



OPA/PD/ER/260

Dated: 15.09.2022

Mr. Dinesh Kumar
S/o Shri Mahesh Ram
Kodawahi, Silphari
Bilaspur(CG)-495119

Dear Mr. Dinesh

With reference to your candidature for interview process dated **04.08.2022**, we are pleased to appoint you as "**Graduate Apprentice Trainee**" under Apprentices (Amendment) Act, 1973, on the following terms and conditions:-

Training Period	-	One year
<u>Compensation Package</u>		
Basic	-	Rs. 15,000 per month
Special Allowance	-	Rs. 4,000 per month
Retention Allowance	-	<u>Rs. 2,000</u> per month
TOTAL		<u>Rs. 21,000 per month</u>

The retention allowance will be deducted for one year as security and will be released after completion of 2(Two) years of service on regular cadre.

You will be under training for a period of "**One Year**" from the date of your joining. In case it is observed that you have not acquired the desired degree of skill & knowledge, and not taking interest in the training scheme or display unsatisfactory performance or remained absent from duty for more than ten consecutive days or indulged in any act subversive of discipline at any point of time during the training, your training can be discontinued without assigning any reason whatsoever.

Your training shall stand terminated on completion of One Year from the date of your joining.

However, on completion of your training period, your skill and knowledge shall be evaluated by the evaluation committee to be formed for the purpose. If it is found by the committee that you have acquire the required skill & knowledge and subject to requirement, you may be considered for employment in suitable grade.

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