Central Govt Procedures

Name of Central Govt Project executed indicating the Dept and the address telephone No, email ID for reference, GRIHA-Certification, Name of the project.

Languages:

[Indicate proficiency in speaking, reading and writing of English language: excellent, good, fair, or poor.]

Certification: I, the undersigned, certify that to the best of my knowledge and belief, these biodata correctly describe my qualifications, my experience and myself.



APPENDIX – I

FORM – ‘C-1’

LIST OF DOCUMENTS MAINTAINED AT SITE

Sl. No	Name of Document	Details of document maintained
--------	------------------	--------------------------------

A LABOUR

- 1)
- 2)

B MATERIAL

- 1)
- 2)

C) STAGE PASSING

- 1)
- 2)

D) OTHERS

- 1
- 2

Note; Format is indicative. Details of documents maintained at site w.r.t CVC to be indicated.



APPENDIX – I

FORM – ‘D’

DETAILS OF PMC WORKS OF PSU ASSIGNMENT COMPLETED DURING THE
LAST FIVE YEARS ENDING LAST DAY OF THE MONTH MARCH 2016

Sl. No	Description	1	2	3	4	5
1	Name of work / Project and location					
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.					
3.	Cost of work in Rs. Lakh (Attach copy of Work Order)					
4.	Date of commencement as per contract					
5.	Stipulated date of completion					
6.	Actual date of completion					
7.	Litigation / arbitration pending / in progress with details *					
8.	Service rendered					
9.	Names of Project In charge & Key staff & nos. of staff involves.					
10.	Any other information					

(*Note: Add additional sheet for indicating more works if any)



APPENDIX – I

FORM – ‘D-I’

LIST OF WORKS EXECUTED WITH GOVT/CENTRAL GOVT./ PUBLIC SECTORS

Sl. No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Cost of work in Rs. Lakhs (Attach copy of Work Order)			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Litigation / arbitration pending / in progress with details			
8.	Service rendered			
9.	Names of Project In charge & Key staff & nos. of staff involves.			
10.	Any other information			



APPENDIX – I

FORM – ‘D-II’

LIST OF WORKS EXECUTED WITH OTHER THAN GOVT/CENTRAL GOVT.

Sl. No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Cost of work in Rs. Lakh (Attach copy of Work Order)			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Litigation / arbitration pending / in progress with details			
8.	Service rendered			
9.	Names of Project In charge & Key staff & nos. of staff involves.			
10.	Any other information			



APPENDIX – I

FORM – ‘D-III’

LIST OF WORKS EXECUTED WITH GRIHA CERTIFICATION

Sl.No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Names of Project In charge & Key staff & nos. of staff involves.			
4.	Any other information			



APPENDIX – I

FORM – ‘D-IV’

LIST OF WORKS SUBJECTED FOR VIGILANCE COMMISSION

Sl.No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Names of Project In charge & Key staff & nos. of staff involves.			
4.	Any other information			



APPENDIX – I

FORM – ‘E’

**DETAILS OF ALL WORKS IN HAND ENDING LAST DAY OF THE MONTH
MARCH 2016**

Sl.No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Cost of work in Rs. Lakh (Attach copy of Work Order)			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Status of work in % as on March 2016			
8.	Litigation / arbitration pending / in progress with details *			
9.	Service rendered			
10.	Names of Project In charge & Key staff & nos. of staff involves.			
11.	Any other information			

* Indicate gross amount claimed and amount awarded by the Arbitrator.

(Note: Add additional sheet for indicating more works if any)



APPENDIX – I

FORM – ‘F’

PERFORMANCE REPORT OF WORKS

(to be issued by the Employer/ client)

1	Name of work/Project & Location	
2	Agreement No.	
3	Estimated Cost	
4	Bided Cost	
5	Date of start	
6	Date of completion	
	i. Stipulated date of completion	
	ii. Actual date of completion	
7	Amount of compensation levied for delayed completion, if any	
8	Amount of reduced rate items, if any	
9	Performance Report	
	Quality of work	Excellent / Very Good / Good / Fair / Poor
	ii. Financial soundness	Excellent / Very Good / Good / Fair / Poor
	iii. Technical Proficiency	Excellent / Very Good / Good / Fair / Poor
	iv. Resourcefulness	Excellent / Very Good / Good / Fair / Poor
	v. General Approach & Behavior	Excellent / Very Good / Good / Fair / Poor

