

# **EXPRESSION OF INTEREST**

## **GURU GHASIDAS VISHWAVIDYALAYA BILASPUR (C.G.) EMPANELMENT OF ARCHITECT / ARCHITECTURAL FIRM FOR SPECIALIZED CONSTRUCTION PROJECTS IN THE GGV CAMPUS**

**Invitation for Expression of Interest from Architect/Architectural Firm for construction of composite structures with pre-engineered built up sections for various academic / residential buildings in the GGV campus, Bilaspur (C.G.).**

### **SECTION - A**

#### **1.0 AIM AND OBJECTIVE**

- 1.1 To select suitable reputed Architect/Architectural Firm for empanelment for GGV campus.
- 1.2 The short listed firms will provide the Planning & designing of composite structures with pre-engineered built up sections for various academic / residential buildings in the GGV campus, along with all related allied services & detailing like Conceptual Building plans / perspective-3D views etc.; Detail Planning / Design of the buildings and site development.; Revamping the water supply network and sewerage/drainage systems for the buildings; Electrical, Electronic, communication, acoustics, HVAC ; Fire detection, fire protection, fire hydrants etc.; Building automation services; Gardening and Landscaping & Interior Design.
- 1.3 The selected Architect / Consultant shall provide Engineering & Design Consultancy for the above including design & detailing, furnishing all drawings, designs and details required for completion of state-of-the art Campus.

#### **2.0 QUALIFYING REQUIREMENTS (ELIGIBILITY)**

- 2.1 Preliminary Requisites: The Architects / Consultants of repute should have a good track record of rendering architectural concept / design services and structural /other allied Engineering Design services for Academic institutions ( Area not less than 200 acres). The Firms shall possess expertise and experience in complete design of state-of-the-art buildings incorporating relevant and latest emerging features in the field specially composite structures with pre-engineered built up sections for at least one educational institution.

- 2.2 Experience of Similar Works: The Architects / firm should have experience of handling similar consultancy jobs of composite structures with pre-engineered built up sections for educational institution for at least one work of value not less than Rs50.00 Crores or two works of value not less than Rs25.00 Crores each during last 3 (three) years. Desired Experience for Architects / firm should be at least of fifteen years.
- 2.3 Organizational structure: The Architects / firm shall have adequate expertise and experience in architectural concept planning and design, structural planning and design, site exploration, quantity surveying and estimation, water supply & sanitation services planning and design, electrical services planning and design, HVAC planning and design, interior works planning etc. required for completing and making the building functional. In case the Architect / firm avail the services of external agencies as 'Associates' for providing total support and expertise to any particular field of specialization then the details of associates shall be furnished by the Principal Architect / firm.
- 2.4 The architectural firm should be registered with the Council of Architecture, India for at least past 15 years.
- 2.5 The architectural firm should be registered with the Service tax department.
- 2.6 The architectural firm should preferably be having an office in Chhattisgarh.
- 2.7 The minimum annual average Turnover of the firm should be Rs 100.00 Lacs in last three years.

## **SECTION – B**

### **3.0 INFORMATION FOR APPLICANTS**

- 3.1 **GENERAL:** Covering Letter Format and [I to V] seeking information / documents are given in Section -C.
- 3.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, 'nil' or 'no such case' entry should be made in that column. If any particulars/ queries are not applicable in case of the applicant, it should be stated as 'not applicable'. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing

the information shall result in the applicant being summarily disqualified. Applications received late will NOT be entertained. The applicants will be required to submit the necessary details with authenticated documents/ drawings/ credentials in support of Qualifying Requirements.

- 3.3 The application should be printed. The applicant must sign and put seal on each page of the application.
- 3.4 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document unless specifically called for.
- 3.5 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render the applicant liable to be debarred from taking up the project.
- 3.6 Prospective applicants may download this EOI Details and Performa from the GGV Bilaspur website <http://www.ggu.ac.in>
- 3.7 The EOI document in prescribed form duly completed and signed along with the demand draft drawn in favour of “Registrar, Guru Ghasidas Vishwavidyalaya” payable at Bilaspur (C.G.) for EMD of Rs.3,00,000=00 (refundable) and application processing fee of Rs.10,000/- (non refundable) should be submitted in duplicate in a sealed cover. The sealed cover super scribed “EOI – for Empanelment of Architect / Architectural Firm” shall be received by registered/speed post, in the office of the Registrar, Guru Ghasidas Vishwavidyalaya Bilaspur(C.G.) latest by 3.00 pm (IST) on **29 September, 2012.**

#### **Mode of Submission**

The EOI document shall be submitted as follows:

**Part-A : Envelope-I: Earnest Money Deposit :** Containing EMD amount Rs.3 lakhs in the form of demand draft in favour of **Registrar, Guru Ghasidas Vishwavidyalaya Bilaspur (C.G.)**, drawn on any scheduled bank payable at Bilaspur (C.G.).

