



गुरु घासीदास विश्वविद्यालय, बिलासपुर (छ.ग.)
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)
(A Central University established by the Central Universities Act, 2009)
Phone 07752-260207, fax 07752-260154 Website www.ggu.ac.in

COVER PAGE

“ Expression of Interest ”

3rd CALL OF EOI FOR EMPANELMENT OF PSU (GOVT. OF INDIA)
THROUGH E -TENDERING FOR CONSTRUCTION PROJECT
MANAGEMENT & SUPERVISION OF EXECUTION OF
CONSTRUCTION PROJECTS WITH ARCHITECTURAL SERVICES IN
THE GGV CAMPUS FOR THE PERIOD 2017-2020


Probable Amount :- Rs. 100 Crores

Earnest money deposit :- Rs. 5 Lakhs

Last date of submission of EoI :- 27/12/ 2017, Up to 4.00 PM

Cost of Tender Form :- Rs. 20,000/- (in form of D.D.)

(कृपया निविदाकर्ता प्रत्येक पेज पर सील लगावें एवं हस्ताक्षर करें)

| | |
|---|--|
|  | <p>गुरु घासीदास विश्वविद्यालय, बिलासपुर (छ.ग.) GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.) (A Central University established by the Central Universities Act, 2009) Phone 07752-260207, fax 07752-260154 Website www.ggu.ac.in</p> |
| EOI No. 22 /Engg/2017 | date: 14/12/2017 |
| Short term e-Tender Notice | |
| <p>3rd CALL OF EXPRESSION OF INTEREST (E-TENDERING) Guru Ghasidas Vishwavidyalaya, Bilaspur a Central University, invites 3rd call of "Expression of Intrest" from "Public Sector Undertakings of Govt. of India", for the empanelment of PSU's through e-tendering for construction project management & supervision of execution of construction projects with architectural services in the GGV campus for the period 2017-2020. Details & formats regarding the EOI can be downloaded from the following websites:- www.ggu.ac.in or www.eprocure.gov.in The soft copies of the duly filled in tender shall be uploaded by the bidders on the website www.eprocure.gov.in on or before 27/12/2017 at 4.00PM. Original Tender/Bid cost (Rs.20,000/-) as applicable and EMD (Rs 5 Lakh) in a sealed envelope shall be submitted to the University Engineer, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (C.G.) - 495009 on or before 27/12/2017 at 4.00PM through registered/speed post/courier service only. The University is not responsible for any delay in receiving the documents and reserves the right to accept/reject any or all application without assisgning any reason therof.</p> | |
| Registrar (Acting) | |

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)**3rd CALL**
Short term e-Tender Notice**EMPANELMENT OF PSUs OF GOVT. OF INDIA THROUGH E -TENDERING FOR
CONSTRUCTION PROJECT MANAGEMENT & SUPERVISION OF EXECUTION OF
CONSTRUCTION PROJECTS WITH ARCHITECTURAL SERVICES IN THE GGV CAMPUS FOR
THE PERIOD 2017-2020****3rd Call for Invitations of Expression of Interest (EOI) for empanelment of PSUs of Govt. of
India through e -tendering for construction project management & supervision of execution of
construction projects with architectural services in the GGV campus for the period 2017-2020**

| | |
|---|---|
| EoI Bidding Document No. | 22 /Engg/2017, dated 14/12/2017 |
| GGV GST No | GSTIN 22AAAJG2058G1ZP |
| Name of the work | For construction project management & supervision of execution of construction projects with architectural services in the GGV campus for the period 2017-2020 |
| Client/Owner | Guru Ghasidas Vishwavidyalaya (GGV) Bilaspur (C.G.) |
| Brief Scope of Work | The scope of the work is to create new infrastructure, repair, maintenance, renovation, retrofitting, etc of existing structure (Civil, Electrical, PHE & Mechanical), installation of solar system panel & horticulture in the GGV Bilaspur campus (C.G.). The infrastructure includes construction of new buildings in the academic area, hostels for students, staff accommodation of various types, roads, similar other works etc. along with related utilities such as water supply, electricity supply, and disposal system in the campus. |
| Earnest Money Deposit | Rs 5.00 lakh DD to be enclosed. However, those PSUs who have already submitted the bid cost in response of University 2 nd Call of EoI No. 20/Engg/2017 dated 23/11/2017 are not required to submit the Bid Cost of Rs.20,000/- again with the fresh bid. |
| Non-refundable cost of tender / Bid document | Rs.20,000/- , DD to be enclosed. |
| Last date & time of submission of bid on www.eprocure.gov.in | on or before 27/12/2017 at 4.00PM |
| Date & time of opening of Technical bid | 28/12/2017 at 4.00 P.M. |
| Date of Presentation as per EoI | To be informed later to the eligible bidders by e-mail. |
| Date of opening the Financial Bid | At 5.00 PM on the date of the Presentation. In case it is not possible to open the Financial Bids on the date of Presentation, the Financial Bid shall be opened on next working day at 11.00A.M |
| Validity of offer | 06 (six) months from the final bid due date |
| Obtaining GRIHA / Green Building Certification | As required by the client from case to case. |

GGV, Bilaspur invites 3rd call of E-tenders from Public Sector Undertakings (PSUs) of Government of India, for Empanelment of Agency for construction project management & supervision with Architectural Services for the construction project (Civil, Electrical, PHE & Mechanical works) at GGV Bilaspur, for the period 2017-2020 for construction works of Rs. 100 crores (approx.). The evaluation of the bids shall be carried out on QCBS (Quality and Cost Based Selection) system as per the criteria mentioned in this document. Following are the eligibility criteria:-

1. ELIGIBILITY CRITERIA

- 1.1 The bidding Public Sector Undertaking must be Government of India Enterprise, and
- 1.2 Should have satisfactorily rendered services of construction project management & supervision of construction projects in the past five years, of at least one similar work of value not less than Rs.80 crores or two works of value not less than Rs.60 crores each, or three works of value not less than Rs.40 crores each. "Similar work" means construction project management & supervision services for execution of construction projects for the works as mentioned in scope of work in this EOI.
- 1.3 Should have previous experience of executing work orders of minimum value of Rs.100 crores in any Government University of India/NITs/IITs/AIIMs.
- 1.4 Should have had an average annual business turnover of not less than 500 crores for construction related to Project Management Consultancy (PMC) in the last three years ending March 2017.
- 1.5 Should have Balance sheets for the last three years ending March 2017 duly certified by a chartered accountant should be enclosed.
- 1.6 Should not have incurred losses in more than any three years period during the last five years ending 31-3-2017.
- 1.7 Joint venture of a single bidder as a member of consortia/joint venture/association for any project/work shall not be considered for evaluation.
- 1.8 Any entity, which has earlier been barred by any state government of India (SG) or Union Territory (UT) or Government of India (GOI), or any of the agencies of SG/UT/GOI from participating in similar projects and the bar subsist as on the proposal due date or pending investigations, shall not be eligible to submit a proposal/ bid.

The Bidder must furnish the following information in the tabular form.

| ELIGIBILITY CRITERIA As PER CLAUSE 1. | | | | | | | | |
|---|----------|----------|----------|---------|---------|---------|---------|---------|
| Information as per clause No. | 1.1 | 1.2 | 1.3 | 1.4 | 1.5 | 1.6 | 1.7 | 1.8 |
| Reference page numbers of the documents submitted by the bidder | From- to | From- to | From- to | From-to | From-to | From-to | From-to | From-to |
| | | | | | | | | |

2. SUBMISSION OF BIDS/TENDERS/EoI

Important:

- 2.1 The tender document can be downloaded from the websites www.eprocure.gov.in or www.ggu.ac.in. “Corrigendum, if any, would appear only on the above web sites and not be published”.
- 2.2 Bid must be duly signed by an authorized signatory, who has been authorized by the concerned PSU. For this a Power of Attorney in the format (Appendix- IV) must be scanned and submitted along with the technical bid.

2.3 Tender Cost, EMD and Online (soft copy) Bid Submission

- i. The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from websites www.ggu.ac.in or www.eprocure.gov.in.
- ii. Bid/Tender cost (Non refundable) of Rs. **20,000/-** should be in the form of demand draft in favor of “Registrar, Guru Ghasidas Vishwavidyalaya”, drawn on any scheduled bank payable at Bilaspur (C.G.). EMD of amount **Rs. 5 lakh** should in the form of demand draft in favor of “Registrar, Guru Ghasidas Vishwavidyalaya”, drawn on any scheduled bank payable at Bilaspur (C.G.).
- iii. However, those PSUs who have already submitted the bid cost in response of University 2nd Call of EoI No. 20/Engg/2017 dated 23/11/2017 are not required to submit the Bid Cost of Rs.20,000/- again with the fresh bid.
- iv. **All Bidders are required to submit the bids a fresh as per this 3rd Call of the EoI.**
- v. Original demand draft for Bid Cost (**Non-refundable**) and Earnest Money Deposit (EMD) in a sealed envelope only through speed/registered post/ courier service must reach to the following addresss on or before 27/12/2017 at 4.00PM.

