

गुरु घासीदासविश्वविद्यालय, बिलासपुर (छ0ग0)  
**Guru Ghasidas Vishwavidyalaya,**  
(A central University)  
**Koni, Bilaspur, 495009 (C.G.) India**

Website: [www.ggu.ac.in](http://www.ggu.ac.in) Phone: 07752-, 260381, 9433378801 FAX: 07752-260154, 260148



Ref.: EOI CUM TENDER NO.: 23 / STORE/RC/GGV/Che-GW-PW/EOI /2019,

DATE: 07/03/2019

**Eoi Cum Tender notice**

Guru Ghasidas Vishwavidyalaya, Bilaspur (A Central University), invites "Expression of Interest (EOI)" from the reputed manufacturers/authorized distributors/dealers (under two bid- three pkt system) for the supply of chemicals, glassware, plastic/ lab ware through e-tender. Details & formats regarding the EOI can be obtained from the websites:-[www.eprocure.gov.in](http://www.eprocure.gov.in) or [www.ggu.ac.in](http://www.ggu.ac.in)

Interested bidders may upload the tender on the website [www.eprocure.gov.in](http://www.eprocure.gov.in). Also the Sealed envelope containing Tender cost Rs 1500/-(non-refundable) in form of DD and EMD Rs 1,50,000/- in form of DD/FDR, in original along with the Printed price List of the principal (hard copy & soft copy) should be sent to the Assistant Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (C.G.), 495009 through registered/speed post/courier service only, on or before 4.00 pm on **28/03/2019**. The last date for submitting the online e-tender through [eprocure.gov.in](http://www.eprocure.gov.in) is upto 4.00 pm on **28/03/2019**. The University reserves all the rights to accept/reject any or all offers without assigning any reason thereof in favour of the university.

**Registrar(Acting)**

## **EoICumE-Tender**

### EXPRESSION OF INTEREST CUMM E-TENDER FOR ANNUAL RATE CONTRACT

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) invites Expression of Interest from reputed manufacturers/authorized distributors or dealers (who have the current authorization from the principal company) for entering into Rate Contract for the supply of Chemicals, Glassware and Plastic-ware/Lab-wares. The Rate Contract will be initially for a period of 1 year and shall be extendable maximum upto 3 years (in stretch of 6 months each) with mutual consent of the University and the Successful Bidders. The prospective bidder may quote the discount rate (on the printed price list) in the prescribed format (BoQ) as annexure II (to be submitted online only). The bidders are required to submit the technical bid as detailed in the EoI/E-Tender Document. Incomplete or conditional tender will be summarily rejected. The discount offered by the bidder shall remain valid till the expiry of the contractual period on the prevailing price list accepted by the University.

### **SALIENT DATES**

- |  |   |
|--|---|
| 1 Last Date of submission (Online)   | 28.03.2019 upto 4.00 PM                                 |
| 2. Last Date of submission (Hard copy)<br>Bid Fee Rs 1,500/- (Original) (scanned copy to be uploaded online also)<br>EMD Rs 1,50,000/- (Original) (scanned copy to be uploaded online also)<br>Printed Copy of Latest Price List of Principal manufacturer | 28.03.2019 upto 4.00 PM                                 |
| 3. Opening of Technical Bid  | 29.03.2019 at 4.00 PM                                   |
| 4. Financial Bid*<br>(as per BoQ in e-tender submitted online)   | Date to be notified later after<br>Technical Evaluation |

\*The financial bid (as per BoQ in e-tender) will be opened later for which the date will be notified through [www.e-procure.gov.in](http://www.e-procure.gov.in) and university web-portal [ggu.ac.in](http://ggu.ac.in). Bidders are advised to visit the above sites for updated information on regular basis.

## **1. Mode of Payment of Tender Cost and EMD:**

Tender cost and EMD must be submitted in original before the scheduled last date through speed post/registered post/courier service to the Asst. Registrar (Store), Guru Ghasidas Vishwavidyalaya, Bilaspur 495009 (C.G). Also the scanned copies are to be uploaded on-line in eprocure.gov.in.

### **1.1 Tender Cost**

Tender cost of Rs 1500 (non-refundable) should be in the form of DD in favour of “Registrar, Guru Ghasidas Vishwavidyalaya”, payable at Bilaspur (C.G), from any nationalized bank.

### **Earnest money deposit (EMD)**

An EMD of Rs. 1.5 lakh (refundable as per terms & condition of the EoI) should be in the form of DD/FDR in favour of “Registrar, Guru Ghasidas Vishwavidyalaya”, payable at Bilaspur (C.G), from any nationalized bank.