**Part-B : Envelope-II: Technical Part :** Containing EOI, with all relevant information of turnover, experience, key personnel etc. Only those bids whose EMD is found valid will be opened.

**Part-C : Envelope-III: Price Part** : Containing the price bid for execution. Financial bids of only those applicants who scores a minimum of 55 marks in the Technical evaluation (including presentation) will be opened.

**All three separate envelopes (Envelope-I, II & III) should be kept in one big sealed envelope.**

- 3.8 All the documents submitted in connection with EOI will be the property of GGV.
- 3.9 Final selection of the applicant for empanelment shall be done on the basis of technical & financial score. The past performance and credentials of the firm will be assessed by a panel of experts. This will form a part of technical evaluation besides the documentary credentials submitted by the applicant.
- 3.10 Eligible applicants as per the eligibility criteria will be shortlisted by the committee (as per Section-8) for further technical evaluation in terms of the applicant's presentation of their methodology and understanding of the desired project. All the eligible applicants will be invited for the said technical presentation in front of the committee members.
- 3.11 Immediately after the technical presentation, the combined technical score (out of 100) will be disclosed to the applicants. Technical evaluation once completed, the applicant's Financial bid will be opened.
- 3.12 GGV reserves its right not to empanel any of the Architect/Firm without assigning any reason or has right reserve to empanel more than one Architect / Firm.
- 3.13 All disputes arising shall be subject to the jurisdiction of the appropriate court at Bilaspur, chhattisgarh.
- 3.14 The discretion and decision of GGV in respect of the 'EOI' shall be final and binding on the applicants and shall not be opened to be challenged in any Court of Law.

#### **4.0 FINAL DECISION MAKING AUTHORITY**

GGV reserves the right to accept or reject any application and/or to annul the selection process and reject all applications at any time without assigning any reason or incurring any liability to the applicants.

#### **5.0 PARTICULARS**

The particulars of the project given in Section-A are indicative only and subject to change and may be considered only as advance information to assist the prospective applicants.

#### **6.0 ORGANIZATIONAL STRUCTURE**

The applicant should have sufficient number of architects, engineers and other specialist professionals. The applicant shall submit a list of key professionals stating clearly how they would be deployed in this project. The in-house capability of the firm should be brought out clearly indicating the disciplines for which the firm would like to take consultancy from external agencies/ Associates, if any. All such external agencies/ Associates shall also furnish the details required. Those applicants who satisfy the above requirements are liable to be disqualified if they have

- Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the EOI document.
- Record of poor performance such as abandoning project, not properly completing the assigned project, or financial failures / weaknesses etc.

#### **7.0 COVERING LETTER**

The applicant should submit the Covering letter in the Format attached with the 'EOI' document.

#### **8.0 EVALUATION OF THE APPLICATIONS**

Applicants who qualify as per the eligibility criteria given above will be shortlisted for further evaluation and are required to give a presentation of their methodology and understanding of the project. The past performance and credentials of the firm will be assessed by a panel of experts. This will form a part of technical evaluation besides the documentary credentials submitted by the applicant.

Technical evaluation once completed, the financial bid for the technically qualified bidders will be opened. Financial bids of only those applicants who scores a minimum of 55 marks out of 100 in the Technical Qualification Criteria including presentation will be opened.

<b>Sl No</b>	<b>Sub Head</b>	<b>Marks</b>
1	Firm's previous experience in last three years for construction of composite (Hybrid) structures with pre-engineered built up sections for various academic / residential buildings works as mentioned in Sec.1 of this EOI, based on total cost of completed/ongoing projects.	60
2	Turnover of the company (average of last five years)	10
3	Any International/National awards received by the PSU.	05

4	Technical presentation before Selection Panel in support of firm's credentials, understanding of the project, methodology, satisfactory answers to the queries of members of Selection Panel.	25
<b>Total Technical Score (Ts)</b>		<b>100</b>

*Note: Proper certificate is required in support of any statement made by the organization as above.*

The Applicant who has quoted the lowest price will be given a score of 100. The Applicants will be allotted score relative to the score of Applicant with lowest quote, which will be as below:

$$F_s = 100 \times F_L/F$$

Where:

$F_s$  = The financial score of the Financial Proposal being evaluated

$F_L$  = The price of lowest priced Financial Proposal

$F$  = The price of Financial Proposal under consideration.