Dated:

Signature & Seal of

Executive engineer or equivalent



APPENDIX-I

FORM – ‘G’

FINANCIAL INFORMATION

Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the bidder to the Income Tax Department (copies to be attached). For last financial year i.e. 2015-16, provisional balance sheet may be submitted, in absence of audited balance sheet. In absence of provisional balance sheet of FY 2015-16, last 4 years balance sheets shall be considered for average Financial Turnover and Profitability.

Particulars	Financial Year				
i. Gross Annual turnover on construction work. (In Lakhs)	2011-12	2012-13	2013-14	2014-15	2015-16
ii. Profit / Loss					
iii. Certified by					

II. The following certificates are enclosed:

- (a) Current Income Tax clearance Certificate / Profit & Loss account
- (b) Solvency Certificate from bankers of Bidder.

Signature of Chartered Accountant with seal



APPENDIX-I

FORM – ‘H’

IN-HOUSE TESTING FACILITY

Sl. No.	Particulars	
1	In-situ testing facility (including non-destructive testing facilities)	
2	Laboratory testing facility	



APPENDIX-II

Performa for Financial Bid

[On PSU's letter head]

Ref. No.

Date:

From:

To:

The Registrar,
Guru Ghasidas Vishwavidyalaya (A Central University)
Koni, Bilaspur 495009, Chattisgarh

Ref. No. /EOI/GGV/BSP/2016, Bilaspur

dated

SUBJECT: EMPANELMENT OF PSU FOR CONSTRUCTION PROJECT MANAGEMENT & SUPERVISION WITH ARCHITECTURAL SERVICES FOR EXECUTION OF CONSTRUCTION PROJECTS IN THE GGV CAMPUS

Sir,

Description of Work	Consultancy Fee (As per Section 7 of this EOI) as Lumpsum charges of Project Cost (as per GOI, MOF Exp, O.M. No. F.29/1/1/2015-PPD, dated 13/04/16).	
	In Figures	In Words
Consultancy for the Construction Project Management & Supervision with Architectural Services (as per EOI)		

In response to above refereed subject and reference, we hereby quote our Consultancy Fee as under:



APPENDIX-III

Credentials for Key Personnel of the PSU

S N	Position	Credentials
1	Team leader	Bachelors in civil Engineering from a recognized/accredited institute/University with minimum 20 years' of experience in execution of large building projects such as IITs, ALLMS like institutions, IT parks, large commercial complex over 2 lakh sqm of built up area, township etc. including infrastructure services such as water supply, sanitation and solid waste management. Experience in design and project execution of above mentioned sites would be an advantage. The Engineer should be conversant with National & International codes and best practices in design and management of large building projects including the need for adopting eco-friendly/green infrastructure practices. He/she should have handled at least one such project in the capacity of Team leader. Age shall not be more than 55 years. All necessary documents in support of credentials (qualifications and experience) shall be submitted.
3	Planning Engineer	Bachelors in Civil Engineering from a recognized/accredited institute/University with minimum 15 years' of experience in planning the execution of large building projects such as IITs, AIIMS like institutions, IT parks, large commercial complexes over 2 lakh sqm. Of built up area, township etc. The Engineer should be conversant project management tools and use of software like MS Project/Primavera. He should be able to estimate optimum resources required for timely independently monitor the progress of work. All necessary documents in support of credentials (qualifications and experience) shall be submitted.
4	Senior construction manager-Civil / Senior Engineer (Civil)	Bachelors in civil Engineering from a recognized/accredited institute/University with minimum 15 years' of experience in experience in execution of large building projects such as IITs, IIMs, AIIMS like institutions, IT Parks, large commercial complex over 2 lakh sqm of built up area, township etc., including infrastructure services such as water supply, sanitation and solid waste management. Experience in design and project execution of above mentioned sites would be an advantage. The Engineer should be conversant with National & International codes and best practices in design and management of large building projects including the need for adopting eco-friendly/green infrastructure practices.
5	Senior construction Manager / Mechanical & senior Engineer-Electrical / Mechanical	Bachelor's degree in Electrical/Mechanical Engineering from a recognized institute/University with minimum 15 years of experience in execution of large building projects such as IITs, IIMs, AIIMS like institutions, IT Parks, large commercial complex over 2 lakh sqm of built up area, township etc., should have experience of electrical/Mechanical installations, HVAC, plumbing works, firefighting installations and equipment, security and communication systems. All necessary documents in support of credentials (qualifications and experience) shall be submitted.
8	Contract specialist cum account officer	Bachelor's degree in Commerce from a recognized/ accredited institute/University with minimum 15 years of experience as contract/procurement specialist. Clauses of contract/procurement specialist. He should be conversant with contract documents/clauses of contract of CPWD, FIDIC, SBD of world bank/ADB funded projects. Qualifications in law of contracts and Arbitration are desirable. He should be conversant with CPWD procedures in works accounts, preparation, scrutiny and evaluation of tenders, process and scrutiny of contractors bills, reconciliation of advances etc.,Retired persons of works departments of Government of India or PSUs of GOI involved in construction are preferred. All necessary documents in support of credentials (qualifications and experience) shall be submitted.



