

## STEP FOR ONLINE SUBMISSION OF APPLICATION FORMS

1. Go to the web address [www.ggu.ac.in](http://www.ggu.ac.in).
2. Click on the link - VET Admission 2017-18.
3. Click New Registration or Online Application Form link for online submission of forms.
4. Fill up information required in this page and submit it.
5. Your User Id and Date of Birth generated will be display on your screen and the same will be sent to you through SMS on your register mobile number. Please note-down your user Id.
6. Again go to the candidate login page and put-up your login id and Date of Birth in DD/MM/YYYY format.
7. Fill the Personal Information and click the NEXT Button.
8. Go to the online payment.
9. Next tab is online receipt. Please download your payment receipt. In case if you fail to get a receipt, or the amount is deducted from your account but the status is shown as Unsuccessful Kindly wait for 24 hours for the receipt to update and then contact to 07752-260299, 9424169003.
10. Next is Educational Qualification form.
  - a. Fill your academic information.
  - b. Select your exam center
  - c. Select payment mode and fill the information required.
  - d. Click on the declaration check box and submit button for final submission.
11. In Next step, take a printout of your application form and send it to Assistant Registrar, Academic, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (CG)-495009 with necessary documents on or before 02<sup>nd</sup> May 2017.