The envelope should be marked “ EOI/Tender Notice no. 22 /EOI/ENGG/2017, dated 14/12/2017”

“The University Engineer

Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (C.G.) – 495009”

- vi. Bidder must register on the website www.eprocure.gov.in for uploading the soft copy of the bid. Those interested PSU's not registered on the website www.eprocure.gov.in mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
- vii. The intending tenderer(s) must read the terms and conditions of this EOI carefully, and should only submit bid, if eligible and in possession of all the documents required.
- viii. The intending tenderer(s) must have valid digital signature to submit the bid.
- ix. PSU's should upload documents in the form of PDF format or the format available on the website www.eprocure.gov.in.
- x. Bidder must upload on the e-Tendering website www.eprocure.gov.in the scanned copy of demand draft for Bid Cost (Non-refundable), and demand draft of Earnest Money Deposit (EMD) in pdf. All the two files should be uploaded in one file named “Bid Cost_EMD_E-Tender Fee_Name of Bidder.pdf” within the period of bid submission.
- xi. Bidders must upload on the e-Tendering website www.eprocure.gov.in the scanned copy of the bid documents Technical (in pdf format) and Financial Bids (as per format available on the website www.eprocure.gov.in) within the period of bid submission.
- xii. First pdf file titled “Technical Bid _Name of Bidder must have all required documents related to Technical Bid.
- xiii. Second file (as per the format available on the website www.eprocure.gov.in) titled “Financial Bid_Name of Bidder” must have the Financial Bid.
- xiv. The Technical bid file must contain the scanned copies of duly signed EOI, certified copies of documents related to Eligibility Criteria, all relevant information and documents of turnover, net profit (after tax), net worth, experience, ongoing projects, regular engineers on roll, key personnel, documents relevant for evaluating

- the bidder technically, Corrigendum / Addendum / Other documents, if any, etc. as per the attached Formats in Appendix- I, III & IV.
- xv. The bidder shall quote the lump sum service charges (up to 2 Decimals) of Project Cost (as Per GFR 2017 (Rule 133)) towards construction project management & supervision with Architectural Services for execution of Construction Project (Civil, Electrical, PHE & Mechanical) works at GGV, Bilaspur (C.G.) in the prescribed format of **Financial Bid** as per **Appendix – II (as available on the website www.eprocure.gov.in)** .
- xvi. The tenderer (s) is/are required to quote the rate strictly as per the terms and conditions, specifications, standards given in the EOI documents and not to stipulate any deviations.
- xvii. The quoted rate of consultancy fee must be inclusive of all taxes including service tax, GST, duties, levies etc as per prescribed format of **Financial Bid** in Appendix – II as available on website www.eprocure.gov.in .
- xviii. Power of Attorney of the person having digital signature for signing /submitting the tender. This should be supported by Board Resolution (in case of a company registered under the Companies Act).
- xix. The bidders are required to upload and submit page of summarized Balance Sheet (Audited) and also page of summarized Profit & Loss Account and net worth of the PSU (Audited) for last five years.
- xx. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”.Therefore, if any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as “0” (ZERO).
- xxi. Information and Instructions for tenderers posted on websites shall form part of bid document.
- xxii. The bidders are advised to submit complete details with their bids. The Technical Bid Evaluation will be done on the basis of documents uploaded on e-tendering web site(s) by the bidders with the bids. The information should be submitted in the prescribed Performa. Bids with Incomplete/Ambiguous information will be rejected.
- xxiii. Before the last time and date of submission of bid as notified, the tenderer can submit revised bid any number of times.
- xxiv. On opening date, the PSU’s can login and see the bid opening process.

xxv. The tenderer (s) if required, may submit queries, if any, through E-mail (E-mail of University Engineer: uegvbsp@gmail.com or laxmikantjaiswal22@gmail.com) and in writing to the Registrar, Guru Ghasidas Vishwavidyalaya Bilaspur (C.G.) to seek clarifications within 07 days from the date of uploading of Tender on website. GGV will reply only those queries which are essentially required for submission of bids. GGV will not reply the queries which are not considered fit like replies of which can be implied /found in the NIT/ EOI Documents or which are not relevant or in contravention to NIT/EOI Documents, queries received after 07 days from the date of uploading of Tender on website, extension of time for opening of technical bids, etc. Technical Bids are to be opened on the scheduled dates. Requests for extension of opening of Technical Bids will not be entertained.

2.4 Last date of submission of bids online as well as original hard copies of DD for Tender Cost & EMD at 04:00 PM on 27/12/2017.

2.5 Online technical bid documents submitted by tenderers shall be opened only of those tenderers, whose Earnest Money Deposit and Cost of Bid Document sent to the university, in the sealed envelope, are found in order and valid.

2.6 Eligible bidders shall have to submit the certified hard copies of all the documents uploaded on the designated website and other relevant original documents for verification at the time of presentation.

2.7 Date and Time of opening of the online/sealed envelope at 4.00P.M. on 28/12/2017. (Venue: Administrative Block, GGV).

2.8 **DISQUALIFICATION:** The University may disqualify bids on account of the following reasons:

- (i) If bid is received after the last date and time.
- (ii) The tenderer does not upload all the documents (including service tax, GST, etc. registration) as stipulated in the bid document.
- (iii) Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
- (iv) If the bid is submitted other than online as per this bid for soft copy.
- (v) If the bidder disregards any of the terms & conditions of the bid and/or leaves any ambiguity in calculation of the consultancy fee.
- (vi) If the bidder attempts to influence any member of the expert panel.

- (vii) If the bid is conditional.
- (viii) If the bidder provides any misleading information or conceals any information.
- (ix) If the Bid is received without the Bid Cost and the EMD.
- (x) If the bidders make any corrections, additions, alterations in the downloaded bid document.
- (xi) If bidder is under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of India (GOI), State / Central Government, or any other of their agencies.
- (xii) Non fulfillment of any of the eligibility criteria as per this EOI
- (xiii) Bid submitted without the Power of Attorney as per Appendix-IV
- (xiv) If the bidder does not appear before the committee of the university for presentation on the date and time prescribed / intimated by the university to the bidder.

The decision of the University in the matter of disqualification shall be final and binding and no further correspondence shall be entertained from any disqualified bidder thereafter.

2.9 INSTRUCTIONS TO BIDDERS

- 2.9.1 The University reserves the right to modify unilaterally any part of this document at any stage of the selection of the PSU as per its own requirements in the interest of the University.
- 2.9.2 All provisions in this document and future documents to be issued by the University in connection with this consultancy work are supplementary and complementary to each other and are not to be read in isolation.
- 2.9.3 Bidders are advised to visit the designated websites www.ggu.ac.in regularly for latest updates & clarifications regarding this EOI and subsequent stages.
- 2.9.4 In the interest of the University, the University reserves the right to:
 - i. accept or reject any or all bids for this EOI without assigning any reason, whatsoever.
 - ii. amend the selection process at any stage without assigning any reason, whatsoever.
 - iii. interpret any clause, modify/alter and amend the provisions of this EOI or any other document issued at any stage of selection without assigning any reason, whatsoever.
 - iv. amend the scope of work without assigning any reason, whatsoever.
 - v. debar the bidder, if during the process of selection or later at any stage, it is found or discovered that bidder has/ had provided incorrect/misleading information or material misrepresentation or concealment of information sought by the GGV and
 - vi. close the invitation at any stage without assigning any reason, whatsoever.

- 2.9.5 The Technically qualified bidders, if interested can attend the opening of the Financial Bids.
- 2.9.6 In case the last date fixed for the submission of the EOI is declared as the holiday/off-day, the next working day shall be deemed to be the last date.
- 2.9.7 The University reserves the right to verify the particulars furnished by the bidders independently and to obtain feedback from clients of the PSUs for whom, consultancy services had been carried out by them.
- 2.9.8 The University may at its discretion, hire the services of an independent agency for quality audit for checking and ensuring the quality of construction to which the PSU will render due assistance in discharge of their duties.
- 2.9.9 The construction work is open to technical/quality audit by any authorized Government agency to which the PSU will render assistance in discharge of their duties.
- 2.9.10 PSU will ensure adherence to relevant CPWD specifications, relevant GFR, BIS codes, CVC guidelines, environment and other regulatory requirements and will also ensure observance of all formalities/ documents/ day to day activities as defined in CPWD Works Manual for execution of 'Works Contract' and/or as directed by the University from time to time.
- 2.9.11 The University reserves the right to reject any application/bid without assigning any reason, and to restrict the list of Agency to any number deemed suitable in the interest of the University.
- 2.9.12 Mere fulfilling the criteria laid down in this EOI does not entitle/guarantee the bidder to be shortlisted/selected/awarded the Consultancy Services at GGV. The acceptance of any or all tender(s) will rest with GGV who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all of the tenders received without assigning any reason thereof.
- 2.9.13 The bidders are advised not to make any corrections, additions, alterations in the downloaded bid document. In case, any corrections, additions, alterations are made in the downloaded bid documents; such bid shall summarily be rejected.
- (i) The EMD (without any interest) and the unopened sealed envelope – III for all those bidders who are not eligible as well as technically disqualified, shall be returned back to the bidder through registered post.
- (ii) The EMD without any interest shall be refunded/returned to remaining bidders after signing of agreement/MoU with the selected PSU.

