



गुरु घासीदास विश्वविद्यालय बिलासपुर (छ.ग.)

Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur- 495009 (C.G.)

(A Central University established by the Central Universities Act, 2009 No. 25 of 2009)

Website: www.ggu.ac.in Phone: 07752- 260381 FAX: 07752-260154, 260148

LIMITED TENDER ENQUIRY

LTI-GFR 162

REFILLING OF FIRE EXTINGUISHERS

CATEGORY GA-15

Enquiry Ref. No: 11 /LTI/RFE/STORE/GGV/2017

Bilaspur, Date: 24/ 06 /2017

Dear Sir,

We intend to REFILLING THE FIRE EXTINGUISHERS, and invites bids from the registered venders in accordance with the terms and conditions detailed. If you are interested, kindly send your offer for the supply with complete terms within the time mentioned as under.

Important Dates

Event	Date	Time
Last Date of submission of sealed tenders	18/07/2017	UPTO 3.00 PM
Tender Opening	18/07/2017	AT 04.00 PM

Please send your sealed offer only by Registered /Speed Post / courier service to the Assistant Registrar (store) on behalf of the Registrar, GGV to the address given below. The Sealed bid should be super-scribed as "Fire Extinguishers, Vide Ref. No- 11/LTI/RFE/STORE/GGV/2017, Bilaspur, dated- 24/06/2017. "

To,

The Assistant Registrar (Store)

Guru Ghasidas Vishwavidyalaya,
Koni, Bilaspur (C.G.) - 495009

This tender contains following documents:

- (1) Schedule of requirement with specifications, salient dates etc.
- (2) Bid document containing detail terms and conditions.
- (3) Format for price bid **-Annexure A**

Assistant Registrar (Store)
Guru Ghasidas Vishwavidyalaya,
Bilaspur (C.G.)



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LIMITED TENDER ENQUIRY

GFR 162
REFILLING OF FIRE EXTINGUISHERS
CATEGORY GA-15

Enquiry Ref. No: 11 /LTI/RFE/STORE/GGV/2017

Bilaspur, Date: 24/ 06 /2017

1. SCHEDULE OF REQUIREMENTS:**Refilling of the following fire extinguisher is to be done**

S.N.	Type of Fire extinguisher	Each Capacity Separately	Quantity
1.	ABC type 6 kg fire extinguisher	6 k.g.	215 nos
2.	CO2 type 4.5 kg fire extinguisher	4.5 k.g.	25 nos
3.	As per standard norm, pressure testing of the existing cylinders are to be done prior to refilling of the extinguishers		
Total fire extinguisher			240 nos

2. **Format of Quotation:** It is Single bid LTI under GFR-2017 Rule-162; bidder must submit the offer in a single sealed envelope on or before the due date.

3. The bid envelope should be super-scribed with:

Bid for supply REFILLING OF FIRE EXTINGUISHERS	
Ref. No: 11/LTI/RFE/STORE/GGV/2017	Bilaspur, Date 24 /06 /2017

4. Important Dates:

Event	Date	Time
Last Date of submission of sealed tenders and samples	18/07/2017	UPTO 03.00 PM
Tender Opening	18/07/2017	AT 04.00 PM

5. Guaranty /**Warranty** (as applicable) are to be provided.

6. **Excise Duty:** The University is exempted from Excise Duty. Please state applicable excise duty as a separate item (if any).

7. **VAT/CST ect.:** The University is not authorized to give C or D form. CST or VAT or other tax shall be charged according to applicable government rates.

8. The bidder has to furnish up to date VAT and Income Tax Clearance Certificate along with the bid.
9. Payment to the firm will be made through NEFT/RTGS after VAT deduction as per rule and after successful completion of work order to the satisfaction of the University. Certain information must be clearly furnished with the Tender as per the **Format –I**. These information shall be used by the University to know the capability of the bidder.
10. Please go through the enclosed “bid document” carefully for other bidding instructions.



गुरु घासीदास विश्वविद्यालय बिलासपुर (छ.ग.)
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)

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Website: www.ggu.ac.in Phone: 07752- 260381 FAX: 07752-260154, 260148

सीमित निविदा सूचना /LIMITED TENDER ENQUIRY

REFILLING WORK OF FIRE EXTINGUISHERS

अग्निशामक यंत्रों के रिफिलिंग कार्य

Enquiry Ref. No: 11 /LTI/RFE/STORE/GGV/2017

Bilaspur, Date: 24/ 06 /2017

निविदा दस्तावेज /BID DOCUMENT

Bids are invited in sealed envelope on behalf of the Registrar, GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR-495009, Chhattisgarh, from the **Registered vendors** of Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for Refilling work of Fire Extinguishers in GGV as detailed in this tender document. The interested bidder may get registered under **GA-15** category as per the vender registration format available at the University website www.ggu.ac.in, before submitting their bid. For this the registration fee of Rs.1100.00 must be submitted with the duly filled up vender registration format of GGV and relevant desired documents.

