



गुरु घासीदास विश्वविद्यालय
GURU GHASIDAS VISHWAVIDYALAYA

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)

KONI, BILASPUR-495 009 (C.G.) INDIA, कोनी बिलासपुर 495 009 (छठगठ) भारत

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Ref. No. 1169 /Store/Smart/2013

Bilaspur, Date-12.03.2013

Call for Financial Bid

Those firms which participated against the EOI no. 851 Dated 07.01.2013 are requested to send their sealed Financial Bids as per Annexure I& Annexure-II separately under sealed envelopes superscribed with "Bid for Setting up of E-Class/Smart Class Rooms" by speed post/registered post/courier to the Asst. Register (Stores), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 on or before 20.03.2013 by 3:00 pm.

Sealed financial bids are invited by the undersigned for supply and setting up (on turnkey basis) of **Equipment, Classroom infrastructure (Furniture etc. as per requirements) for 45 Nos Smart Class Rooms and 05 E-Classrooms** for use on the University campus. The detailed document can be downloaded from Websites: www.ggu.ac.in or obtained from Store Section on any working day till **19.03.2013**. Last date for submission of the financial bid is **20.03.2013 by 1500 hrs.** which will be opened on the same day at **1600 hrs.** In case the due date is declared holiday, the bids will be opened on the next working day at the same time.

INSTRUCTIONS TO BIDDERS

1. General:

- 1.1 The bids against requirement as mentioned in Annexure-I & II shall be considered separately. In case the two different bidders are awarded contract against I & II they will have to work with synergy to complete the project on turnkey basis.
- 1.2 Bidders are advised to study the documents carefully & thoroughly. Submission of bid shall be deemed to have been done after careful study and examination of the documents with full understanding of its implications. Bidder must sign in each page of the bid documents.
- 1.3 It will be imperative on each bidder to fully acquaint himself with all the local conditions and factors, which would have any effect on the performance of the contract and cost of the goods. No request for the change of price or time schedule of delivery of Goods shall be entertained, on account of any local condition or factor once the offer is accepted by the Purchaser.
- 1.4 ***The committee constituted for the purpose with the approval of competent authority reserves the right to relax any terms & conditions in interest of the University.***
- 1.5 Bidders shall not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.
- 1.6 The documents can be obtained free of cost from Store Section of the University during office hours on any working day **till 19.03.2013**. Alternatively the documents can be downloaded from www.ggu.ac.in.
- 1.7 Last date for submission of the bids is **20.03.2013 by 1500 hrs** which will be opened on the same day at **1600 hrs**. The bidders or their authorized representatives may be present, if they so desire.

- 1.8 **Delivery, Installation and Commissioning:** Delivery, installation, testing & commissioning of the equipment, **Classroom infrastructure (AC, Furniture etc. as per requirements) on turnkey basis** at University premises shall be completed by the bidder in accordance with the terms specified by the University within **the prescribed time limit** from the date of Award of Contract.
- 1.9 The University reserves the right to vary the quantities and/or split the order among the selected Bidders, in case the rates are the same or the circumstances so warrant.
- 1.10 The University reserves the right to accept or reject any bid, and to annul the bid process and reject all bids at any time, without assigning any reason, prior to placement of supply order/ signing of contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for the action.
- 2. Bid Security (Earnest Money):**
- 2.1. Bid Security (Earnest Money) amounting **Rs.600,000/-** in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee, from any of the nationalized banks, in favour of Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur. Failure to do so will result in the rejection of the bid.
- 2.2. The bidders registered with Central Purchase Organization (e.g. DGS&D), National Small Industries Corporation (NSIC) may be exempted from depositing of Earnest Money. The bidders shall have to enclose documentary proof to authenticate their firm's registration with these organizations for the specific item to avail this exemption.
- 2.3. The Bid Security (Earnest Money) shall be valid for forty five days beyond the bid validity period from the date of opening of the Bid by the University. No interest will be payable by the University on this amount.
- 2.4. The Bid Security (Earnest Money) may be forfeited:
a) if a Bidder withdraws his bid during the period of bid validity; or
b) in the case of the finally selected Bidder and if the Bidder fails;
i) to sign the Contract or
ii) to furnish Contract Performance Security or
iii) if at any stage any of the information/ declaration is found false.
- 2.5. The EMD shall be returned to the bidder without any interest after finalization of lowest bidder or bidder for the proposed work.
- 2.6. Bids not accompanied by Earnest Money would be summarily rejected.**
- 2.7. Period of Validity of Bids:** Bids shall remain valid for **06 (Six) calendar months** from the date of Bid opening. A bid valid for a shorter period may be rejected by the University as non-responsive.
- 2.8. Registration with Sales Tax/VAT Department:** The bidders should have their firm registered with the Sales Tax/VAT Department, with respect to Sales Tax/ VAT.
- 3. Bid Requirements:**
- 3.1 The Bidder must quote for the required quantities item wise as listed under the Schedule of Requirements (**Annexure-I&II**).
- 3.2 The Successful Bidder(s), irrespective of their registration status, shall be required to furnish **Contract Performance Bank Guarantee for 7%** of the Contract Price, at the time of award of Contract. The Performance Security can also be furnished in the shape of A/c Payee Demand Draft/FDR/BG.
- 3.3 All the bidders participating in the Tender must submit a list of their owners, partners, etc. and a certificate to the effect that the firm is neither blacklisted by any

