

ARCHANA YADAV
ASSISTANT PROFESSOR

COMMUNICATION ADDRESS

Department of Social Work
Guru Ghasidas Vishwavidyalaya
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BREIF OVERVIEW:

Archana yadav having more than Six years of work experience including- NGO / development and academic sector (teaching) in MSW, M.A. in Sustainable Rural Development and NGO management courses. I acquired good opportunity to work with different reputed institutes and organizations at district/divisional level. Areas of my **Expertise/ Specializations** are:

- ➔ Community Development
- ➔ Disaster management
- ➔ Development of SIM content related with social work subject
- ➔ Sanitation, Reproductive and Child Health (RCH) & Panchayat Raj
- ➔ Rural Development (Sustainable)
- ➔ NGO Management

ACADEMIC PURSUITS:

- ➔ PhD. Submitted In Social Work on - “Reproductive Problems and Rights of Women” from MGKV- Mahatma Gandhi kasha Vidyapeeth, Varanasi-2011
- ➔ MSW from Social Work Department, MGKV, Varanasi – 2004
- ➔ B. Com from Udai Pratap College affiliated to Purvanchal University, Varanasi- 2002
- ➔ Senior Secondary CBSE Board from Atulanand Convent School, Varanasi- 1999
- ➔ Higher Secondary CBSE Board from Atulanand Convent School, Varanasi- 1997

OTHER QUALIFICATIONS:

- ➔ Post Graduate Diploma In Disaster Management – PGDDM from IGNOU
- ➔ UGC- NET- National Eligibility Test Qualified in 2006

WORK EXPERIENCES:

Working as an Assistant Professor in Guru Ghasidas Vishwavidyalaya, Bilaspur Chhattisgarh from

1- August -12 onwards.

JOB RESPONSIBILITIES:

- Taking Lectures
- Internal Sessional
- Assignments & Presentation
- Evaluation
- Field work Coordinator
- Internal Viva-voce
- Organize field work presentation and training workshops.
- Leave Application documentation
- Imp rest and departmental account maintenance
- Hospitality
- Other important works assigned by head of the department.

Sep. 2009 – March 2011 & December 2011 –May 2012: As a Lecturer in M.A. in Sustainable Rural Development, Center for Peace & Social Harmony, Deptt. Of Social Work, Mahatma Gandhi Kashi Vidyapeeth, Vns. (funded by NCRI Hyderabad)

JOB RESPONSIBILITIES:

- Develop and undertake periodic update of the Project Implementation Plan (PIP) for project and facilitate the necessary approval of NCRI, Hyderabad.
- Develop and support implementation of the project activities and promote those activities at community level.
- Develop and support disseminate of best practice documents, case studies, notes, newsletter and any other document deemed necessary and required by the NCRI Hyderabad and Dept. of Social Work Kashi Vidyapeeth, Vns.
- Identify and support good functioning of Self Help Groups of women, men and mixed belonging to various poverty and social background in setting up cooperatives linked micro enterprises.
- Organizing Training program at the community level focusing- sexual and reproductive health of girls & women, reproductive rights of women, gender, livelihood security and empowerment.
- Monitoring , Evaluation and Report writing of the project
- Taking Lectures & assignments
- Assigning field work to the students and also visiting field on regular interval to observe them.

- Guide students in report formation and their dissertation preparation
- Organize field work presentation, training workshops & Block Placement.

October 2010-May 2011: As a Guest Faculty in NGO Management, Deptt. Of Social Work, Mahatma Gandhi Kashi Vidyapeeth, Vns.

May 2008-April 2009: District Program Coordinator- Total Sanitation Campaign, Panchayat Raj Department, Vns.

JOB RESPONSIBILITIES:

- Enhance IEC- Information Education and Communication component of TSC.
- Develop and undertake periodic update of the Project Implementation Plan (PIP) for TSC in District and facilitate the necessary approval of DSM.
- Develop and undertake periodic update for the School Sanitation and Hygiene Education (SSHE) in the district.
- Develop and support implementation of the district local area specific hygiene education/ promote activities at home, school, aganwadi and community level, also to adapt prototype of strategies, methodology and tools.
- Develop and support a comprehensive project related information management system including tools of community monitoring, web based online monitoring and progress report on periodic basis as required.
- Provide regular TSC progress reports and feedback to the District Sanitation Committee, Divisional Sanitation Cell and State Sanitation Cell.
- Facilitate field visit of the UNICEF, Lucknow field office, GOI Divisional and State Sanitation Cell and provide required support in the field with information, documents and progress reports as requested.
- Develop and support disseminate of best practice documents, case studies, notes, newsletter and any other document deemed necessary and required by the State and Divisional sanitation cell.
- Advocacy and establish partnership with civil society, private sector in support of Sanitation and Hygiene
- Identify and support good functioning of Self Help Groups of women, men and mixed belonging to various poverty and social background in setting up sanitation and hygiene linked micro enterprises.