TERMS & CONDITIONS OF THE TENDER:

1. The bidders should quote their offer/rates in clear terms without ambiguity under financial/price bid.
2. The rates must be quoted FOR GGV, inclusive of all taxes, duties, Levis, loading-unloading and filling, sticker/ painting of expiry date etc. on each cylinder, pressure testing (if required as per norm) before refilling, sample testing and demonstration after refilling.
 - a. Unit price of refilling for each type cylinder and spare/accessories (if required) should be quoted separately.
 - b. Technical inspection and performance evaluation (bench making) for the refilled fire extinguishers is to be done by the supplier, as per the GOI norms. If re-filled fire extinguisher fails in the technical inspection and performance evaluation, then appropriate decision taken by the University shall be binding upon the bidder. Further, no additional charge shall be admissible other than the rate quoted for each item.

3. Firm has to mention separately as how much tax, duties, Levis etc. charges have been included in the rate quoted. This is for the purpose of deducting the taxes at source at the time of payment as per rules. If the firm does not supply these details, then GGV shall deduct the same as per prevailing government rules at the time of payment.
4. The rates should be quoted both in figures and words and legibly written without any over- writings. In case of any correction, the same must be attested by the bidder with full signature.
5. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
6. The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for GGV, Bilaspur, then the bids will be received up to the due time on the next working day.
7. The bids in sealed envelope is to be sent by registered /speed post/courier service only, so as to reach to the office of the **“Assistant Registrar (Store)” Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur, C.G., 495009 on or before the last date- 18/07/2017, upto 3:00 PM.**
8. The bidder may modify (if necessary) the bid before the stipulated last date for receipt of the bids by sending an amendment to the bid to the same address, by clearly mentioning the bid details on the sealed envelope. This additional envelope must reach on or before the last date and time by registered / speed post/ courier service only. No bid shall be modified after the deadline for receipt of the bids.
9. Bids received after due date and time, shall not be considered.
10. Each bidder shall submit only one bid. Any bidder, who submits more than one bid (Except modification, if required in the original bid) shall be disqualified and considered non-responsive.
11. Merely fulfilling all the terms and conditions and quoting the lowest rate will not make the tenderer eligible and qualified. The least quoted rate will not be the only criteria for selection, but the quality/make/brand/ performance/Experience of the product/bidder quoted by the firm, will be given due credit to select the item under this LTI.
12. The University has all the rights reserved to negotiate, if the quoted rate for the item finalized by GGV seems to be higher.
13. The bidder has to assure that the quoted rates are not more than the rates of the similar work carried out / good supplied by the bidder to some other organization recently.

14. The bids shall be opened in the stores section/conference hall of GGV, at the scheduled date and time. The bidder/ authorized representative may attend the meeting during the opening of the bid, if they so desire.
15. **The bidder has to put the firm's seal and signature in full at all pages of the bidding document. Bid must be submitted and signed by the authorized signatory only.**
16. Conditional and incomplete offer will be liable to be rejected.
17. Duties and Taxes are to be quoted separately. Ad valorem rates thereof should be clearly indicated with reference to the relevant Acts and Rules.
18. It may be noted that the University is exempted from paying Excise Duty vide Government Notification No. 10/97 dated 01.03.1997 [Registration No.: TU/V/RG-CDE (710)12015, dated 01.09.2015]. The University shall not issue C or D forms. CST and VAT may be charged at applicable rates.
19. Refilling of fire extinguishers are be delivered at the indenting Department of GGV, Bilaspur.
20. The assigned work must be completed within 45 days from the date of placement of the supply/work order under the risk and arrangement of the bidder. Any offer in the bid with delivery period beyond 45 days may be treated as unresponsive. In case, the delivery time required is higher, then the same must be mentioned clearly in the bid with proper justification.
21. Offer validity period: The offer should hold good for a period of 120 days from the date of accepting the rates/offer by GGV. Any offer falling short of the validity period is liable for rejection.
22. Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
23. The refilling material should not be outdated and must be of standard quality, as per the desired specifications and upto the mark.
24. **Bidder must have a valid vendor registration under the specific category, in the GGV. Bids of all such bidders who do not have valid registration on the last date of receipt of the tender, shall not be considered.**