Government Department nor any Criminal Case is registered against the firm or its owner or partners or directors anywhere in India. **Any firm black listed by any Govt. Dept. shall not be considered for this tender and bid will be rejected.**

- 3.4 Conditional bids will not to be entertained and summarily rejected.**
- 3.5 Optional bids will not to be entertained and summarily rejected.** The firm should have to quote only one model for one item. The optional either in model or in rates will not be accepted and the tender will be rejected straightway.
- 3.6 Telex/Fax bids will not to be entertained and summarily rejected.**
- 3.7 Incomplete bids will not to be entertained and summarily rejected.**
- 3.8** The bid shall contain no interlineations; errors or overwriting and all pages of the Bid must be signed and sequentially numbered by the Bidder.

4. BID PRICES:

- 4.1** The Bidder should indicate the price of proposed goods to supply in Annexure-I&II.
- 4.2** The University will make all payments, under this contract, in Indian rupees.
- 4.3** The bidder should ensure that the prices are quoted in line with the price schedule leaving no column blank. After opening of the price bid, no clarifications whatsoever shall be entertained by the Committee constituted for the purpose.

5. GUARANTEE/WARRANTY & AMC

- 5.1** The Bidder shall provide onsite comprehensive Guarantee/Warranty for all goods/equipment at least for a period of **03 (three) Years** from the date of final acceptance of the equipment and also provide comprehensive Annual Maintenance of the entire equipment for all **02 (Two) Years** after expiry of the warranty/guarantee period of **03 years** and shall quote the rate of AMC in the proforma for price schedule (**Annexure-I&II**).

6. Training:

The scope of work envisages that the Bidder shall undertake to train the staff nominated by the University in different aspects of equipment design, functioning, testing, operation & administration, maintenance and repair.

7. Spare Parts:

The Bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all the Equipment and the complete System for a period of 05 (five) years on continuing basis and life time spares after 05 years. This undertaking shall enclose with the Bid.

- 8.** If the successful bidder fails to supply the equipment within the stipulated period, the University reserves the right to purchase the equipment from open market and difference of bill, if any, will be recovered from the bills of the successful bidder.
- 9. Liquidated Damages:** Any delay in supplying the article from the stipulated date of delivery, will attract LD. Liquidated Damage will be applicable at the rate of 0.5% per week and limited to 10% maximum. The authority reserves the right to cancel the purchase order when LD accumulates to 10%.
- 10. No commitment to accept lowest or any bid:** University shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever. University reserves the right to make any changes in the terms and conditions of the bid. University will not be obliged to meet and have discussion with any vendor, and or to listen to any representations.

- 11. Other Technical and Commercial Requirements:**
- (a) Supply, installation and commissioning of all the above hardware/equipment has to be done by a single bidder.
 - (b) Complete system integration has to be done by the bidder who is awarded the contract for hardware/equipment as a turnkey project, even though the customized classroom infrastructure requirement may be supplied by another bidder as explained in para 1.1.
 - (c) Instructions for its operation and maintenance must be provided.
 - (d) Training/demonstration for its use must be provided.
 - (e) Dedicated on-site manpower for its use, day-to-day maintenance and on-site trouble shooting must be provided for a period of 3 years from the date of installation.
 - (f) Inventory of essential spares like lamps, cables, connectors, batteries, laptops must be maintained.
 - (g)
 - (h) Protection against lightning and electrical surges/shocks be provided.
 - (j) The audio-visual equipment which will be installed must have a capability for future expansion/ integration with new technology/products available in the market.
 - (k) Vendors are encouraged to submit details of any new state-of-the-art or alternate solutions.
12. Solutions required-
- 1. Smart Classrooms
 - 2. E-Classrooms
 - 3. Video Conferencing
 - 4. Biometrics Attendance Solution
 - 5. Display Panels
 - 6. Multimedia demonstrations
 - 7. Classroom Management
 - 8. Audio Visual Connectivity with Computer
 - 9. Integration of the whole solution with existing University Management System/ERP of the University.
 - 10. Internet Connectivity to all the students in the class room.
 - 11. Total Control of teacher on the equipment
 - 12. Complete Software Solutions
- 13. Resolution of disputes:** University and the agency/firm shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, University and the agency have been unable to resolve amicably a resolution by formal arbitration the Vice-Chancellor of University shall appoint a sole Arbitrator of the dispute who will not be related to the agency and whose decision shall be final and binding.
14. University reserves the rights of accepting in full or part/not accepting the tenders without assigning any reason.
15. Any addition/deletion/modification of this tender made before the due date of the tender will be displayed in university website only.