Feb. 2008 – April 2008: Research Assistant in three months Research Project on “Need Assessment Survey” sponsored and Financed by NTPC, Tanda

JOB RESPONSIBILITIES:

- Monitor the data collection process

- Compilation of data
- Analysis of collected data- primary and secondary both
- Report writing

Oct. 2005- June 2007: Guest Faculty in Study Center for Social Work, Psychology Deptt. APS- Awadhesh Pratap Singh University, Rewa (MP)

JOB RESPONSIBILITIES:

- Taking Lectures
- Assigning field work to the students and also visiting field on regular interval to observe them.
- Taking assignments and evaluating them
- Guide students in report formation and their dissertation preparation
- Organize field work presentation, training workshops & Block placement.

Aug. 2004 to Sep.2005: Project Officer in project- Protection & Promotion of Land Rights of People in Manikpur Block of Chitrakoot funded by IFAD- ILC Italy.

JOB RESPONSIBILITIES:

- Field Visit and Community Mobilization
- Advocacy with Administrative bodies
- Responsibility regarding Tri- monthly Newsletter publication
- Case history preparation of the land litigated cases
- Long term and Short term planning to determine the organ. objectives and implementing it.
- Report Writing
- Monitoring, Evaluation & Follow-up

CONSULTANCY SERVICES:

- Provided Part-Time Consultancy Services to HLPPT, Varanasi in a Randomized Crossover study of FC from April – July 2012.
- Provided consultancy services to local NGOs in Varanasi District in NGO Management and project proposal formulation.

SEMINARS AND CONFERENCES ATTENDED

- Participated and in National Seminar on ‘Ganga Basin: Physical and Cultural Issues’ organized by The Geographical Society of India, Kolkatta and Mahatma Gandhi Kashi Vidyapeeth, Vns. From March 16-17, 2012 and presented paper on ‘Ganga and People- Role of Community towards Ganga Conservation’.

- Participated in International Seminar on 'Poverty and Humanitarianism: Challenges and Solution' organized by Departement of Sociology, Mahatam Gandhi kasha Vidyapeeth and presented paper on 'Role of Rural Development Programmes in Community Development: a study of MNREGA'
- Participated in National Seminar on 'Social Work Profession: Shifting Paradigm' from Dec. 18-19-2012 and presented paper on 'Current Challenges in Social Work Profession' organized by Dept. of Social Work, Mahatma Gandhi Kashi Vidyapeeth, vns.
- Participated in National Symposium on 'Men's Journey Towards Gender Justice' from Dec. 16-17 - 2011 and presented paper on 'Gender Equality in Family Planning', organized by organized by Dept. of Social Work, Mahatma Gandhi Kashi Vidyapeeth, vns.and MASVAW.
- Participated and presented paper entitled "ICT- Information Communication and Technology and Violence against Women" in the 'International Conference on Science and Technology for women Empowerment' organized by the School of Gender Studies, Rajeev Gandhi National Institute of Youth Development, and Tamil Nadu from 8-10 March 2011.
- Participated and presented paper entitled "Field Placement: Are You Fit? How is your Practice Stamina and Interest Level" in the 'National seminar on Social Work Education: Issues, Prospects and Challenges' organized by the department of Social Work, Mahatma Gandhi Kashi Vidyapeeth, Varanasi on 26-27 February 2011.
- Participated and presented paper entitled "Role of Women in Social Development" in the 'International Conference on Relation of Literature and Social Sciences' organized by Nidhi Saikshik Aivam Shodh Sansthan, Azamgarh, UP on 3rd February 2011.
- Participated and presented paper on: "Right to Choice: Various Dimensions" in 'National Seminar on- Right to Choice: problems and Prospects' jointly organized by NSS, MGKV, Vns., MASVAW- Men's Action in Stopping Violence Against women, Vns., and AALI, Lucknow on 10-Dec.2010.
- Participated in and presented paper entitled-" Role of NGOs in Conservation of Ganga" in 'National Seminar on Public Participation in Conservation of Ganga River' organized by Center for Peace and Social Harmony, Faculty of Social Work MGKV, Vns. held on 10 Oct.2010.
- Participated in 'National Seminar on Disparities in Implementation of MNREGA' and presented paper on -"Reflection on the Implementation of MNREGA Act" jointly organized by Center for Peace and Social Harmony, Faculty of Social Work MGKV, Vns. and Lok Chetna Samiti, Vns. on 13 Sep 2010.
- Participated in 'National Training Workshop on – Human Rights and Constitution' organized by Department of Social Work, MGKV and SAMVAD, Jabalpur held on 21-23 march 2010.
- Participated in 'National Seminar on- PWDV Act and its Relevance for Indian Society' and presented paper on "PWDV Act- Bell Bajao Campaign" organized by AALI, Lucknow, NSS, and Center for Peace and Social Harmony, Faculty of Social Work MGKV, Vns.
- Attended 'Training –cum-Workshop on Increasing Research Output' jointly organized by Alumni Association of Education- BHU and Faculty of Education, BHU on 14-15 Nov. 2009.
- Participated in 'Regional Consortium on Men Engage for Gender Equality' and presented paper on" Youth's Intervention in Prevention of Gender Based Violence" organized by Department of Social Work MGKV, Vns. and MASVAW on 7 June 2009.