The following shall be noted related to EMD:

- The EMD (without any interest) for all those bidders who are found not eligible shall be returned back to the bidder through registered post/speed post/Courier Service.
- The EMD without any interest shall be refunded / returned to remaining bidders only after signing of agreement / MoU with the successful bidder.
- No exemption from depositing the EMD shall be allowed to any participating bidder.
- Validity of EMD shall be six (6) months from the last due date of submission of E-Tender / EoI.
- The earnest money deposit (EMD) shall not carry any interest.
- EMD shall be forfeited in the following cases:
  - If any information or document furnished by the bidder turns out to be misleading or untrue in any material respect; and if the successful bidder fails to execute the contract/ agreement within the stipulated time or any extension thereof provided by GGV.

## **2. Essential Eligibility Criteria for the bidder:**

The bidder should fulfill the following Eligibility criteria for participating in this EoI for Rate Contract: (regarding the eligibility criteria, the bidder has to submit the filled in format as per annexure I, annexure I-A to I-F and annexure III)

- 2.1 The bidding firm should have minimum 03 years of experience in dealing with all the laboratory related items as mentioned in this EoI. Also the firm should have no adverse complaint or blacklisted by any government/semi-govt./govt. financed dept./PSU/corporation as buyer or (Annexure I-A)
- 2.2 Audited balance sheet of last 03 financial years (since 2015-16) with a minimum average turnover of Rupees 50 Lakhs per annum, along with gross profit Statement without any loss. (Annexure "I-B" must be filled along with CA certified Audited balance sheet for last three FY).
- 2.3 Should possess statutory requirement such as PAN, TAN, GST, Shop-Establishment Registration, Labour license etc. (as applicable), for their existing businesses setup.(Annexure I-C)
- 2.4 If the bidder is not a manufacturer/Principal company, then the bidder must have a valid authorization certificate (valid atleast for a period of 1 year from the date of last submission date of this EoI) issued from the principal company for the supply of items mentioned in the EoI/tender.(Annexure I-D must be filled in)
- 2.5 The bidder must declare the name of the Principal manufacturer (the product of which are to be supplied) and assign as Company-1 to Company-5 separately for i) Chemicals, ii) Glasswares, iii) Plastic Wares/Lab Wares in the table as per Annexure I-E. The bidder must note that they carefully quote the discount on the printed price list against the company 1 to company 5 in the BoQ(Annexure-II) online only, as defined /assigned as above in Annexure I-E. Each of the Bidders are limited to a maximum of 5 company under each of the three categories viz Chemicals, Glassware & Plastic/Lab. Wares.
- 2.6 The declaration, duly signed and sealed by the authorized signatory of the firm/agency, should be enclosed with the EOI document. This certificate must be submitted only on non-judicial stamp paper of Rs.100/-.(Annexure III)

<b>Eligibility Criteria for Bidders Clause 2.0</b>						
Clause no. 2.0	Annexure	CRITERIA SATISFIED BY THE BIDDER YES/NO	DOCUMENT / CERTIFICATE ATTACHED IN SUPPORT YES/NO	GIVE THE RELEVANT PAGE NO IN THE BID DOCUMENT SUBMITTED BY THE BIDDER		Remarks
				From	To	
2.1	I-A					
2.2	I-B					
2.3	I-C					
2.4	I-D					
2.5	I-E					
2.6	III					

### **3. DISQUALIFICATION:**

**The EOI/bid may be cancelled/partially accepted/rejected/not evaluated if any of the following is observed by the technical committee of GGV.**

1. If any of the eligibility criteria (as per clause-2) is not fulfilled by the bidder
2. If the hard copies of the desired documents including Tender cost (original), EMD(original), Printed Hard copy & Soft copy(in CD)of the latest price list issued by the principal company are not received to the store section of the university, within the stipulated time through speed/registered post or courier service only.
3. If the bidder has not declared/mentioned (limited to 5 manufacturing companies only) the name of the principal company and assigned them as Company-1 to Company-5, separately for each item viz Chemicals, Glassware and Plastic/lab-ware for which the bidding firm is submitting the offer under this EoI. The same sequence must reflect in the online BoQ (annexure-II) i.e financial bid.
4. If the bid is conditional or incomplete
5. If the desired relevant documents [Scanned copy of DD of Tender Cost, DD/FDR of EMD , Price List of the Principal Company (Hard & Soft Copy) etc and other certified documents in support of the information furnished in this EoI are not uploaded online.
6. If the tender/EoI document is altered or tampered in any manner
7. If duly signed copy of the desired Annexures I, I-A to I-F, undertaking (Annexure III), checklist and relevant certificates are not attached with the on-line technical bid.