Registrar (Acting)

Financial Bid for equipment**List of Items required for setting up of Smart Classrooms/E-Classrooms**

Sl. No.	Name of Equipment	Make/Model	Unit Price
1.	HD Camera With HD-SDI Interface With Built in Pantilt Head		
2.	Break Out Cable for Analog Monitoring		
3.	Direct ceiling mount bracket		
4.	Camera Controller		
5.	HD Switcher		
6.	Boundary layer Microphone		
7.	Audio Mixer/Amplifier		
8.	Lavalier Mic		
9.	Speakers		
10.	Hard Disk Storage for keeping the Lecturers (1 TB)		
11.	Interactive Board 4X6 Feet 4X8Feet		
12.	Interactive Pad		
13.	Interactive Panel Active Area 476.6mm x 268.1mm		
14.	Display Panels for classroom activities like Time Table, Notice		
15.	Visualizer/Desktop Visual Presenter/ Document camera for displaying documents & 3 D objects Capture Area 14in x 11in		
16.	LCD Projector Brightness 2700 Lumen or above		
	LCD Ultra short throw Wall mounted Projector		
17.	Motorized Screen Up/Down		
18.	Customized Podium with Desktop Computer/AV Connectivity with all control panels for teacher		

19.	IP Camera		
20.	Laptop Latest version with 500GB HDD		
21.	Room view server up to 20 rooms with further extension up to 150 rooms Quad Core Intel Xenon Processor or higher configuration		
22.	ACs Split type 2ton Five Star with stabilizer		
23.	Digital Console & Audio System		
24.	Networking		
25.	On Line UPS with minimum 01 hour back up		
26.	Software required to record, control and operate all the activities of E- Classrooms/Smart Classrooms		
27.	Biometric Attendance Machine to record the attendance of the students/teachers/employees		
28.	CCTV with one month video & sound recording facility for each class rooms with two way audio communication		
	DVR/Computer Based		
	Camera		
	Cable		
	Power Supply		
29.	Cable and Connector		
30.	Power Supply		
31.	Any additional Requirement suggested by you for the project 1. 2. 3. 4. 5. 6.		

	7. 8. 9. 10.		
32.	Installation & Commissioning		
33.	Service Charge/Tax		
34.	Any Other Charge		

AMC Charges:-

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Note- Separate sheets can be attached if required.

Date:

Seal & Signature of Bidder

Place:

Financial Bid for Furniture

Sl. No.	Item	Make/ Model, if any	Unit Price/Price
1	False Ceiling		
2	Wood panelling		
3	Furniture 1. 2. 3. 4. 5.		
4	Taxes, if any		
5.	Any other Charges		

Date:

Seal & Signature of Bidder

Place:

Bidder profile (Technical)

Sr. No	Details	
1.	Name of the Firm	
2.	Registered Office address Telephone Number Fax Number e-mail	
3.	Correspondence/ contact address	
4.	Details of Contact person (Name, designation, address etc.) Telephone Number Fax Number e-mail	
5.	Is the firm a registered company? If yes, submit Documentary proof. Year and Place of the establishment of the Company	
6.	Former name of the company, if any.	
7.	Is the firm <input type="checkbox"/> Government/ Public Sector Undertaking propriety firm <input type="checkbox"/> partnership firm (if yes, give partnership deed) <input type="checkbox"/> limited company or limited corporation <input type="checkbox"/> member of a group of companies (if yes, give name and address, and description of other companies) <input type="checkbox"/> subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	
8.	Is the firm registered with sales tax department? If yes, submit valid sales tax registration certificate.	
9.	Is the firm registered for service tax with Service Tax department? If yes,	

	Submit valid service tax registration certificate.	
10.	<p>What type best describes your firm?</p> <ul style="list-style-type: none"> · Manufacturer · Supplier · System Integrator · Consultant · Service Provider (pl. specify details) · Software Development · Total solution provider (Design, Supply, Integration, O&M) · IT Company 	
11.	Number of Offices / Project Locations	
12.	Is your organization ISO certified? If so, attach copies of the certificates.	
13	List the major clients with whom your organization has been/ is currently associated.	
14	Have you ever been denied tendering facilities by any Government/ Department/ Public sector Undertaking? (Give details)	

Seal & Signature of Bidder

Date

Place

Financial Information Summary

S. NO	Name of the Bidder	Turn Over (Rs. Crores) Total of 3 Financial Years			Average Turn Over for three years
		2009-10	2010-11	2011-12	

Note : Please enclose certificate issued by CA in this regard.

Seal & Signature of Bidder

Date

Place