- (iii) No exemption from depositing the EMD shall be allowed to any participating bidder.
 - (iv) Validity of EMD shall be six (6) months from the last due date of submission of EOI.
 - (v) EMD shall be forfeited in the following cases:
 - a) If any information or document furnished by the bidder turns out to be misleading or untrue in any material respect; and
 - b) If the successful bidder fails to execute the consultancy agreement within the stipulated time or any extension thereof provided by GGV.
 - c) The earnest money deposit (EMD) shall not carry any interest.
- 2.9.14 The selected PSU/PSUs shall have to deposit @ 5% of the consultancy service fee/charge, as the Performance Security in the form of DD drawn from any scheduled bank in favour of 'Registrar, Guru Ghasidas Vishwavidyalaya', payable at Bilaspur (C.G.) or as the Bank Guarantee for which the format shall be provided to the selected PSUs at the time of executing the MoU. This amount shall be refunded to the PSUs without any interest on successful completion of project. In case of non-satisfactory performance, the University reserves the right to forfeit the Performance Security.
- 2.9.15 Period of Validity of Bids: 06 months from the final bid due date.
- 2.9.16 The GGV reserves the right to seek additional detailed status reports as it may deem fit throughout the project period.
- 2.9.17 The PSU shall work towards minimizing if not total elimination of claims and disputes from the contractors. While checking the invoices and bills submitted by contractors the PSU shall ensure recovery of advances including statutory recoveries and continued validity of securities, submitted by contractors towards fulfillment of their liabilities to the works contract.
- 2.9.18 The procedures and Works Manuals based on which the tender documents to be prepared shall be as decided preferably on the basis of CPWD manual.
- 2.9.19 The PSU shall monitor and ensure that the contractor(s) carry out construction in compliance of environmental standards, safety of the works, safety of personnel /public, and safety of construction equipment complying environmental and safety standards laid down in the Contract(s) and quality assurance documents and rules of local bodies.
- 2.9.20 The PSU shall monitor and ensure that every incident at the work site is reported and recorded and that the Contractor takes corrective and preventive measures for avoiding their recurrence. Further, it shall also inspect and report unsafe and inferior practices at

the work site through control documents and ensure that the Contractors(s) takes corrective and preventive measures to improve the practices to avoid accidents.

- 2.9.21 The PSU shall ensure minimum 3-Star rating for Green Construction as per CPWD guidelines and shall provide internal certification in this regard.
- 2.9.22 The PSU shall ensure implementation of various Labour Laws, Rules and Regulations including employee provident fund and other welfare measures by the contractor(s) as per the extent provisions and as laid down in the contract(s).
- 2.9.23 PSU shall be fully responsible for the soundness and correctness of all works executed by the contractor, the soundness of design and the conformity of the work to the approved Plans, designs and specifications and conditions of contract applicable to the subject work.

2.9.24 **PAYMENT MODE**

- (a) The whole PMC with architectural services job will be distributed into several packages to determine/specify the duration, contract value and professional fees.
- (b) The University will deposit up to **33 % (Thirty Three percent only)** of total estimated cost of the project as initial deposit with PSU. Out of this deposit received, PSU will release the payment to the various agencies.
- (c) Whenever about 70% of the initial deposit is spent by PSU, the University shall provide additional funds to the tune of next 33% (Thirty Three percent only) of the estimated cost on written demand with justification by PSU for timely completion of works.
Whenever about 70% of 66% deposit is spent by PSU, the University shall provide additional funds to the tune of next 19% (Nineteen percent only) of the estimated cost on written demand with justification by PSU for timely completion of works.
- (d) Final installment of 10% (Ten percent only) of estimated cost shall be released to the PSU on satisfactory completion of work.
- (e) Separate account of the university funds will be maintained by PSU in the nationalized bank to get the maximum benefit of interest such opening Flexi Fixed Deposit (FFD).
- (f) If any interest accrues in the bank on the deposit/advance given by the University, then the same shall be credited to the project account by PSU.
- (g) During the execution of projects expenditure and utilization certificate will be forwarded by PSU in an approved CPWD format on monthly basis to the University.

(h) 5% (Five percent only) shall be payable after the successful & satisfactory completion of Defect Liability Period for each package of work after a certificate is submitted to the University by the consultant stating that no defects are pending.

(i) The payment mode of consultancy fees/ service charges of the PSU shall be finalized at the time of executing the agreement/ MoU between the PSU and GGV.

2.9.25 The bidders are required to follow the guidelines as mentioned in Section 4 in this EOI.

2.9.26 CONSULTANT'S FEE

(a) Consultant's Fee would be amount as quoted in the Financial Bid (with all taxes including service tax, GST, duties, levies etc. which are payable in relation to the performance of the Agreement to be executed between GGV and the empanelled PSU) as Lumpsum charges of Project Cost worth Rs. 100 crore (approx). This fee shall remain same even if the projects costs exceeds up to 10% of Rs. 100 crore i.e., Rs.110 carore.

(b) As per above clause, the amount (say L) (inclusive of all taxes as above) per 100 Lakhs Project Cost ($L = \text{Total consultancy fee for project cost of Rs.100 crores quoted}/100$) would be initially considered the basis of paying consultancy fee to the Consultant. The total fee payable will be initially calculated on the above basis followed by contract value of the project work as per letter of award placed on contractor by the consultant.

(c) The Consultant shall pay any and all taxes including service tax, duties, levies etc. which are payable in relation to the performance of the Contract. No extra fee in any case shall be paid to the Consultant by GGV other than the Consultant's Fee.

(d) Statutory variation in taxes (CST, LST, withholding tax, service tax etc.) and duties, if any, within the contractual completion period shall be borne by GGV Bilaspur. No variation in taxes, duties or levies other than statutory taxes & duties shall be payable.

(e) GGV shall deduct Income Tax at source at applicable rates, as per GOI rules.

(f) The stage of payment of consultancy fee and service tax thereon will be as under

i) Lump sum Mobilization fee after signing of this agreement: Rs. 10 lacs*

ii) Consultancy fee @ Rs L (with taxes) per 100 Lacs against 90% of the value of total work done with respect to works bill. This is with subject to deduction of Rs. 2 Lacs from each of the first five bills.

- iii) 5% will be released on completion of respective works contracts as well as submission of connected records to the satisfaction of the client.
- iv) Remaining 5% shall be payable after the completion of Defect Liability Period (one Year) for each package of work after a certificate is submitted by the consultant stating that no defects are pending.

***Mobilization** fee of Rs. 10 lac shall have to be adjusted in 5 equal installments from the first five consultancy fee Bills of the consultant.

- (g) The consultant shall withdraw its fee from the bank account in which the fund for the said project is deposited. The withdrawal of fee by the consultant shall be based on stage of payment detailed in the agreement. The fee shall finally be based on the “Built-up cost” as defined in clause 2.9.27 below.
- (h) The balance amount of the total consultancy fee shall be paid at the time of successful completion of all the projects including Defect Liability Period.
- (i) If the works are stopped at any stage of execution due to fund constraint, termination of contract and unforeseen reason, the Consultant shall be paid the consultancy fee on pro-rata basis for the progress of the work done by the Consultant at the time of stopping the work at that stage.

2.9.27 BUILT UP COST

“**Built Up Cost**” will consist of the expenditure incurred towards the following, all to be borne by the Client.

- i) The awarded cost of the project (including cost escalation due to delay from the client part).
- ii) Cost of extra items, additions, deviations and substitution, if prior written approval of the Client has been obtained in this regard.
- iii) Charges, if any, levied by Local Authorities for approval of plans and services and for issue of “Completion” / “No – objection” Certificate for occupation of the Works on Completion.
- iv) Charges, if any, levied by Local Authorities / Providers of services such as Water Supply, Drainage, Sewerage etc. for Shifting / relocation of Utilities as well as their disconnection / connection.
- v) Cost of Soil tests Geotechnical investigations.

- vi) Cost of litigation, if any, with a Third Party or individual organization to remove legal barriers in the execution of works.
- vii) Advertisement Charges for issuing Notice Inviting Tenders.
- viii) Cost of testing of materials / workmanship for items for which the Contractor is not required to pay in terms of the provisions in the Works Contracts.
- ix) Cost involved for Green Building Rating as per GRIHA/ Indian Green Building Council (IGBC), if required by the client from case to case.
- x) Any amount paid / payable to the Contractor towards his claims as considered reasonable by the Consultant.
- xi) Any amount paid / payable to the Contractor towards his claims not accepted by the Consultant but decided in favour of the Contractor by an Arbitrator or Court of Law. The amount will include the Cost involved in defending the stand of the Client / Consultant in the Arbitration of Court proceedings.

2.9.28 Regarding Escalation in project, CPWD relevant clause shall be applicable.

2.9.29 Delay due to factors which are not under control of the PSU: Suitable extension will be granted if delay is not attributable to the PSU.

2.10 OTHER RESPONSIBILITIES OF PSU

- i. Settlement of all accounts of the contractors including reconciliation of materials supplied to the contractors, if any.
- ii. Ensuring of defect liability activities by the contractors during the respective liability periods.
- iii. Organizing/providing all operation and maintenance manuals through contractors and training to the University staff.
- iv. Preparation of Final Report, which shall contain detail technical & financial information of the project.
- v. After award of the work, the PSU will ensure all possible mandatory tests, as per relevant Indian standard codes.
- vi. Checking & finalization of final estimates, assisting in the audit/ technical observation, etc. (if any).
- vii. Conduct Arbitration matters between various agencies till final settlements of disputes.
- viii. PSU shall prepare draft replies and get it vetted from the University in replying to the observations made by CTEs branch/ CAG Audit/ Vigilance etc., if required.

- ix. PSU shall handover the buildings & other structures complete in all respect, free from all encumbrances including the vacation of temporary workers, hutments etc. at site, if any, to the University.
- x. PSU shall maintain all registers/records during execution of works as stipulated in CPWD Works Manual. (latest version)
- xi. At the end of every financial year and at the end of the project, PSU shall submit an expenditure and utilization of funds statement including the interest accrued in bank, in the format of CPWD Works Manual.