8. If at any stage during and after evaluation of the technical bid and even after agreement and award of the work the bid/agreement of any such bidder will be rejected/not evaluated/cancelled, it is found that the information/documents furnished by the bidder is false/untrue/fabricated/tampered etc.
9. If the bidding firm has been blacklisted/debarred by any government/semi-government/PSU organizations or any legal proceedings regarding malpractice is ongoing against the bidding firm or the firm was found guilty for such malpractices earlier.
10. If the bidder attempts to influence any member of the committee of GGV during and after the tendering process.
11. If the bidder claims any other charges for the supply over and above the printed rate in the price list, except the prevailing taxes imposed by the Government.

#### **4. RIGHTS OF THE UNIVERSITY:**

The University reserves (without assigning any reason, whatsoever) the right to:

- Accept or reject any or all bids for this EoI at any stage.
- Amend the selection process at any stage, if situation so warrants.
- Interpret any clause, modify/alter and amend the provisions of this EoI or any other document issued at any stage of selection.
- Amend the scope of work.
- Debar the bidder, if during the process of selection or later at any stage, it is found or discovered that bidder has/ had provided incorrect/misleading information or material mis-representation or concealment of information sought by the GGV.
- Close the process/cancel the invitation/ tender notice at any stage.

#### **5. Downloading of the EoI cum E-Tender:**

The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents may be seen and downloaded from websites [www.ggu.ac.in](http://www.ggu.ac.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in)

#### **6. Submission of the Bids:**

##### **Part-A**

**6.1 TECHNICAL BID:** Following duly signed documents are to be submitted by the bidder:

**6.1.1 Soft copies to be uploaded in the CPP Portal [eprocure.gov.in](http://eprocure.gov.in):**

- a. All relevant certificates, undertakings, documentary evidence in support of the information furnished by the bidder.
- b. Signed and scanned copies of Tender Cost and EMD.

- c. Soft copy of latest price list issued from the principle company.
- d. Signed copy of the tender/EoI document without any alteration.

**6.1.2 Online (soft copy) Bid Submission**

- a. The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from websites [www.ggu.ac.in](http://www.ggu.ac.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in)
- b. Bidder must be registered on the website [www.eprocure.gov.in](http://www.eprocure.gov.in) for uploading the soft copy of the bid.
- c. The interested tenderer(s) must read the terms and conditions of this EOI carefully. Firm should only submit the bid if eligible, and should possess all the documents required.
- d. The intending tenderer(s) must have valid digital signature to submit the bid.
- e. Bidder should upload documents in the format available on the website [www.eprocure.gov.in](http://www.eprocure.gov.in).
- f. Bidder must upload the Tender documents on the e-Tendering website [www.eprocure.gov.in](http://www.eprocure.gov.in). The scanned copy of demand draft for Bid Cost (Non-refundable) and demand draft of Earnest Money Deposit (EMD) in pdf format. All two files should be uploaded in one file named "Bid Cost\_EMD\_E-Tender Fee\_Name of Bidder.pdf" within the period of bid submission.
- g. Bidders must upload their tender on the e-Tendering website [www.eprocure.gov.in](http://www.eprocure.gov.in). The scanned copy of the bid documents Technical (in pdf format) and Financial Bids (as per format available on the website [www.eprocure.gov.in](http://www.eprocure.gov.in)) within the period of bid submission.
- h. First pdf file titled "Technical Bid \_Name of Bidder must have all required documents related to Technical Bid.
- i. Second file (as per the format available on the website [www.eprocure.gov.in](http://www.eprocure.gov.in)) titled "Financial Bid Name of Bidder" must have the Financial Bid.
- j. The Technical bid file must contain the scanned copies of duly signed EOI, certified copies of documents related to Eligibility Criteria, all relevant information and documents of turnover, net profit (after tax), experience,