Appendix - IV

Form of Power of Attorney

(On Rs 100 Stamp Paper)

Know All Men by these presents that I,, (Name and Designation of the highest authority of PSU) OF (Name of PSU) REGD. OFFICE: a company duly incorporated under the laws of the jurisdiction of its incorporation validity existing firm hereby appoint (Name of the person to whom Power of Attorney is given) as the true & lawful attorney (hereinafter referred to as the “Attorney”) of the company and in the name of the company to exercise the all or the powers for and on its behalf in connection with the EOI Notice No.:/01/EOI/GGV/BSP/16/ Dated . 19/09/16 “ which have been invited by the GGV, BILASPUR(CG) and to undertake the following acts:-

- (i) To submit the proposal and participate in the EOI, published by GGV, BILASPUR, on behalf of the company.
- (ii) To authorize any other individual a nominated user to submit a bid, and subsequently negotiate and signed the contract with any entity, agency or GGV, BILASPUR (wherein after referred to as Owner) for which tenders are floated.
- (iii) To negotiate with the Owner, the terms and conditions including price for award of the contract pursuant to the aforesaid bid and to sign the contract with the Owner for and on behalf of the company.
- (iv) To receive, accept and execute the contract for and on behalf of company.
- (v) Do any other act or submit any document related to the above.
- (vi) Hand over site to the authorities for execution and obtain completion certificate (as applicable).
- (vii) To make estimation of the work done from time to time (as applicable).
- (viii) To make design and drawing measurement of the work done from time to time (as applicable).
- (ix) To draw bills in the name of the company.
- (x) To receive the payment in favour of the company against the aforesaid bills from the authorities concerned.
- (xi) To make correspondence with the said authorities.
- (xii) To carry out all the activities which the PSU has to perform for owner as per agreement.



- (xiii) To appear and represent on behalf of the company with all other authorities such as state Government, Central Government, Electricity Board, Telephone Department, RTO Office, Income Tax, Sales Tax, Labour Departments and such other Departments connected to the Project and to carry on correspondence with the above in respect of contract.
- (xiv) To submit any Bank Guarantee, Indemnities, Earnest Money Deposits, etc. as the Owner may require.

It is expressly understood that the Power of Attorney shall remain valid bidding and irrevocable till submission of the contract performance guarantee in terms of all the contracts for which tender is floated by GGV, BILASPUR (C.G.).

I, and the company, hereby agrees and undertake to ratify and confirm whatsoever the said "Attorney/Authorized Representative" quotes in the bid negotiate and signs the contract with "Owner" and/or purports to acts on behalf of the "Company" by virtue of this power of Attorney and the same shall bind the company as if done by itself.

IN WITNESS WHEREFOR I, (name and designation of the highest authority of PSU), have signed these presents on this _____ day of _____

(Signature and Seal)

Witnesses:

1. Signatures
Name

Designation

Occupation

2. Signatures
Name

Designation

Occupation