



Date: 04/04/2020

Office Memorandum

The nationwide lockdown announced by the Government in the wake of the Novel Coronavirus (COVID-19) pandemic shows that our country is faced with extraordinary situation. The numbers of persons infected with COVID-19 are increasing day by day. Our University has a great responsibility of not only making people aware of preventive and precautionary measures to safeguard themselves against spread of pandemic COVID-19 but also to contribute financially to strengthen the efforts of the Government to combat the COVID-19 pandemic.

In view of the above, our University has decided to make a humble contribution of ONE DAY Salary of willing regular Teaching and Non-Teaching employees of GGV from the their salary of April 2020 to the Prime Minister's National Relief Fund. Those regular Teaching and Non-Teaching employees of the University who are not willing to make contribution of ONE DAY Salary as above, are hereby requested to send their unwillingness within 07 days of issuance of this O.M. through email to the undersigned at email ID ggv.registrar@gmail.com.

In view of the above, all the HODs, Deans, Officers, Section Heads etc., are hereby informed to ensure for sharing & disseminating this Office Memorandum to the respective employees under their control for necessary action in this regard.

By Order

Registrar (Acting)

Copy to:

1. PS to the Vice-Chancellor for kind information to the Hon'ble Vice-Chancellor.
2. P.A. to the Registrar for information and necessary action.
3. All Deans of School of Studies for information and necessary action.
4. The Finance Officer, for necessary action.
5. The Coordinator, IT Cell with a request to update this OM on the University website.
6. All officers/section heads for information and necessary action.
7. All Head of Department for information and necessary action.
8. Chief Warden for information and necessary action.
9. Dean Student Welfare for information and necessary action.
10. Proctor for information and necessary action.
11. Office copy

Registrar (Acting)