The score of technical proposals would be given 80% weightage and that of the financial proposals would be given 20% weightage. The weighted total score of both the Technical and Financial proposals shall be used to rank the Applicants.

$$\text{Total Score} = 80\% \times T_s + 20\% \times F_s$$

**8.1** Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:

- i. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
- ii. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc., should be defined.

**8.2** Empanelment of the consultants shall be subject to thorough verification of their credential and inspection of similar works carried out / in progress by them, through a Technical Committee of experts to be constituted by GGV Bilaspur.

## **9.0 LANGAUGE OF BID**

The bid prepared by the applicant and all correspondence/drawings and documents relating to the bid exchanged by applicant and **GGV Bilaspur** shall be written in English language, provided that any printed literature furnished by the bidder may be written in another language so long as accompanied by an ENGLISH translation, in which case, for

the purpose of interpretation of the bid, the ENGLISH translation shall govern. Metric measurement system shall be applied.

## **10.0 CONTRACT AGREEMENT**

The contract agreement will be made between the GGV Bilaspur and the empanelled Architect/Firm.

## **11.0 DURATION AND EXTENSION OF CONTRACT**

**11.1** Initially the Contract will be for three years.

**11.2** In the interest of the University, in order to complete certain, the GGV reserves the right to extend the period of contract maximum of two years (one + one).

## **12.0 TERMINATION OF CONTRACT**

### **12.1 Termination for Default**

GGV BILASPUR reserves its right to terminate / short close the contract, without prejudice to any other remedy for breach of CONTRACT, by giving one month notice if Architect/Firm fails to perform any obligation(s) under the CONTRACT and if Architect/Firm, does not cure his failure within a period of 30 days (or such longer period as GGV BILASPUR may authorize in writing) after receipt of the default notice from GGV BILASPUR.

### **12.2 Termination for Insolvency**

GGV BILASPUR may at any time terminate the CONTRACT by giving written notice without compensation to Architect/Firm, if Architect/Firm becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to GGV BILASPUR.

### **12.3 Termination for convenience**

GGV BILASPUR may by written notice sent to Architect/Firm, terminate the contract, in whole or part, at any time for its convenience. However, the payment shall be released to the extent to which performance of work executed as determined by GGV BILASPUR till the date upon which such termination becomes effective.

## **13.0 DISCLAIMER**

The information in this document has been prepared to assist the Principal Architect / Consultant in preparing the non binding EOI and it is clarified that:

- (i) GGV does not constitute an invitation to offer or an offer in relation to the transaction.
- (ii) This document does not constitute any contract or agreement of any kind whatsoever.
- (iii) This document does not, and does not purport to contain all the information that interested Principal Architect/ firm/s and their advisors/ associates would desire or require in reaching decisions as to the requirement. Interested Architects/ firm should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- (iv) Neither the information in this document nor any other written or oral information in relation to the requirement or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such.
- (v) GGV is not bound to accept any or all the EOIs. GGV reserves the right to reject any or all EOIs without assigning any reasons. No applicant shall have any cause of action or claim against GGV or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI.
- (vi) GGV reserves the right to restrict the list of short listed Architects / consultants to any number as deemed suitable by it, without assigning any reason(s).
- (vii) Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- (viii) It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither GGV nor any of their officers or employees or advisors or agents make any representation or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by GGV or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.



**SECTION C- I**

**COVERING LETTER FORMAT**

FROM:

To:

Registrar,

Guru Ghasidas Vishwavidyalaya

Bilaspur (CG) 495009

SUBJECT : Expression of Interest for construction of composite structures with pre-engineered built up sections for various academic / residential buildings in the GGV campus, Bilaspur (C.G.).

Sir,

Having examined the details given in EOI Notice and EOI details & proforma for the above project, I/we hereby submit the relevant information.