- ongoing work, documents relevant for evaluating the bidder technically, Corrigendum / Addendum / Other documents, if any, etc. as per the attached annexure (except annexure –H). Only those technical bids whose Bid cost and EMD are found valid will be opened.
- k. The bidders are required to upload and submit page of (Audited) summarized Balance Sheet /summarized Profit & Loss Account for last 03 years.
  - l. Bidder must ensure to quote rate in the Financial Bid as per Annexure-E. The rate shall be quoted up to 2 Decimals.
  - m. If any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as “0” (ZERO).
  - n. Information and Instructions for tenderers uploaded on websites shall form part of bid document.
  - o. The bidders are advised to submit complete details with their bids. The Technical Bid Evaluation will be done on the basis of documents submitted/uploaded on e-tendering website(s) by the bidders with the bids. The information should be submitted in the prescribed Performa. Bids with Incomplete/Ambiguous information will be rejected.
  - p. Online technical bid documents submitted by intending tenderers shall be opened only of those tenderers, whose Earnest Money Deposit, Cost of Bid Document and other documents placed in the envelope are found in order. GGV reserves all the rights to reject the bid, if three envelopes do contain relevant information with regard to the content of the envelope.
  - q. Before the scheduled last date and time of submission of bid as notified, the tenderer can submit their revised bid any number of times indicating the relevant details on the concerned envelope.
  - r. On opening date and time, the bidder may login to see the bid opening process.
  - s. The tenderer may submit their queries (if any), through E-mail (arstore@ggu.ac.in) and in writing to the Registrar, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur, 495009 (C.G.) to seek clarifications regarding the tender submission etc. GGV will reply only those queries



which are essentially required for submission of bids. GGV will not reply the queries which can be implied /found in the EOI cum tender documents or which are not relevant or in contravention to EOI cum tender documents.

**6.1.3 Hard copy to be submitted in a sealed envelope to the “Assistant Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni Bilaspur(C.G.),495009:**

- e. Certified copies (minimum 2 nos) of the valid price list of the materials to be supplied under the rate contract.
- f. Original copies of Tender Cost and EMD.

**6.2. Financial bid:**

Financial bid is to be submitted online only, to be uploaded on www.eprocure.gov.in the BoQ(format as per annexure II). The offered discount in percent, on the price list of the principal manufacturer, is to be quoted (online only) by the bidder in the above BoQ. Discount In Percentage to be entered by the Bidder for all the products under the same category i.e Chemical, Glassware, Plastic/Lab-Wares for a particular company in the BoQ. The university shall place the purchase order to the successful bidder as per requirement on the rate quoted in the price list with acceptable discount only. No additional charges for packing, forwarding, loading , unloading, transit insurance etc. except the government taxes shall be payable to the vendor.

**Note:** *(The bidder has to declare the name of the Principal manufacturer (the product of which are to be supplied) and assign as company 1 to company 5 separately for i) Chemicals, ii) Glass-wares, iii) Plastic Wares/Lab Wares in the table as per Annexure-E. The bidder must carefully quote the discount on the printed price list against the company 1 to company 5 in the BoQ(Annexure-II) online only, as defined /assigned as above in Annexure-E. Bidders are limited to a maximum of 5 company for each of the three categories viz Chemicals, Glassware & Plastic/Lab. Ware.)*

**7. Opening and Evaluation of the Bid:**

The bids shall be opened on-line for only those bidders who successfully submit the desired tender cost, EMD in original and latest price list issued by the principal company, in hard & soft copy in a sealed envelope on or before the scheduled last date & time to the store section of the University.

The bid is invited under two stages (three packets system), accordingly the stage wise bids shall be opened on-line. On scheduled date the Technical bids shall be

downloaded and further evaluated as per the eligibility criteria (clause-2) etc. as per the condition of this EoI.

The financial bids of technically qualified bidders shall be opened on-line as per the date decided and uploaded in the e-procure.gov.in and ggu.ac.in sites.

### **General Terms and Conditions for Rate Contract :**

1. Printed Price List of each manufacturer should remain firm during the period of the Rate Contract. In case any manufacturer revises its price list during the period of Rate Contract, then the same should be informed in writing by the vendor, along with latest revised printed price list. Date of competent approval by the University's authority after the receipt of such price list with covering letter having signed by the authorized person of the company will be treated as effective date of price change.
2. The Rate Contract will be initially for a period of 1 year and shall be extendable maximum upto 3 years (in stretch of 6 months each) with mutual consent of the University and the Successful Bidders, only if the vendor has no adverse remark or complaint during the previous agreement/contract period.
3. Incomplete or conditional tender will be summarily rejected.
4. The terms & conditions of this EoI/Tender shall remain valid till the expiry of the contractual period
5. Any change in statutory levies during the period of Rate Contract shall be paid extra against documentary proof for such changes, if legally livable and should be intimated within 3 weeks from the receipt of supply order.
6. Bidder/Supplier will not supply the items under R/C, on a rate, lesser than our Contract prices to any other Govt. institution. If the same is found, then proportionate recoveries will be made from bidder/supplier authorized dealer.
7. Two original printed copies of price list & two soft copies (MS Word/Excel) of price list in the form of CD/DVD preferably should be provided.(Hard copy of the price list along with stamp and signature of the company/vendor, for placing order)
8. Vendors are requested to offer their products range with company price list, the price list should be duly authenticated by the respective manufacturer(as applicable).
9. The vendors/firms should be registered with GST Authorities.