3.0 SCOPE OF WORK

The scope of the work is to create new infrastructure, repair, maintenance, renovation, retrofitting, etc of existing structure (Civil, Electrical, PHE & Mechanical), installation of solar system panel & horticulture in the GGV Bilaspur campus (C.G.). The infrastructure includes construction of new buildings in the academic area, hostels for students, staff accommodation of various types, roads, similar other works etc. along with related utilities such as water supply, electricity supply and disposal system in the campus.

3.1 Pre-Construction Stage

3.1.1 Architectural Consultancy:

3.1.1.1 Scope of work:

- (i) Taking client's instructions and preparation of plan-design brief accordingly.
- (ii) Site evaluation, analysis and impact of existing and/or proposed development on its immediate environs.
- (iii) Design and site development.
- (iv) Structural design.
- (v) Sanitary, plumbing, drainage, water supply and sewerage design.
- (vi) Electrical, Electronic, communication system and design.
- (vii) Heating, ventilation and air conditioning design (HVAC) and other mechanical system.
- (viii) Elevators, escalators, etc.
- (ix) Fire detection, fire protection, lightening arresters and security system etc.
- (x) Interior architecture

- (xi) Roads, pathways etc

3.1.1.2 Data collection :

- (i) Ascertain client's requirements, examine site constraints & potential.
- (ii) Study of existing infrastructure, accessibility, circulation pattern.

3.1.1.3 Preliminary design and drawings:

- (i) To prepare the concept drawings, preliminary drawing, sketches etc. of the buildings etc. for the client's approval along with preliminary estimate of cost on area basis.
- (ii) The Architectural preliminary design documents shall include: Site plan & landscape plan, Building floor plans, Sections and Elevations, Preliminary details, Enlarged plans, Preliminary Specifications, 3D rendering etc.
- (iii) The Engineering Preliminary design documents shall include: Electric supply including source and distribution, water supply including source and distribution, Energy saving planning strategies for HVAC, fire fighting, sub-station., Rain water harvesting/water conservation/recycling of water etc., waste water & solid waste disposal, solar energy system installation & planning, appropriate parking space.

3.1.1.4. Drawings for Approval of client and statutory bodies:

- (i) To prepare drawings necessary for client's/statutory bodies approvals
- (ii) Ensure compliance with relevant national codes, standards and legislation, as applicable.

3.1.1.5 Working Drawings and Bid Documents:

- (i) To prepare working drawings, specifications and schedule of quantities, necessary for preparing the bid documents in accordance with the standard norms.
- (ii) To submit bid documents including the detailed estimate & BOQ must be duly vetted and audited by the competent Technical personal of the PSU or any other govt. organization to the University Engineering Section before bidding.
- (iii) On behalf of GGV Bilaspur, the PSU will do pre-bidding activities like preparation of notice inviting bids, giving wide publicity of bids, receipt of

bids and opening of bids, as per norms of CVC/CPWD guidelines and by that PSU.

- (iv) On behalf of GGV Bilaspur, the PSU will float the bids, and award the work.
- (v) The PSU will also do Site survey and soil investigations (if required.)
- (vi) The PSU has to take approval from local statutory bodies (as required).
- (vii) The PSU will submit the Good For Construction (GFC) drawings in seven sets for approval to the University Engineering section before starting the construction work of the project.
- (viii) GFC will also include the Mechanical, Electrical & Plumbing (MEP) drawings, and all required Architectural drawings duly approved by local statutory bodies (if required), structural drawings- proof checked/vetted by Govt. Agency or Govt. Institutions, external development details, drawings & documents etc.
- (ix) The University Engg. Section will issue the GFC drawings to the PSU after taking due approval from University authority for its execution.

3.1.2 Planning and Co-ordination

3.1.2.1 The PSU will do execution planning work, resource planning, scheduling and implementing construction programs to complete the project in time. Ensuring proper quality control and safety practices (in the planning and coordination phase, the PSU should develop safety procedures as per (Occupational Safety and Health Administration) OSHA or any other prevailing & relevant body. These should then be implemented during construction).

3.1.2.2 Documentation of all project related matters.

3.1.2.3 Preparation of periodical reports relating to time, cost and quality.

3.1.2.4 Manage the contracts according to the Conditions of Contract.

3.1.2.5 Preparation of monthly progress chart and cash flow statement for each project separately, for the University.

3.2 Construction Supervision

3.2.1 Deploy requisite number of qualified and experienced Engineers and Architects in the relevant field at site to supervise the day-to-day works and also to monitor the all Architectural progress of works as per approved

drawings, construction procedures, quality control in house and also third party testing.

- 3.2.2 During construction, the PSU shall be required to set up site laboratories for effective quality control.
- 3.2.3 The PSU shall ensure safety practices and quality in day-to-day work as per specifications and standards.
- 3.2.4 The PSU should provide a monthly update on the progress of work and expenditure to GGV Bilaspur and review the completed tasks and detail specific steps and measures to be implemented for tasks with delays in schedule.
- 3.2.5 Check all the measurements recorded in the Measurement books by contractor at site with respect to approved drawings and certify the accuracy.
- 3.2.6 Check the bills submitted by the contractor and certify its accuracy.
- 3.2.7 To make all correspondence with the contractors for proper execution of work as per GFC in time.
- 3.2.8 Co-ordinate with all agencies working at site and liaise with local authorities for obtaining appropriate permissions / commencement certificates, etc.
- 3.2.9 Conduct frequent periodic meetings with the contractors.
- 3.2.10 The testing of materials, design mix, any other test to be carried out, for quality control during construction of the project, must be done as per the relevant Indian standard (IS) codal provisions.
- 3.2.11 The PSU will be solely responsible for any deviation in the work executed under its PMC project.

3.3 Post Construction :

- 3.3.1 Ensure proper commissioning and handing over for occupation for the completed project in all respect including external development & approaches.
- 3.3.2 Ensure maintenance during the defect liability period (12 months) after successful handing over the completed project to the GGV.
- 3.3.3 The PSU will be solely responsible for any financial, technical and legal issues related with the construction project entrusted to that PSU.
- 3.3.4 The PSU will submit all relevant final drawings in 3-sets after completion of the project to the University Engineering section of the GGV.

- 3.3.5 The PSU will also submit the Guaranty/Warranty related documents for the accessories, equipment, appliances, fixtures, fittings etc. installed/fixed in the completed projects.
- 3.3.6 The PSU will hand over a certified copy of the material testing report, design mix report, any other tests carried out as per the relevant IS code provisions for the completed projects to the GGV.

4. GUIDELINES FOR THE BIDDERS

- 4.1 The various information sought in the enclosed forms should be furnished in complete form.
- 4.2 The bids should be type written and should be signed by the authorized person/bidder.
- 4.3 If any information furnished by the bidder is found to be incorrect either immediately or at a later stage/date, the bidder is liable to be debarred from taking part in any bid of GGV Bilaspur and the EMD deposited by the bidder shall be forfeited.
- 4.4 The following words and expressions have the meaning hereby assigned to them:
- a. Bidder/PSU : Public Sector Undertakings of Govt. of India
 - b. BIS : Bureau of Indian Standard
 - c. Employer : Registrar, GGV Bilaspur, CG
 - d. GFC : Good for construction.
 - e. IS : Indian standard.
 - f. PMC : Project Management Consultancy.
 - g. QCBS : Quality and Cost Based System
 - h. Year : Financial year
- 4.5 **Signing the Bids:** The bid shall be signed by a person who is competent enough and authorized by the concerned PSU for which an authorization letter shall be submitted in original.
- 4.6 The particulars furnished regarding the work to be executed through this bid are provisional and liable to be modified as and when required in the interest of the University on the basis of needs and funds availability.
- 4.7 Letter of transmittal and forms 'A' to 'H' seeking information/documents are given in Appendix-I, should be furnished along with relevant certified documents.

- 4.8 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particulars/ query is not applicable in case of the bidder, it should be stated as 'not applicable'. The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information shall result in the bidder being summarily disqualified. Sealed Envelope containing EMD & Tender Cost shall be submitted only through speed/Registered post/ courier service only.
- 4.9 The bidder should sign and affix his office seal on each page of the EOI document downloaded from GGV Bilaspur website.(www.ggu.ac.in). Overwriting must be avoided. Corrections, if needed, should be made by striking out by single line, the incorrect sentence/word and rewriting by the authorized signatory with signature and date. The bidder may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Pages of the pre-qualification documents are numbered. Additional sheets, if any added by the bidder, should be numbered. All these should be submitted as a package in bound form with signed Letter of Transmittal. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document/bid.
- 4.10 References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the bidder should be signed by an officer not below the rank of the Executive Engineer or equivalent.
- 4.11 Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from taking up the project.
- 4.12 Documents submitted by the bidders in connection with this EOI will be the property of GGV BILASPUR.
- 4.13 GGV BILASPUR reserves its right not to respond to any such query which it thinks not essential in the interest of the University.
- 4.14 GGV Bilaspur is not bound to accept any or all the EOIs. GGV Bilaspur, reserves the right to reject any or all EOIs in the interest of the University (GGV) without assigning any reasons, there off. No bidder shall have any cause of action or claim against GGV

Bilaspur or its officers, employees, advisers, agents, successors or assignees for rejection of this EOI.