- Participated in 'National Seminar on- Relevance of Gandhi Promotion of Rural Development and Peace' and presented paper entitled " Survival of Female: Case of Declining Sex Ratio" organized by Center for Peace and Social Harmony, Department of Social Work MGKV, Vns. on 08-09 March 2008.
- Attended 'One Day Workshop on- The Role of NGOs in Social Development' organized by Study Center for Social Work, Psychology Department, APS University Rewa, on 30 January 2007.
- Attended 'National Conference on- Social Group Work and Crisis Management' organized by Department of Social Work, MGKV, VNs. and Association for Advancement of Social Work with Groups held on 20-22 Dec 2003.
- Attended 'National Seminar on Terrorism National Integrity and Gram Swaraj' organized by the faculty of Humanities and Social Studies, Mahatma Gandhi Chitrakoot Gramodaya Vishwavidyalaya, Chitrakoot (MP) held on 12-13 Feb. 2003 and presented paper on 'India and Terrorism'

PAPER PUBLISHED:

- Paper published entitled 'Survival of Female: Case of Declining Sex Ratio' in Akhil Geet Shodh Dristi an Annual International Referred Research Journal of Humanities and Social Science ISSN: 2229-7308, RNI No. : UPBIL03942/2010 Volume 1, Issue 1, 29 December 2010.
- Paper published entitled 'ICT- Information Communication Technology and Violence Against women' in *Shodh Amrit* an Annual International Referred Research Journal of Humanities and Social sciences ISSN 2231-6086, RNI No.: UPBIL03943/2011 volume 1, Issue 1, 2011.
- Paper published entitled 'Reproductive Rights and Gender Equality in Family Planning' in a monthly journal of Social Sciences *Padchinha* ISSN 2231-1351, RNI NO. UPHIN/2011/37086, volume 3 March 2012.
- Paper published entitled "Unmet Need for Family Planning- an analysis in context of Reproductive Rights of Women in India" in bilingual half yearly journal of Humanities and Social Sciences NAVYA ISSN: 2249-5118, Vol. 5 Jan.-June 2012.

TRAININGS ATTENDED:

- Attended National Workshop on Methodology of Social Sciences and Humanities from 28th January to 3rd Feb. 2012 organized by Arya Mahila PG College, Chetganj, Varanasi.
- Attended National Training Workshop on Gender, HIV/AIDS and Human Rights from 3-10 Oct.2010 jointly organized by Center for Peace and Social Harmony, Faculty of Social Work MGKV, Vns. and Pragatisheel Jan Sangathan, Vns and Break Through, New Delhi.
- Attended Inter-divisional Level TOT program for District Resource Person on Total Sanitation Campaign- TSC organized by Ram Krishna Mission, Narendrapur, Kolkatta in association with UNICEF.
- Attended Divisional Level TOT program for District Resource Person on Total Sanitation Campaign organized by Divisional Sanitation Cell in association with UNICEF.

- Attended 9th Orientation Course in Women Studies for Research Scholars organized by Center for women's Studies and development, faculty of Social Sciences, BHU, Vns. from 18 Jan.- 2 Feb. 2008 and presented paper on "Women's Status in India- an Overview".
- Attended Training on ICDS, NGO management and Project Formulation by NIPCCD, Lucknow.

OTHER EXPERIENCES:

- One year field work Experience in Mental Retardation Center of Mahatma Gandhi Kashi Vidyapeeth, Vns. 2002-03
- One year field work experience in adopted community 'Urban Slum' Vns. 2003-04 for awareness generation and sensitization of people regarding development of community.
- Two months block placement training experience in NIPCCD, Lucknow, where some of the area which I got exposure are:
 - Worked in Lucknow Child Line and CGC- Child Guidance Center, NIPCCD.
 - Attended some training courses with CDPOs and DPOs focusing on ICDS project.
 - Conducted base line survey on Neo- Natal Care in – Baksi Ka talab Block, Lucknow.
- Two years Voluntary work experience as an active member of MASVAW 2002-04
- Participated in Survey Program conducted by Sulabh International Social Service Organization in 2003.

PERSONAL DETAILS:

Father's name: Shri Musafir Singh Yadav

Mother's name: Smt. Asha Yadav

Date of Birth: 10-06-1981

Languages Known: English and Hindi (speaking & writing both)

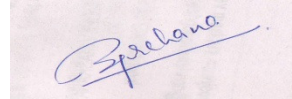
Well versed in computer

Permanent Address: Smt. Asha Yadav, New Colony, Tilmapur, Ashapur, Sarnath, Varanasi-221007

REFERENCES:

- Professor (Dr.) Lakshmi Dubey
Social work Dept., Mahatma Gandhi Kashi Vidyapeeth, Vns.
Mobile No. - 09415617831
- Dr.Sanjay
Reader, Social work Deptt., Mahatma Gandhi Kashi Vidyapeeth, Vns.
Mobile no. – 09415301240

DECLARATION: I Archana Yadav hereby declare that above mentioned all information given by me is true and if any discrepancy found necessary action can be taken against me.



PLACE: Bilaspur

ARCHANA YADAV

DATE: 7/12/12