10. Manufactures must submit certificate of registration as manufacturer along with the quotation.
11. Authorized dealer / distributor of a company have to submit a copy of their latest dealership/ distributorship certificate. The vendors shall be eligible for the supply only upto the validity of such certificate during the Rate contract period.
12. Price should be for delivery at Guru Ghasidas Vishwavidyalaya Campus, Bilaspur (CG). No additional cost in any manner shall be borne by the university.
13. The award of the contract may be decided on the basis of quoted rates, experiences & past performance etc as desired in this EoI. The decision of the University in this regard shall be final and binding on the bidders.
14. Number of vendors may be multiple for any one principle company, subject to the fulfillment of other requirement as desired in this EoI. University has all the rights reserved to negotiate with other bidder if it finds suitable for proper and smooth supply.
15. Prices charged for the items supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organization during the period of contract failing which the "FALL CLAUSE" will be applicable. A certificate to this effect may be provided by the firm that the lowest prices have been offered to Guru Ghasidas Vishwavidyalaya. In case it is found that the price charged by the firm are more, the same will be recovered from the subsequent/unpaid bill of the supplier.
16. If the bidder has similar Rate Contract with the Government academic / research institutions/Organization then the credential & documentary evidences should be submitted.
17. University reserves the right to enter into parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.
18. University also reserves the right to test the chemicals and other consumables for their quality if it so desires.
19. The items, so supplied will have to be standard weight and of high quality & grade and in the inspection/test if these items are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the RC of the firm may be cancelled. Delayed supply / non-compliance of complete order may also lead to cancellation of Contract.
20. The items must be insured and delivered without any extra cost at the Institute and will also have to be installed free of cost. Any form of expenses to be incurred due to transport, packing, forwarding, loading-unloading etc. should be borne by the vendor.

21. Payment shall be made after satisfactory acceptance of the item. No advance/part payment to be made in any occasion.
22. Financial bid is to be submitted online only, to be uploaded on [www.eprocure.gov.in](http://www.eprocure.gov.in) in the BoQ (format as per annexure II). The offered discount in percent, on the price list of the principal manufacturer, is to be quoted (online only) by the bidder in the above BoQ. Discount In Percentage to be entered by the Bidder for all the products under the same category i.e Chemicals, Glassware, Plastic/Lab-Wares for a particular company in the BoQ. The university shall place the purchase order to the successful bidder as per requirement on the rate quoted in the price list with acceptable discount only. No additional charges for packing, forwarding, loading, unloading, transit insurance etc. except the government taxes shall be payable to the vendor.
23. The bidder has to declare the name of the Principal manufacturer (the product of which are to be supplied) and assign as company 1 to company 5 separately for i) Chemicals, ii) Glass-wares, iii) Plastic Wares/Lab Wares in the table as per Annexure-E. The bidder must carefully quote the discount on the printed price list against the company 1 to company 5 in the BoQ (Annexure-II) online only, as defined /assigned as above in Annexure-E. Bidders are limited to a maximum of 5 company for each of the three categories viz Chemicals, Glassware & Plastic/Lab. Ware.)
24. **Warranty:** Comprehensive on-site warranty (as applicable) shall be applicable to the supplied goods generally for a period of 12 months for all manufacturing defects from the date of satisfactory installation, commissioning and acceptance.
25. Bidder may contact Assistant Registrar (Stores), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for any clarification or information regarding the EoI/Tender
26. The delivery of goods will be taken at the risk and cost of the supplier from railway/ transport and university will not be held responsible for any such matter.
27. The supply of material will have to be completed within stipulated time given in the purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after stipulated delivery period subject to maximum 10% of the total value of goods/ contract value.
28. In case supply of material requires more than stipulated time, the supplier must apply in writing and seek permission of extension, on valid ground, at least one week before the last date of expiry stipulated for supply. The University reserves all the rights to grant any extension in last date for the supply on valid grounds or may deny for granting any extension.
29. In case the proposal is accepted by the University then the Firm shall have to execute an agreement with the University for entering into rate contract for desired duration as per EoI..