25. The successful bidder with quoted price as approved by university shall be considered for refilling only when the bidder fulfill all the terms and conditions laid down in tender document & shall submit security deposit @5% of total estimated amount in form of demand draft/BG/FDR in favour of “The Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur” payable at Bilaspur (Chhattisgarh), from a Commercial Bank with validity period of thirty days beyond the date of expiry of guarantee/warranty obligations. This security deposit will be returned back without any interest to the bidder.
26. Period of guarantee/warranty (where applicable), minimum of one year, should be specified in the bid.
27. The benefits of the offer (if any) given by the manufacturing company in any of the products being supplied by the successful bidder, must be transferred to GGV.
28. If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, it will be open to the Registrar, GGV, Bilaspur to recover liquidated damage from the firm at the rate of 0.5 percent of the value of undelivered goods per week or part thereof, subject to a maximum of 10 percent of the value of undelivered goods. Alternatively, it will also be opened to the Registrar, to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.
29. No request of the bidder for any part or advance payment shall be entertained by the university.
30. The bidder has to furnish up to date VAT and Income Tax Clearance Certificate along with the bid.
31. The bidder has to provide all the catalogues/operating manual etc. for the supplied instruments.
32. Above performance security shall be refunded to the bidder without any interest after successful supply, installation and demonstration to the satisfaction of the intending department.
33. The above deposit shall be returned/refunded (without any interest), to the successful bidder after completion of all the obligations of the GGV. The deposit shall be forfeited, if the bidder fails to execute the purchase order or dishonor any of the terms and conditions of the bid/purchase order.

34. Payment after VAT deduction as per rule will be made by NEFT/RTGS, normally within 30 days from the date of receipt of the ordered materials in good condition or successful installation/commissioning (if applicable)/acceptance by GGV of the supplied materials or receipt of the bill whichever is later.
35. FORCE MAJEURE: Force Majeure will be accepted on adequate proof thereof.
36. Please note that university remains closed on Saturday and Sunday.
37. No commitment to accept lowest or any bid: University shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever.
38. The bidder can modify (if necessary) the bid before the last date appointed for receipt of the bids by sending an amendment to the bid to the same address, by clearly mentioning the bid details on the sealed envelope. This additional envelope must reach before the last date and time by registered / speed post/ courier service only. No bid shall be modified after the deadline for receipt of the bids.
39. University reserves the right to make any changes, relax/alter the terms and conditions of the bid in the interest of Guru Ghasidas Vishwavidyalaya.
40. University will not be obliged to meet and have discussion with any vendor, and or to listen to any representations after opening of the bid.
41. The university reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
42. The tenderers are requested to visit the university website www.ggu.ac.in for any information/updates/corrigendum. Assistant Registrar (Store) may be consulted if required.
43. In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Vice Chancellor, GGV, Bilaspur, Chhattisgarh shall be final.
44. All legal disputes shall be subject to jurisdiction of Bilaspur (C.G.) Court.

Format- I

The following information must be clearly furnished along with the Price Bid for evaluation and NEFT/RTGS/ FUND TRANSFER:

S.No	Type of Information	To be filled by the bidder
1	Name of the Firm with complete postal address	
2	Name of the Bank with Branch where the Account exist	
3	IFSC	
4	Experience of successful execution of refilling work and installation work of fire extinguishers (in years)	
5	Attach similar work order/ completion certificate from the organization in the last three years	
6	The bidder should have a proper infrastructure in the Chhattisgarh state	
7	Account No.	
8	PAN	
9	VAT/TIN (Required from the vendors belonging to Chhattisgarh	
10	Email	
11	Mobile No.	

Annexure - A**सीमित निविदा सचना / Limited Tender Enquiry****वित्तीय बोली / PRICE BID****REFILLING OF FIRE EXTINGUISHERS****अग्निशामक यंत्रों की रिफिलिंग कार्य****[To be filled-up, signed and submitted in a sealed envelope along with format-I as above]**

To,

The Registrar
GGV Bilaspur (C.G)

Sir,

I / We have perused the terms and conditions of the tender for Refilling of fire extinguishers. My/Our Firm hereby quote the lowest rate (FOR GGV) for Refilling of fire extinguishers, with the specifications desired in the tender document. I have read and understood, all the terms and conditions given in the tender document and are acceptable to my/our firm. The quoted rates will be valid from the date of acceptance of the financial/price bid, to a period of 120 days. The quoted rates will be FOR GGV and are inclusive of all taxes, duties, octroi, testing before refilling, packing, forwarding, unloading, installation, demonstration, sample testing and refilling and performance evaluation etc. I am attaching the VAT and Income Tax Clearance Certificate and other documents required (as per the bid document) to be submitted along this bid.

S.NO.	QTY	DESIRED SPECIFICATIONS	QUOTED RATES in Rs. (ALL INCLUSIVE WITH TAXES)		Remark
			In Fig	In Words	
1.	215 nos	ABC type 6 kg fire extinguisher			
2.	25 nos	CO2 type 4.5 kg fire extinguisher			