1. I / We hereby certify that all the statements made and information supplied in the enclosed Section-C [I to IV ] and accompanying statements are true and correct.
2. I / We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I / We also agree that GGV, or their authorized representatives can approach individuals, employers and firms to verify our competence and general reputation or for any related queries.
4. I / We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed the following projects along with prescribed format.

Name of project :

Certificate from :

Signature(s) of Applicant(s):

Date :

Enclosures:

**SECTION C - II**

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR, KONI, BILASPUR (CG)  
495009

EMPANELMENT OF CONSULTANT FOR CONSTRUCTION OF COMPOSITE  
STRUCTURES WITH PRE-ENGINEERED BUILT UP SECTIONS FOR VARIOUS  
ACADEMIC / RESIDENTIAL BUILDINGS IN THE GGV CAMPUS, BILASPUR  
(C.G.).

**ORGANISTIONAL STRUCTURE OF THE APPLICANT**

1. Name and Address of the applicant :
2. Telephone No / Fax No / e-mail id :
3. Legal status of the applicant
  - a. Individual :
  - b. Proprietary firm :
  - c. A firm in partnership :
  - d. A limited company or Corporation :
4. Name of person(s) concerned with this work along with address, Telephone No etc.
5. Has the applicant or any constituent partner ever abandoned a consultancy job
6. Has the applicant or any constituent partner ever been debarred from taking up work in Govt.Department
7. In which field of Architectural Planning the applicant is specialized
8. Details of Technical personals who will be involved in this work

S l .No	Name	Qualification	Designation	Remarks

--	--	--	--	--

9. Awards / Citations received, if any

10. Any other information considered necessary but not included above.

**SECTION C - III**

Format of curriculum vitae (CV) of key professionals

(To be furnished for main consultant and each associates of main consultant)

Name of Firm:

Professional:

Date of Birth:

Years with Firm:

Nationality:

Membership in professional societies:

Detailed Task Assigned:

Key Qualifications:

Education:

Awards won (International and National):

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names) of employing organizations(s), title of positions held and location of assignments. For experience in last ten years, also give type of activities performed and client references, where appropriate.

Languages:

[Indicate proficiency in speaking, reading and writing of English language:  
excellent, good, fair, or poor]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these bio-data correctly describe my qualifications, my experience and me.

Date:

Signature of staff Member or

Authorized representative of the firm

Signature of the Architect/Architectural Firm with date  
& Seal

**SECTION C - IV**

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR, KONI, BILASPUR (CG) 495009

EMPANELMENT OF CONSULTANT FOR CONSTRUCTION OF COMPOSITE STRUCTURES WITH PRE-ENGINEERED BUILT UP SECTIONS FOR VARIOUS ACADEMIC / RESIDENTIAL BUILDINGS IN THE GGV CAMPUS, BILASPUR (C.G.).

DETAILS OF SIMILAR CONSULTANCY WORKS COMPLETED\PROGRESS DURING THE LAST THREE ENDING MARCH' 2012

(Only Important and Minimum number of works as prescribed may be indicated. Exhaustive list of all works handled need not be mentioned)

S I. No	Financial Year	Name of Project	Owner or Authority in Charge	Completed Cost of Work Rs-Lakhs	Ongoing Cost of Work Rs-Lakhs	Date of commencement	Date of Completion	Name, Address and Contact details of person/officer to whom reference can be made	Remarks

Note:

#Appointment orders/letters/TDS certificates should be enclosed.

**SECTION C - V**

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR, KONI, BILASPUR (CG) 495009

EMPANELMENT OF CONSULTANT FOR CONSTRUCTION OF COMPOSITE STRUCTURES WITH PRE-ENGINEERED BUILT UP SECTIONS FOR VARIOUS ACADEMIC / RESIDENTIAL BUILDINGS IN THE GGV CAMPUS, BILASPUR (C.G.).

**FINANCIAL INFORMATION**

**A. Financial Analysis** – Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be attached).

<b>Particulars</b>	<b>Financial Year</b>				
i. Gross Annual turnover on construction work. (In Lakhs)	2007-08	2008-09	2009-10	2010-11	2011-12
ii. Profit / Loss					
iii. Certified by					

**B. The following certificates are to be enclosed:**

- (a) Current Income Tax clearance Certificate / Profit & Loss account
- (b) Solvency Certificate from bankers of Applicant.

Signature of Chartered Accountant with seal