30. The supply order will depend upon the requirement and recommendation furnished by the user department/PI and availability of the fund with GGV.
31. The vendor shall have no claim for receiving purchase order, only on the basis that the vendor has been selected and has executed an agreement with the university for supply of items as per EoI, under the Rate Contract.
32. The firm has to supply the required items as per unit price mentioned in the latest price list (accepted by the University from time to time), with the discount offered in the EoI and accepted by the University.
33. Supply should be made in full against the Purchase order and shortage will be procured from any other source on the risk and cost of the supplier. Partial supply may not be accepted by the university
34. No. Payment will be made for unsatisfactory items supplied by the vendor.
35. The articles should be securely packed to avoid damages etc. in transit. tampered and damaged items will not be acceptable.
36. Delivery: The delivery should be given at GGV, Bilaspur, C.G. No delivery, packing charges, load, unloading charges will be paid extra by the University
37. Supply should be made from the latest batch of production with the maximum life period & original packing.
38. The bills ought to be submitted in triplicate, in the name of the Registrar, GGV, Bilaspur. The bill/invoice (with valid GST No.) must possess the bank details and the university Order No
39. Qualified and successful bidder shall have to execute an agreement for the rate contract, with the University, as per the terms & conditions of the EoI/Bid . However university may alter/ add few conditions in the agreement, if it deem fit in favour of the university at the time of agreement. The successful bidders will be required to submit the Security deposit money of Rs 2,00,000/- in the form of Account Payee Demand Draft/Fixed Deposit Receipt/ Bank Guarantee issued by any of the Nationalized Banks drawn in favour of Registrar, GGV, Bilaspur (C.G) “, before executing the agreement for the rate contract.
40. The University, reserves the right to cancel the rate contract (partly or fully) at any point of time during the contract period, without assigning any reason, in favour of the university.
41. **Earnest Money Deposit :** (EMD) of Rs. 1,50,000/- should be submitted in the form of Account Payee Demand Draft/Fixed Deposit Receipt of any of the Nationalized Banks drawn in favour of Registrar, GGV, Bilaspur (C.G) along with EoI.

42. **Security Deposit:** The successful bidders will be required to submit the Security deposit money of Rs 2,00,000/- in the form of Account Payee Demand Draft/Fixed Deposit Receipt/ Bank Guarantee issued by any of the Nationalized Banks drawn in favour of Registrar, GGV, Bilaspur (C.G) “, before executing the agreement for the rate contract.
43. Discount: The Discount which will be offered by the bidder on the manufacturer’s price list for the years 2018-19.Flat discount rate on all items must be offered in the bid and the item wise discount on different items will not be accepted.
44. Sale Tax/GST: The rate of sale Tax/ GST should be mentioned clearly.
45. Authorization Letter: Authorization letter from the manufacturer should be submitted along with quotation, failing which bid may not be considered and accepted
46. Note: Each page of the Tender document and annexure if any, should be signed by the tenderers failing which tender may not be considered.
47. Validity: The rate contract is generally valid for a period of one year and can be extended/renewed upto third year (in stretch of 6 month each) with mutual consent on satisfactory performance of the firm.
48. The dispute arising between Vendor and the GGV will be referred to Arbitrator as per government of India norms.
49. **Resolution of disputes (Arbitration and laws):** In case of any dispute or difference arising out of or in connection with the EOI conditions/order and contract, the GGV and the tenderer will address the dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole arbitrator to be appointed by GGV. The arbitration shall be held in accordance with the provisions of the arbitration and conciliation act 1996 and the venue of arbitration shall be at Bilaspur (C.G.) only. The resolution of the arbitrator shall be final and binding on both the parties.
50. **Jurisdiction:** the courts at Bilaspur (C.G.) alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this EOI/contract. It is specifically agreed that no Court outside and other than Bilaspur (CG) court shall have jurisdiction in the matter

**Annexure I**  
**TECHNICAL INFORMATION**

(Tenderer may use separate sheet wherever required)

