



क्रमांक 210 / अका. / 2021

बिलासपुर, दिनांक 04 OCT 2021

### कार्यालयीय ज्ञाप

कार्यपरिषद की बैठक दिनांक 17-09-2021 विषय क्र०-20 में विभागाध्यक्षों की नियुक्ति एवं चकानुकम संबंधी अध्यादेश क्र०-75 का अनुमोदन किया गया है।

अनुमोदित अध्यादेश क्र०-75 इस कार्यालयीय ज्ञाप के साथ संलग्न कर सर्व-सूचनार्थ एतद् द्वारा जारी किया जाता है।

आदेशानुसार

कुलसचिव (कार्यवाहक)

#### प्रतिलिपि :-

- 1- कुलपति/कुलसचिव जी के सचिव/निज सहायक को मान०कुलपति/कुलपति जी के सूचनार्थ।
- 2- अधिष्ठाता,समस्त विद्यापीठ, गुरु घासीदास वि०वि०बिलासपुर की ओर सूचनार्थ।
- 3- विभागाध्यक्ष, समस्त शिक्षण विभाग,गु०घा०वि०वि०बिलासपुर की ओर प्रेषित।
- 4- परीक्षा नियंत्रक, गुरु घासीदास विश्वविद्यालय,बिलासपुर की ओर सूचनार्थ प्रेषित।
- 5- उप-कुलसचिव, परीक्षा एवं प्रभारी गोपनीय विभागों की ओर सूचनार्थ प्रेषित।
- 6- अधिष्ठाता,छात्र कल्याण विभाग, गुरु घासीदास वि०वि०बिलासपुर की ओर सूचनार्थ।
- 7- समस्त कक्ष अधिकारी,प्रशासनिक भवन के समस्त विभागों की ओर सूचनार्थ प्रेषित।
- 8- समन्वयक, आई.टी.सेल गुरु घासीदास वि०वि०बिलासपुर की ओर वेबपटल पर जारी किये जाने की आवश्यक कार्यवाही हेतु।
- 9- कार्यालय प्रति।

सहा-कुलसचिव (अका.)

**DRAFT ORDINANCE NO 75**

**APPOINTMENT AND ROTATION OF HEADS OF DEPARTMENTS  
(under section 28(1)(o) of CU Act 2009)**

1. (a) The Head of the Department shall be appointed by the Vice Chancellor from amongst the Professors of the Department, by rotation in order of seniority, for a term of three years:

provided that in case-

(i) There is no Professor in the Department, the Head of the Department shall be appointed from amongst the Associate Professors of the department by rotation in order of seniority for a term of two years or till a Professor joins the department whichever is earlier; or

(ii) In the case of the Departments which have the sanctioned strength of only one Professor, the Vice-Chancellor shall first appoint the Professor as the Head of Department and thereafter one of the Associate Professors from amongst the two senior-most Associate Professors by rotation according to seniority for a specified period as laid down in this ordinance. After the term of the Associate Professor is over, the Professor would again be appointed as the Head and the rotation would continue.

(iii) There is no Professor or Associate Professor in the Department the Vice Chancellor may for the time being, appoint the Dean or a Professor of the School of Studies to officiate as the Head.

(b) In case the Head of Department is absent, on leave, on duty, or is unable to perform his duties for any cause for time being, the senior most teacher of the Department shall officiate as the Head. In case there is no Professor or Associate Professor in the Department, or the post of Head cannot be filled under the provision of sub clause (a) or of its sub clause/s, the senior most Assistant Professor in the department shall officiate as the Head.

(2) A teacher officiating as the head under clause (b) shall not be entitled to represent the head in any meeting of the selection committee for the appointment or promotion of teachers of the department but, may participate in such meeting as member under any other provision of the statutes or the ordinances.

(3) Notwithstanding anything contained in clause (a), every teacher serving as head of department immediately before commencement of this Ordinance shall be deemed to have been appointed under this ordinance from the date of his initial appointment as head of department and shall continue as such in case he has not already completed a term of three years.

(4) Any Professor of Associate Professor shall have the option to resign the Headship at any time during his tenure or also to decline the offer of appointment on his turn as Head of the Department.

(5) Notwithstanding anything contained to the contrary in this ordinance, Schools of Studies consisting of a single Department, the office of the Head of the Department and the office of the Dean of School of Studies shall continue to be held co-jointly.

(6) Notwithstanding anything contained to the contrary in this ordinance, whenever the Vice-Chancellor is satisfied that appointment of a person, whose appointment is due on the basis of seniority as the Head of the Department, will not be in the overall interest of the Department he may, with the prior approval of the Executive Council, appoint another Professor or Associate Professor next in seniority, as the case may be, as the Head of the Department.

(7) If any dispute of doubt arises about the interpretation of any of the Para of this ordinance, the same shall be referred to the Executive Council and the decision of the Executive Council shall be final.

(8) Notwithstanding anything said as above in the Ordinance, the Vice-Chancellor of the University may appoint any Professor/Associate Professor as the Head of the Department in the interest of the University.