- 4.15 Failure to provide information that is essential to evaluate the bidder's qualifications or substantiation of the information supplied, shall result in disqualification of the bidder.
- 4.16 It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither GGV Bilaspur nor any of its respective officers or employees or advisers or agents make any representation or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by GGV Bilaspur, or any of its respective officers, employees, advisers or agents, whether negligent or otherwise.
- 4.17 The PSU will be engaged for the purpose of executing work as per scope of work and concerned PSU's technical officers will be directly and fully answerable to the public undertaking/CVC/legal issues/banks etc. concerned. The PSU engaged, will be technically legally and financially responsible for the work entrusted by the GGV.
- 4.18 The discretion and decision of Vice-Chancellor; Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) in respect of the 'EOI', shall be final and binding.

4.18.1 Organization Information :

Bidders are required to submit the following information in respect of the concerned organization (Appendix-I: Form - 'A' to 'H').

- a. Name , postal address, Telephone , Fax Number, email-id and URL
- b. Year of establishment and commencement of practice.
- c. GST Registration No & Certificate. (a certified copy must be attached)
- d. Copies of original documents defining the legal status, place of registration and principal places of business.
- e. Name and title of Directors and Officers to be concerned with the project, with designation of individuals authorized to act for the organization.
- f. Information on any litigation in which the bidder was involved during the last five years including any current litigation.
- g. Authorization to employers to seek detailed references.
- h. Number of technical professionals, in the present company, indicating their deployment in the proposed work as in relevant formats enclosed in Appendix-I.

5.0 EVALUATION OF THE BIDDERS

5.1 Bidders who qualify as per the eligibility criteria given in the preceding clauses will be shortlisted for further evaluation and are required to give a presentation of their methodology and understanding of the project, etc. The past performance and credentials of the firm will be assessed by a panel of experts. This will form a part of technical evaluation besides the documentary credentials submitted by the bidder. The date and time of presentation shall be communicated to the eligible bidders by emails only.

5.2 The score on technical evaluation out of 100 scores shall be awarded to the bidders as per following Table.

| The score on technical evaluation out of 100 scores shall be awarded to the bidders as under | | | | | |
|--|--|-------|--|---|-----|
| Sl No | Sub Head | Score | Remarks (Relevant information are to be furnished in tabular form along with certified supporting documents) | | |
| 1 | Firm's previous experience in last five years (for b to e) of construction Project(only as a PMC) as detailed in EOI | 40 | a) 2 score will be awarded for every 10 years of previous experience of PMC work. b) 2 score will be awarded for each of the completed project with total cost above Rs. 50 crore and below Rs. 100 crore. And 4 score will be awarded for each of the completed project with total cost of Rs. 100 crore and above. c) 2 score will be awarded for each of the ongoing project with payment received to the extent of Rs. 10 crore and above. d) 2 score for every 50 nos of regular engineers on roll | | |
| | a | | | No of Years of Experience | 20% |
| | b | | | No of Completed Projects | 40% |
| | c | | | No of Ongoing Projects (last 3 years) | 20% |
| | d | | | Strength of regular engineers on roll as on publication of this EOI | 10% |
| e | In house testing facility available with PSU (as per Form- H of Appendix I) | 10% | | | |
| 2 | Annual certified turnover from project management consultancy during the last five years, as certified by statutory Auditor/Chartered Accountant.(as per Form - G of Appendix I) | 10 | a) Each eligible bidder with an average turnover more than Rs 500 crores but less than Rs1000 crores shall be given a score of 2.5 marks. Bidders with an average turnover of more than Rs 1000 crores shall score the complete 5.0 marks. b) Bidders who have a net worth in previous year between Rs 50 to Rs 100 crores shall score 2.5 marks. Bidders with net worth in previous year of more than Rs 100 crores shall score the complete 5.0 marks. | | |
| | a | | | Turnover Figure (from PMC work) | 50% |
| b | Net Worth in previous year | 50% | | | |
| 3 | Office of PSU in Chhattisgarh State duly verifiable with proof | 10 | In case Yes, Bidder shall be given 10 marks. In case No Bidders shall be given ZERO marks. | | |
| 4 | Works executed/ ongoing in the Govt. Organizations/ Institutes/ Universities in the State of C.G. / in close vicinity | 10 | 5 point will be awarded for each of the completed project/ongoing work with total cost above Rs. 50 crore and below Rs. 100 crore. And 10 point will be awarded for each of the completed project/ongoing works with total cost of Rs. 100 crore and above. | | |
| 5 | Qualification and competence of the personnel to be deputed in GGV campus for GGV projects. (Qualification and experience, as per Appendix III). | 5 | Criteria | Maximum score | |
| | | | Team Leader | 2 | |
| | | | Planning Engineer | 1 | |
| | | | Contract Specialist cum Accounts Officer | 0.5 | |
| | | | Sr. Construction Manager I | 0.5 | |
| Sr. Construction Manager(E) | 0.5 | | | | |
| Sr. Construction Manager(M) | 0.5 | | | | |
| 4 | Presentation before Expert Panel | 25 | Presentation before expert/Selection Panel in support of firm's credentials, understanding of the project, methodology, satisfactory answers to the queries of members of expert/Selection Panel etc. | | |
| Total Technical Score (Ts) | | 100 | | | |

Note: Proper certificate is required in support of any statement made by the organization as above.

5.3 Technical evaluation once completed, the list of the technically qualified bidders for opening of their Financial Bids will be prepared on the same day. Financial bids of only those bidders who score a minimum of 55 marks out of 100 in the Technical Qualification Criteria will be opened.

5.4 Financial Bid will also be opened at 5.00 PM on the date of the Presentation. In case it is not possible to open the Financial Bids on the date of Presentation, the Financial Bid shall be opened on next working day at 11.00A.M.

5.5 The selection of the successful bidder would be on the “Quality and Cost Based System (QCBS)”:

The bidder who has quoted the lowest price will be given a score of 100. The Bidders will be allotted score relative to the score of Bidder with lowest quote, which will be as below: $F_s = 100 \times F_L/F$

Where, F_s = The financial score of the Financial Proposal being evaluated, F_L = The price of lowest priced Financial Proposal and F = The price of Financial Proposal under consideration.

The score of technical proposals would be given 70% weight age and that of the financial proposals would be given 30% weight age. The weighted total score of both the Technical and Financial proposals shall be used to rank the bidder.

The first ranked bidder is eligible for award of the work.

Total Score = 70% × Ts + 30% × Fs

Even though a bidder may satisfy the above requirements, the bidder would be liable to disqualification if he has:

- i. Made misleading or false representation or deliberately suppressing the information in the forms, statements and enclosures required in the pre-qualification document.
- ii. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc., should be defined.

5.6 Empanelment of the PSUs shall be subject to thorough verification of their credential and inspection of similar works carried out / in progress by them, through a Technical Committee of experts of GGV Bilaspur.

6.0 LANGUAGE OF BID

The bid prepared by the bidder and all correspondence/drawings and documents relating to the bid exchanged by bidder and GGV Bilaspur shall be written in English language,

provided that any printed literature furnished by the bidder may be written in another language so long as accompanied by an ENGLISH translation, in which case, for the purpose of interpretation of the bid, the ENGLISH translation shall govern. Metric measurement system shall be applied.

7.0 TAXES AND DUTIES

- 7.1** PSU shall pay any and all taxes including service tax, GST, duties, levies etc. which are payable in relation to the performance of the Contract. The quoted price as per Appendix-II in the prescribed format of **Financial Bid** (as available on the website www.eprocure.gov.in) shall be inclusive of all such GST, taxes and duties. Rates shall include all other expenses incurred by the PSU. No extra fee in any case shall be paid to PSU, by GGV other than the quoted rate.
- 7.2** Statutory variation in taxes (CST, LST, GST, withholding tax, service tax etc.) and duties, if any, within the contractual completion period shall be borne by GGV Bilaspur. No variation in taxes, duties or levies other than statutory taxes & duties shall be payable.
- 7.3** PSU shall not claim from GGV Bilaspur, any taxes paid by it. GGV shall deduct Income Tax at source at applicable rates, as per GOI rules.

8.0 PRICE REDUCTION SCHEDULE (PRS) :

- 8.1** In case PSU fails to complete the services within the stipulated period then unless such failure is due to force majeure as defined elsewhere in the document or due to GGV's default, there will be a reduction in contract price @ 0.50% for each week of delay or part thereof subject to a maximum of 5 % of contract price.
- 8.2** GGV Bilaspur may without prejudice to any methods of recovery, deduct the amount of such PRS from any money due or which may at any time become due to PSU from its obligations and liabilities under the contract or by recovery against the Performance Bank Guarantee.
- 8.3** The above percentage of price reduction are genuine or estimate of the loss/damage which GGV Bilaspur would have suffered on account of delay/ breach on the part of PSU and the said amount will be payable on demand without there being any proof of the actual loss or damage caused by such breach/delay. The decision of GGV Bilaspur in the matter of applicability of price reduction shall be final and binding.