Sl. No	Details of the firm/bidder	Detail to be Furnished by the firm/bidder	Page number in the EoI/tender document
1	Name and address of the Bidder		
2	e-mail id, Mobile No. and land line No. of the bidding firm		
3	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization(attach relevant document in support)		
4	Item/materials for which rate contract desired/applied for: a) Chemicals, b) Glass wares and c) Plastic / Lab wares		
5	Whether the firm is registered under company Act 1956? If yes, enclose certified copies as documentary evidence: In case firm is registered with other Govt. Deptt./Agency/CFIs., the same may be stated with documentary evidence.		
6	Bank Detail of the Bidder: Name of Bank: Full address of Bank: Account No.: IFSC of Bank:		
7	Details of the Tender Cost DD No.: Dated: Drawn on Bank: Amount: <b>Rs 1500/-</b>		
8	Details of the Earnest Money Deposit (EMD) DD. No.: Dated: Drawn on Bank: Amount: <b>Rs 1,50,000/-</b>		
9	Attach duly certified copy current price list issued by the manufacturer (hard & soft Copy)		
10	Price Justification Certificate: Bidders are required to provide a certificate in this regard that that the discount offered on the printed price is equal to or more than the discount offered to any other organization for the current price list.(kindly submit the certificate( <b>asper annexure I -F</b> )		
12	Copy of Income Tax Return for last 3 years (attach CA certified(copies)		
13	Attach the tender/EoI document and its annexure (duly signed and stamped by the bidder) <b>Note:</b> It is mandatory to sign each and every page of the documents including the tender format and are to attached /submitted along with the Technical bid.		
14	Quality Assurance certificate (to be submitted by the bidder that the quoted products are of acceptable Standards & Purity), Please specify the product quality.		
15	Any other information, if the bidder wishes to furnish in order to strengthen its candidature as supplier under rate contract.		
16	Undertaking as per annexure( <b>as per Annexure-III</b> )		

**Annexure -I-A**

**BIDDERS EXPERIENCE**

Year	Details of Rate Contract the bidding firm has entered with other organization ( RC No , EoI No etc)	Name, Address &Type of organization	Page Noofdocumentsattachedin thisEoI/Bid



**Annexure-I-B**

**Turn Over & Gross Profit Statement of the Bidding firm**

<b>Financial Year</b>	<b>Turn Over (Rs. in Lakh)</b>	<b>Turn Over in Average (Rs. Lakh)</b>	<b>Gross Profit (Rs. in Lakh)</b>	<b>Gross Profit in Average (Rs. in Lakh)</b>
<b>2015-16</b>				
<b>2016-17</b>				
<b>2017-18</b>				

Note: CA Certified copy of the audited balance sheet for the information as furnished above must be attached with the technical bid.

**Annexure- I-C**

**Statutory Information:**

<b>Sno</b>	<b>Description</b>	<b>Details to be furnished by the Bidder</b>	<b>Page No EoI/Bid</b>	<b>Attach all the certified copies of the documents in support</b>
<b>1</b>	PAN card			
<b>2</b>	TAN card			
<b>3</b>	GST registration			
<b>4</b>	Shop/Establishment Registration			
<b>5</b>	LabourLicense (as applicable)			

**Annexure-I-D**

**AUTHORIZATION Certificate Statement**

( To be submitted only if the bidder is not a manufacturer for the item quoted in this EoI)

To,  
The Registrar, GGV  
Bilaspur (C.G) 495009

Subject: Authorization Certificate Statement

Reference: Authorization Certificate issued by the manufacturer vide no .....

Dear sir,

I hereby submit the certified copy of the authorization certificate issued by the principle manufacturing company as detailed under. the certificates are valid as desired in the Eoi. I have gone through the clause no and other relevant condition of this EoI.

SN	ITEM	Name of the manufacturer	Address of the manufacturer	Certificate reference No issued by the principle manufacturer	Date of issue	valid upto

Yours faithfully,

[Signature with date, name and designation]

For and on behalf of

Messrs.....

[Name & address of the manufacturers]

**Annexure-I-E**

**Declaration of the Principle manufacture  
for which the bidder is participating in the EoI**

Bidder are required to go through clause 2.5 and other relevant condition of EoI before filling up the details as under.

Category	Item Description	Company Name and Address
<b>Chemicals</b>	Company 1	
	Company 2	
	Company 3	
	Company 4	
	Company 5	
<b>Glass Wares</b>	Company 1	
	Company 2	
	Company 3	
	Company 4	
	Company 5	
<b>Plastic and Lab Wares</b>	Company 1	
	Company 2	
	Company 3	
	Company 4	
	Company 5	

**Annexure I-F**

**CERTIFICATE OF PRICE JUSTIFICATION**  
**[TO BE GIVEN ON LETTER HEAD]**

Tender No.:

I/We. M/s.....certify that the discount offered on the item wise printed price list of the manufacturer, are the best discount and the I/we have not offered discount more than the offer given in this EoI, on the similar items, to other organization/Institution/University(Govt / Private/ Govt Funded/ PSU). in last one year period.

