

## Terms and Conditions to Supply the Books

1. A publisher/Vendor/Distributor should have proven record of supply of books in the other universities/academic institutions in last three years and having more than **two crores turn over** in the previous two financial years.
2. GOC membership will be mandatory.
3. Bid application should be submitted in two parts- part A will carry profile of the company whereas part B financial matter including discount offered, refundable earnest money ( Rs. three lacs) in favour of the Registrar, GGV, Bilaspur (CG). Part B of application will be opened only of those vendors who will qualify in A.
4. The successful bidder has to sign an agreement in the format prescribed by the University. In case, successful bidder wants to withdraw from the purchase system, EMD amount will be forfeited and next higher bidder will be given the chance. University reserves the right to do the empanelment among the qualified bidders on the approved discount rate for better supply of books.
5. Must have Income Tax Permanent Account No. (PAN).
6. A certificate with each bill that prices of the book/s have been charged in accordance with the publishers' catalogues/internet.
7. A declaration that only latest editions books have been supplied and these are not remainder title/s.
8. Prevailing RBI conversion rate will be applicable in case of foreign book/s. Payment of supplied books will be made at the earliest, in case bills are in order.
9. For unsupplied books, one has to give a certificate from the publisher/s that these books are out of print/stock otherwise supplier/vendor will be black listed.
10. The order placed by the library will be usually valid for three months unless otherwise mutually agreed upon by the librarian and the supplier.
11. Library committee approved discount rate will only be applicable (say.....%).
12. Approved supplier has to supply 75% books in each discipline which are given separately in the ordered list.
13. No consignment will be accepted by VPP or Bank.
14. Unapproved supplied titles will be returned at the cost of supplier/s.
15. All correspondences and Books along with bill in triplicate should be addressed to the Librarian, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (CG), 495 009.
16. University reserves the right to increase or decrease the amount of purchase of books given in the bid/tender without assigning any reason/s.
17. Court jurisdiction for all matters will be at Bilaspur (CG) only.
18. This tender will valid for 2016-17 financial years also.

  
Librarian