9.0 STAFFING SCHEDULE:

- 9.1** The total implementation period for the PSU will consist of (i) individual construction periods of works contract and (ii) a defects liability period during which the PSU will only require part time input over the first 12 months of completion of each contract, as per the arrangement proposed.
- 9.2** During the first 12 months of defects liability period, the PSU Team Leader along with other staff will be required to continue on a periodic basis, as and when required, which will be dealt with separately at the appropriate stage towards the completion of the construction works.
- 9.3** After award of the contract to PSU, GGV BILASPUR expects all the proposed key personnel to be available during implementation of the Contract as per the agreed staffing schedule. GGV BILASPUR will not consider substitutions during contract implementation except under exceptional circumstances. In case of such replacements, the PSU will ensure that there is a reasonable overlap between the staff to be replaced and the replacement wherever feasible/possible.
- 9.4** The bidder shall submit a tentative staffing schedule he proposes to deploy during the project period assuming suitable completion periods for the structures mentioned in scope of work(as per EOI). Detailed CVs of the key personnel (refer to Appendix – I and III) shall be submitted along with the EOI application.
- 10. ASSIGNMENT:** PSU shall not have the right to assign or transfer the benefit and obligations of the contract or any part thereof to the third party without the prior approval in writing of GGV BILASPUR which GGV shall do at its discretion. However, in event of that all technical/legal/financial/contractual obligations shall be binding on PSU only.
- 11. LIABILITIES:** Without prejudice to any provisions expressed in the Agreement, PSU shall be solely responsible for any delay, lack of performance, breach of agreement and/or any default under this MoU. PSU shall remain liable for any damages due to its gross negligence within the next 24 months after the issuance of the provisional acceptance certificate of the contract. The amount of liability will be on the basis of actual loss/damage and it will be the maximum of consultancy fee charged by PSU.

- 12. CONTRACT AGREEMENT:** The contract agreement will be made between the GGV Bilaspur and the empanelled PSUs. GGV has all the rights reserved to make alterations/addition/deletion in the conditions of this EOI and conditions of payment of consultancy fee (if any) in the interest of the University.
- 13. AMENDMENTS TO THE AGREEMENT:** Any modification shall take place to this AGREEMENT must be in writing and shall be signed by both parties.
- 14. TIME LIMIT FOR VALIDITY OF THE AGREEMENT:** Unless extended by mutual consent of both the Client and the Consultant (PARTIES), the Agreement will be valid for a period of 60 days beyond the date of the Maintenance Period after completion of the last works contract under this agreement.
- 15. EXTENSION OF CONTRACT:** In the interest of the University, in order to complete certain ongoing projects, the GGV reserves the right to extend the period of contract maximum of two years (one + one).
- 16. TERMINATION OF CONTRACT**
- 16.1 Termination for Default:** The Client reserves its right to terminate / short close the contract, without prejudice to any other remedy for breach of CONTRACT, by giving one month notice if Consultant fails to perform any obligation(s) under the CONTRACT and if Consultant, does not cure his failure within a period of 30 days (or such longer period as Client may authorize in writing after receipt of the default notice from Client).
- 16.2 Termination for Insolvency:** The Client may at any time terminate the CONTRACT by giving written notice without compensation to Consultant, if Consultant becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Client.
- 16.3 Termination for Convenience:** The Client may by written notice sent to consultant, terminate the contract, in whole or part, at any time for its convenience. However, the payment shall be released to the extent to which performance of work executed as determined by the Client till the date upon which such termination becomes effective.
- 16.4** In case there is any change in the Article of Association & Memorandum of Association of the Consultant, the details will be promptly communicated to the Client. In case the Client is of the opinion that this will affect the Performance of the

Consultants under this Agreement, the Client shall be entitled to terminate this Agreement after giving due notice and entrust the work to some other Agency.

- 16.5 In case of the Termination under clause 16.1 or 16.2 or 16.3, the Consultant shall not be entitled to fees or compensation except the fee payable to them for the work actually done. The amount of fee so payable shall be decided by mutual discussions between the Client and the Consultant.
- 16.6 In case of the Termination under clause 16.1 or 16.2 or 16.3 the Client may make use of all or any drawings, estimates or other documents prepared by the Consultant, after a reasonable payment for the services of the Consultant for preparation of the same.

17.0 STAFFING SCHEDULE

- 17.1 The total implementation period for the Consultant will consist of (i) individual construction periods of works contract and (ii) a defects liability period during which the PSU will only require part time input over the first 12 months of completion of each contract, as per the arrangement proposed.
- 17.2 During the first 12 months of defects liability period, the Consultant Team Leader along with other staff will be required to continue on a periodic basis, as and when required, which will be dealt with separately at the appropriate stage towards the completion of the construction works.
- 17.3 The Client expects all the proposed key personnel to be available during implementation of the Contract as per the staffing schedule. The Client will not consider substitutions during contract implementation except under exceptional circumstances. In case of such replacements, the Consultant will ensure that there is a reasonable overlap between the staff to be replaced and the replacement wherever feasible/possible.

18.0 FORCE MAJEURE

- 18.1 Neither the Consultant nor the Client shall be considered as defaulting in the Performance of their obligations under this Agreement, as long as such performance is prevented or delayed, for reason, beyond the reasonable Control of the party claiming the existences of Force Majeure such as Acts of God, severe earthquake, cyclone (except monsoon), floods, lightning, land slide, fire or explosions, plague or epidemics, strikes, lockouts (lasting more than 14 consecutive calendar days), sabotage, blockade, war riots, invasion, acts of foreign enemies, hostilities (whether war be declared or

not), civil war, rebellion, insurrection or military usurped power or confiscation or trade embargoes or destruction of requisition by order of any Government or any Public Authority. The party claiming the existence of Force Majeure shall within ten days or within shortest possible period without delay, as the case may be, notify the other party about the occurrence of the Force Majeure event and provide the other details of arising ceasing of the impediment. At the end of the impediment, the party claiming the existence of Force Majeure shall provide necessary documental proof of cessation.

- 18.2 As soon as the cause of Force Majeure has got removed, the party whose ability to perform its obligations has been affected shall notify the other of such cessation and of the actual delay incurred in such affected activity, including necessary evidence in support thereof. From the date of occurrence of a case of Force Majeure, obligations of the party affected shall be suspended during the continuance of Force Majeure Conditions and any liability so caused until the case itself and the inability so caused resulting there from have been removed, the agreed time of completion of the respective obligations under this contract shall stand extended by a period equal to the period of delay occasioned by such events.
- 18.3 Should one or both the parties be prevented from fulfilling the contractual obligations by state of Force Majeure lasting continuously for a period of six months, the parties shall consult each other regarding the future implementation of the Project.
- 19.0 **LIQUIDATED DAMAGES CLAUSE:** In case the work described is delayed beyond the stipulated period of completion, for reasons directly attributable to Consultant, a sum equivalent to 0.5% (half percent) of fees for of each completed week by which the work has been delayed subject to maximum of 10% (ten percent) of the fees, shall be levied by way of liquidated damages not by way of penalty. This shall however not absolve the Consultant of the responsibilities and obligations under the contract to complete the execution of work as per the completion time schedule.
- 20.0 **PROFESSIONAL MISCONDUCT:** If any time, it is noticed that deliberate attempt has been made by the Consultant to cause over payment to the contractors by over measurement or over estimation of the rates or substandard work is accepted and recommended for payment, the amount shall be recovered from the payments due the Consultant not only from this contract but also from any other contract awarded by

this Client and other means available to the Client. The matter will be viewed as a professional misconduct and strict action as per law will be taken.

- 21.0 **SUBLETTING OF PROFESSIONAL SERVICES:** No sub-letting of professional services shall be permitted by the client. Under no circumstances the Consultant shall be delegate their responsibilities to sub-consultants engaged with the prior approval of Client.
- 22.0 **CONFIDENTIALITY:** Except with the prior written consent by the Client, the Consultant and their representatives shall not at any time communicate to any person or entity any confidential information disclosed to them for the purpose of the services. The Consultant shall not publicize any information pertaining to Client which is discussed with them during course of execution of work in the interest of project completion.
- 23.0 **INDEMNIFICATION:** The Consultant shall indemnify the Client for any loss resulting from and as a consequence of errors, omissions arising out of gross negligence on the part of the Consultant or on the part of their employees/representatives/agents and shall take necessary action to remedy the loss, such as removal of defects, deficiencies and such other action as considered necessary by the client to remedy the loss arising from such negligence.
- 24.0 **THIRD PARTY LIABILITY:** The Client shall not be liable for any injury/death, caused to any official, employee, representative or agent of the Consultant or their sub-Consultants working at the site or damage to their properties for any reason whatsoever and Client shall not entertain any claim from any person on that behalf. It would be the responsibility of the Consultant to get their official, employees, representatives, agents or their sub-consultants insured against the possible risks involved in the discharge of their duties at the work site.
- 25.0 **ARBITRATION:** Any dispute arising out of this agreement shall be settled through mutual discussion and consultations among the parties. In case the parties would not come under fruitful conclusion on the disputes, the matter shall be referred to the Sole Arbitrator by either party. The Sole Arbitrator shall be the representative nominated by the Vice Chancellor of Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.). The decision of the sole arbitrator shall be final and binding upon the parties to the disputes.

26.0 **COURT JURISDICTION:** The University shall not be bound to give justification for any aspect of the selection process and the decision of the University shall be final and binding on all without any right of appeal. Further, in case of any dispute, any suite or legal proceedings against the University, the jurisdiction shall be restricted to the Courts at Bilaspur, Chhattisgarh.

APPENDIX –I
LETTER OF TRANSMITTAL

From:

To,

The Registrar,
Guru Ghasidas Vishwavidyalaya (A Central University)
Koni, Bilaspur 495009, Chattisgarh

Ref. EOI No. 22 /ENGG/2017

Date: 14/12/2017

SUBJECT: Empanelment of PSU of Govt. of India through e -tendering for construction project management & supervision of execution of construction projects with architectural services in the GGV campus for the period 2017-2020

Having examined the details given in above referred EOI Notice and EOI document for the above project, I/we hereby submit the relevant information.