SIGNATURE AND STAMP OF THE BIDDER

## AnnexureII

### SAMPLE FINANCIAL BID FORMAT (Sample BoQ)

Sl. No.	Item Description (Sequence of companies should be same as mentioned in Annexure G by the Bidder)	Item Code / Make	Discount In Percentage To be entered by the Bidder	GST
1	<b>Chemicals</b>		<b>To be filled Online Only ( Please Do not write any thing here)</b>	<b>To be filled Online Only ( Please Do not write any thing here)</b>
1.01	Company 1	item1		
1.02	Company 2	item2		
1.03	Company 3	item3		
1.04	Company 4	item4		
1.05	Company 5	item5		
2	<b>GlassWare</b>			
2.01	Company 1	item6		
2.02	Company 2	item7		
2.03	Company 3	item8		
2.04	Company 4	item9		
2.05	Company 5	item10		
3	<b>PlasticWare&amp;LabWare</b>			
3.01	Company 1	item11		
3.02	Company 2	item12		
3.03	Company 3	item13		
3.04	Company 4	item14		
3.05	Company 5	item15		

**Annexure III**  
**DECLARATION**

1. I, ----- Son /Daughter of Shri -----  
-  
Proprietor/ Partner/ Director/ Authorized Signatory of the bidding firm M/s. -----  
----- and I am competent to sign this declaration and execute this EOI document.
2. I have carefully read and understood all the terms and conditions of the EOI and I hereby convey my acceptance and compliance of the same.
3. The information/ documents furnished along with this EoI/Bid application are true and authentic to the best of my knowledge and belief.
4. I/ we am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law, and my EMD may also be forfeited.
5. My/Our firm is neither blacklisted by any Government Department/PSUs/PSEs nor is any Criminal Case registered against the firm or its owner or partners or directors anywhere in India.
6. I/We have read and understood all the terms and conditions and are acceptable to the firm. I/we will obey/comply/abide by all the terms and conditions of this EoI cum Tender, if the contract is awarded to my firm.
7. Total number of pages (including signed copy of EoI documents) being submitted in this bid is ----

**Dated:** .....

**Signature of Bidder**.....

**Name**.....

**Designation**.....

**Firm's seal**.....

- Note :**
1. The above declaration, duly signed and sealed by the authorized signatory of the firm/company, should be enclosed with the EOI document.
  2. Certificate as per above must be submitted only on non-judicial stamp paper of Rs.100/-.

### CHECK – LIST

Details		Complied /attached Yes/No	Page Num ber	Complied/ Not- Compiled
<b>Envelope I</b> (online And Offline)				
1	DD of the Bid cost/fee of Rs 1500/- (non-refundable) has been kept in original in Envelope-I along with the DD of EMD as below. Also the scanned copy of the above DD has been uploaded in the e-procure site along with the e-tender documents.			
2	DD of the Bid cost/fee of Rs 1,50,000/- (non-refundable) has been kept in original in Envelope-I along with the DD of Tender cost/fee as above. Also the scanned copy of the above DD has been uploaded in the e-procure site along with the e-tender documents			
3	Printed Copy of Latest Price List of Principal manufacturer			
<b>Envelope-II</b> (online Only) (Attach the duly signed copies of the following along with relevant supporting documents as detailed in the tender)				
1	Weather bidder has read and signed each page of the Eoi cum tender documents and enclosed in original of the same along with the technical bid documents in Envelope-II. Weather bidder has read and signed each page of the Eoi cum tender documents and uploaded the scanned copy of the same along with the technical bid documents.			
2	Annexure I (in desired format) is attached by the bidder.			
3	Annexure I-A (in desired format) is attached by the bidder.			
4	Annexure I-B (in desired format) is attached by the bidder.			
5	Annexure I-C (in desired format) is attached by the bidder.			
6	Annexure I-D (in desired format) is attached by the bidder.			
8	Annexure I-E (in desired format) is attached by the bidder.			
9	Annexure I-F (in desired format) is attached by the bidder.			
10	Annexure III (in desired format) is attached by the bidder.			
<b>Envelope-III</b> (online only)				
1	Annexure-II ( in desired format)			

Dated: .....

Signature of Bidder.....  
Name.....  
Designation.....  
Firm's seal.....