1. I/We hereby certify that I/We have read all the terms and conditions laid down in this EOI and are acceptable to me/us.
2. I/We hereby certify that all the statements made and information supplied in the enclosed Appendix-I (Forms 'A' to 'H') accompanying statements are true and correct.
3. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
4. I/We also authorize GGV Bilaspur or its representatives to approach individuals, employers and firms to verify our competence and general reputation.
5. I/We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following projects along with prescribed format:

| Sl. No. | Name of work | Certified by/from |
|---------|--------------|-------------------|
| | | |
| | | |

Enclosures:

APPENDIX-I
FORM – ‘A’
ORGANISATIONAL STRUCTURE

| | | |
|----|--|--|
| 1 | Name & Address of the bidder with Telephone No./Fax No./ Email ID (within 150KM radius of GGV BILASPUR) | |
| 2 | a. Year of Establishment b. Date & Year of commencement of practice c. GST Registration No & Certificate. (a certified copy must be attached) | |
| 3 | Legal status of the bidder (attach copies of original document defining the legal status) | |
| 4 | Names of Directors & other executives with designation | |
| 5 | Designation of individuals authorized to act for the organization. | |
| 6 | Total No. of Technical staff:- i) Project Managers: (BE (Civil)+15yrs experience above) ii) Sr.Civil Engineers Civil (BE+ 10yrs experience) iii. Engineers Civil (BE+3yrs or Diploma Engrs +7 yrs experience) iv) Quantity Surveyors(BE or Diploma Engrs with5 yrs Experience) v) Sr. Engineers Electrical(BE+ 10yrs experience) vi) Engineers Electrical (BE+3yrs or Diploma Engrs+7 yrs experience) vii) Sr. Engineers Mechanical/HVAC (BE+ 10yrs experience) viii)Engineers Mechanical/HVAC (BE+3yrs or Diploma Engrs+7 yrs experience) ix) Safety & Labour Officer (Degree/Diploma with certificate on Safety with 5yrs Experience) x) Others: | |
| 7 | Was the bidder ever required to suspend the project for a period of more than six months continuously after you commenced the planning? If so, give the name of the project and reasons of suspension of project. | |
| 8 | Has the bidder, or any partner in case of Partnership firm, ever abandoned the awarded project before its completion? If so, give name of the project and reasons for abandonment. | |
| 9 | Has the bidder, or any constituent partner in case of partnership firm, ever been debarred/black listed for competing in any organization at any time? If so, give details. | |
| 10 | Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details. | |
| 11 | In which field of Consultancy the bidder has specialization & interest | |
| 12 | Any other information considered necessary but not included above. | |
| 13 | Address of local office (in Bilaspur, C.G.) | |

APPENDIX-I**FORM – ‘B’****DETAILS OF TECHNICAL PERSONNEL**

| Sl. No. | Details of Technical Personnel | Experience | | | Total No. of Personnel Strength as on 31-3-2017 | Remarks |
|---------|---|------------------|--------------------------------------|---------------|---|---------|
| | | 10 years & above | More than 5 years and below 10 years | Up to 5 years | | |
| 1 | Project Manager | | | | | |
| 2 | Structural Engineering | | | | | |
| 3 | Public Health Engineering | | | | | |
| 4 | Electrical | | | | | |
| 5 | Mechanical | | | | | |
| 6 | HVAC | | | | | |
| 7 | Fire fighting/Engineering | | | | | |
| 8 | Administrative/Support Staff, categories to be mentioned i) Safety & Labour Officer | | | | | |
| 9 | Office Equipments a. Computers b. Printers d. Scanners e. Photocopying machine f. Mention if any other | | | | | |
| 10 | Soft-ware available | | | | | |

APPENDIX-I
FORM – ‘C’
DETAILS OF TECHNICAL PERSONNEL

Format of Curriculum Vitae (CV) of Key Technical Personnel's (Senior Technical Personnel such as Project Manager, Senior Engineer , Safety & Labour Officer).

(This form to be furnished by Bidder applying for the Empanelment, furnish separately for each)

Name of Firm: _____

Professional: _____

Date of Birth: _____

Years with Firm: _____

Nationality: _____

Detailed Task Assigned: _____

Key Qualifications:

[Give an outline of staff member's experience and training relevant to responsibility in context of assignment. Describe *degree of responsibility* held by staff member on relevant previous assignment and give dates and location. Use up to half a page.]

Education:

[Summarize college/university and other specialized education of staff member, giving names of schools, dates attended and degree(s) obtained. Use up to a quarter page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, name(s) of employing organization(s), title of positions held and location of assignments. For experience in last ten years, also give type of activities performed and client references, where appropriate. Use up to three quarter of a page.]

Working Knowledge of Central Govt Procedures

Name of Central Govt Project executed indicating the Dept and the address telephone No, email ID for reference, GRIHA-Certification, Name of the project.

Languages:

[Indicate proficiency in speaking, reading and writing of English language: excellent, good, fair, or poor.]

Certification: I, the undersigned, certify that to the best of my knowledge and belief, these biodata correctly describe my qualifications, my experience and myself.

APPENDIX – I**FORM – ‘C-1’****LIST OF DOCUMENTS MAINTAINED AT SITE**

| Sl. No | Name of Document | Details of document maintained |
|--------|------------------|--------------------------------|
|--------|------------------|--------------------------------|

A. LABOUR

- 1)
- 2)

B. MATERIAL

- 1)
- 2)

C. STAGE PASSING

- 1)
- 2)

D. OTHERS

- 1)
- 2)

Note: Format is indicative. Details of documents maintained at site w.r.t CVC to be indicated.

APPENDIX – I**FORM – ‘D’**

DETAILS OF PMC WORKS OF PSU ASSIGNMENT COMPLETED DURING THE
LAST FIVE YEARS ENDING LAST DAY OF THE MONTH MARCH 2017

| Sl. No | Description | 1 | 2 | 3 | 4 | 5 |
|--------|--|---|---|---|---|---|
| 1 | Name of work / Project and location | | | | | |
| 2. | Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made. | | | | | |
| 3. | Cost of work in Rs. Lakh (Attach copy of Work Order) | | | | | |
| 4. | Date of commencement as per contract | | | | | |
| 5. | Stipulated date of completion | | | | | |
| 6. | Actual date of completion | | | | | |
| 7. | Litigation / arbitration pending / in progress with details * | | | | | |
| 8. | Service rendered | | | | | |
| 9. | Names of Project In charge & Key staff & nos. of staff involves. | | | | | |
| 10. | Any other information | | | | | |

(*Note: Add additional sheet for indicating more works if any)

APPENDIX – I**FORM – ‘D-I’****LIST OF WORKS EXECUTED WITH GOVT/CENTRAL GOVT./ PUBLIC SECTORS FOR LAST THREE YEARS**

| Sl. No | Description | 1 | 2 | 3 |
|--------|--|---|---|---|
| 1 | Name of work / Project and location | | | |
| 2. | Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made. | | | |
| 3. | Cost of work in Rs. Lakhs (Attach copy of Work Order) | | | |
| 4. | Date of commencement as per contract | | | |
| 5. | Stipulated date of completion | | | |
| 6. | Actual date of completion | | | |
| 7. | Litigation / arbitration pending / in progress with details | | | |
| 8. | Service rendered | | | |
| 9. | Names of Project In charge & Key staff & nos. of staff involves. | | | |
| 10. | Any other information | | | |

APPENDIX – I**FORM – ‘D-II’****LIST OF WORKS EXECUTED WITH OTHER THAN GOVT/CENTRAL GOVT.
FOR LAST THREE YEARS**

| Sl. No | Description | 1 | 2 | 3 |
|--------|--|---|---|---|
| 1 | Name of work / Project and location | | | |
| 2. | Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made. | | | |
| 3. | Cost of work in Rs. Lakh (Attach copy of Work Order) | | | |
| 4. | Date of commencement as per contract | | | |
| 5. | Stipulated date of completion | | | |
| 6. | Actual date of completion | | | |
| 7. | Litigation / arbitration pending / in progress with details | | | |
| 8. | Service rendered | | | |
| 9. | Names of Project In charge & Key staff & nos. of staff involves. | | | |
| 10. | Any other information | | | |

APPENDIX – I**FORM – ‘D-III’****LIST OF WORKS EXECUTED WITH GRIHA CERTIFICATION FOR LAST THREE YEARS**

| Sl.No | Description | 1 | 2 | 3 |
|-------|--|---|---|---|
| 1 | Name of work / Project and location | | | |
| 2. | Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made. | | | |
| 3. | Names of Project In charge & Key staff & nos. of staff involves. | | | |
| 4. | Any other information | | | |

APPENDIX – I**FORM – ‘D-IV’****LIST OF WORKS SUBJECTED FOR VIGILANCE COMMISSION FOR LAST
THREE YEARS**

| Sl.No | Description | 1 | 2 | 3 |
|-------|--|---|---|---|
| 1 | Name of work / Project and location | | | |
| 2. | Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made. | | | |
| 3. | Names of Project In charge & Key staff & nos. of staff involves. | | | |
| 4. | Any other information | | | |

APPENDIX – I**FORM – ‘E’****DETAILS OF ALL WORKS IN HAND ENDING LAST DAY OF THE MONTH
MARCH 2017**

| Sl.No | Description | 1 | 2 | 3 |
|-------|--|---|---|---|
| 1 | Name of work / Project and location | | | |
| 2. | Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made. | | | |
| 3. | Cost of work in Rs. Lakh (Attach copy of Work Order) | | | |
| 4. | Date of commencement as per contract | | | |
| 5. | Stipulated date of completion | | | |
| 6. | Actual date of completion | | | |
| 7. | Status of work in % as on March 2017 | | | |
| 8. | Litigation / arbitration pending / in progress with details * | | | |
| 9. | Service rendered | | | |
| 10. | Names of Project In charge & Key staff & nos. of staff involves. | | | |
| 11. | Any other information | | | |

* Indicate gross amount claimed and amount awarded by the Arbitrator.

(Note: Add additional sheet for indicating more works if any)

APPENDIX – I**FORM – ‘F’****PERFORMANCE REPORT OF WORKS****(to be issued by the Employer/ client)**

| | | |
|---|--|--|
| 1 | Name of work/Project & Location | |
| 2 | Agreement No. | |
| 3 | Estimated Cost | |
| 4 | Bided Cost | |
| 5 | Date of start | |
| 6 | Date of completion | |
| | i. Stipulated date of completion | |
| | ii. Actual date of completion | |
| 7 | Amount of compensation levied for delayed completion, if any | |
| 8 | Amount of reduced rate items, if any | |
| 9 | Performance Report | |
| | Quality of work | Excellent / Very Good / Good / Fair / Poor |
| | ii. Financial soundness | Excellent / Very Good / Good / Fair / Poor |
| | iii. Technical Proficiency | Excellent / Very Good / Good / Fair / Poor |
| | iv. Resourcefulness | Excellent / Very Good / Good / Fair / Poor |
| | v. General Approach & Behavior | Excellent / Very Good / Good / Fair / Poor |

Dated:

Signature & Seal of
Executive engineer or equivalent

APPENDIX-I**FORM – ‘G’****FINANCIAL INFORMATION**

Financial Analysis – Details to be furnished duly supported by figures in balance sheet/net profit (after tax) and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the bidder to the Income Tax Department (copies to be attached). For last financial year i.e. 2016-17, provisional balance sheet may be submitted, in absence of audited balance sheet. In absence of provisional balance sheet of FY 2016-17, last 4 years balance sheets shall be considered for average Financial Turnover, Net worth and Profitability.

| Particulars | Financial Year | | | | |
|---|----------------|---------|---------|---------|---------|
| | 2012-13 | 2013-14 | 2014-15 | 2015-16 | 2016-17 |
| i. Gross Annual turnover on PMC work. (In Lakh) | | | | | |
| ii. Net Profit (after tax) (In Lakh) | | | | | |
| iii. Loss (In Lakh) | | | | | |
| iv. Net Worth | | | | | |
| iii. Certified by | | | | | |

II. The following certificates are enclosed:

- (a) Current Income Tax clearance Certificate /Net Profit (after tax) & Loss account
- (b) Net Worth Certificate.
- (c) Solvency Certificate from bankers of Bidder.

Signature of Chartered Accountant with seal

APPENDIX-I**FORM – ‘H’****IN-HOUSE TESTING FACILITY AVAILABLE WITH PSU**

| Sl. No. | Particulars | Name of the Test |
|---------|--|------------------|
| 1 | In-situ testing facility (including non-destructive testing facilities) | |
| 2 | Laboratory testing facility | |

APPENDIX-III (a)**Credentials for Key Personnel of the PSU**

| SN | Position | Credentials |
|-----------|--|---|
| 1 | Team leader | Bachelors in civil Engineering from a recognized/accredited institute/University with minimum 20 years' of experience in execution of large building projects such as IITs, ALLMS like institutions, IT parks, large commercial complex over 2 lakh sqm of built up area, township etc. including infrastructure services such as water supply, sanitation and solid waste management. Experience in design and project execution of above mentioned sites would be an advantage. The Engineer should be conversant with National & International codes and best practices in design and management of large building projects including the need for adopting eco-friendly/green infrastructure practices. He/she should have handled at least one such project in the capacity of Team leader. Age shall not be more than 55 years. |
| 3 | Planning Engineer | Bachelors in Civil Engineering from a recognized/accredited institute/University with minimum 15 years' of experience in planning the execution of large building projects such as IITs, AIIMS like institutions, IT parks, large commercial complexes over 2 lakh sqm. Of built up area, township etc. The Engineer should be conversant project management tools and use of software like MS Project/Primavera. He should be able to estimate optimum resources required for timely independently monitor the progress of work. |
| 4 | Senior construction manager-Civil / Senior Engineer (Civil) | Bachelors in civil Engineering from a recognized/accredited institute/University with minimum 15 years' of experience in execution of large building projects such as IITs, IIMs, AIIMS like institutions, IT Parks, large commercial complex over 2 lakh sqm of built up area, township etc., including infrastructure services such as water supply, sanitation and solid waste management. Experience in design and project execution of above mentioned sites would be an advantage. The Engineer should be conversant with National & International codes and best practices in design and management of large building projects including the need for adopting eco-friendly/green infrastructure practices. |
| 5 | Senior construction Manager / Mechanical & senior Engineer-Electrical / Mechanical | Bachelor's degree in Electrical/Mechanical Engineering from a recognized institute/University with minimum 15 years of experience in execution of large building projects such as IITs, IIMs, AIIMS like institutions, IT Parks, large commercial complex over 2 lakh sqm of built up area, township etc., should have experience of electrical/Mechanical installations, HVAC, plumbing works, firefighting installations and equipment, security and communication systems. |
| 8 | Contract specialist cum account officer | Bachelor's degree in Commerce from a recognized/ accredited institute/University with minimum 15 years of experience as contract/procurement specialist. Clauses of contract/procurement specialist. He should be conversant with contract documents/clauses of contract of CPWD, FIDIC, SBD of world bank/ADB funded projects. Qualifications in law of contracts and Arbitration are desirable. He should be conversant with CPWD procedures in works accounts, preparation, scrutiny and evaluation of tenders, process and scrutiny of contractors bills, reconciliation of advances etc., Retired persons of works departments of Government of India or PSUs of GOI involved in construction are preferred. |

APPENDIX-III (b)**Strength of Regular Engineers on Roll as on Publication of this EOI**

| Branch/Background | No. of Engineers on Roll having Diploma level qualification | No. of Engineers on Roll having U.G. Degree level qualification | No. of Engineers on Roll having P.G. Degree level qualification | Others | Total |
|---------------------------|--|--|--|---------------|--------------|
| Civil Engineering | | | | | |
| Electrical Engineering | | | | | |
| Mechanical Engineering | | | | | |
| Architectural Engineering | | | | | |
| Others | | | | | |
| | | | | Total | |

Appendix - IV**Form of Power of Attorney****(On Rs 100 Stamp Paper)**

Know All Men by these presents that I,, (Name and Designation of the highest authority of PSU) OF (Name of PSU) REGD. OFFICE: a company duly incorporated under the laws of the jurisdiction of its incorporation validity existing firm hereby appoint (Name of the person to whom Power of Attorney is given) as the true & lawful attorney (hereinafter referred to as the "Attorney") of the company and in the name of the company to exercise the all or the powers for and on its behalf in connection with the EOI **Notice No.22 /ENGG/2017**, Date: 14/12/2017 " which have been invited by the GGV, BILASPUR(CG) and to undertake the following acts:-

- (i) To submit the proposal and participate in the EOI, published by GGV, BILASPUR, on behalf of the company.
- (ii) To authorize any other individual a nominated user to submit a bid, and subsequently negotiate and signed the contract with any entity, agency or GGV, BILASPUR (wherein after referred to as Owner) for which tenders are floated.
- (iii) To negotiate with the Owner, the terms and conditions including price for award of the contract pursuant to the aforesaid bid and to sign the contract with the Owner for and on behalf of the company.
- (iv) To receive, accept and execute the contract for and on behalf of company.
- (v) Do any other act or submit any document related to the above.
- (vi) Hand over site to the authorities for execution and obtain completion certificate (as applicable).
- (vii) To make estimation of the work done from time to time (as applicable).
- (viii) To make design and drawing measurement of the work done from time to time (as applicable).
- (ix) To draw bills in the name of the company.
- (x) To receive the payment in favour of the company against the aforesaid bills from the authorities concerned.
- (xi) To make correspondence with the said authorities.
- (xii) To carry out all the activities which the PSU has to perform for owner as per agreement.

- (xiii) To appear and represent on behalf of the company with all other authorities such as state Government, Central Government, Electricity Board, Telephone Department, RTO Office, Income Tax, Sales Tax, Labour Departments and such other Departments connected to the Project and to carry on correspondence with the above in respect of contract.
- (xiv) To submit any Bank Guarantee, Indemnities, Earnest Money Deposits, etc. as the Owner may require.

It is expressly understood that the Power of Attorney shall remain valid binding and irrevocable till submission of the contract performance guarantee in terms of all the contracts for which tender is floated by GGV, BILASPUR (C.G.).

I, and the company, hereby agrees and undertake to ratify and confirm whatsoever the said "Attorney/Authorized Representative" quotes in the bid negotiate and signs the contract with "Owner" and/or purports to acts on behalf of the "Company" by virtue of this power of Attorney and the same shall bind the company as if done by itself.

IN WITNESS WHEREFOR I, (name and designation of the highest authority of PSU), have signed these presents on this _____ day of _____

(Signature and Seal)

Witnesses:

- 1. Signatures
 - Name
 - Designation
 - Occupation
- 2. Signatures
 - Name
 - Designation
 - Occupation