

**Program Specifications of the  
Post Graduate Programs Offered By the Department**

**1. Name of the program: Master of Social Work**

**2. Choice of Electives:**

***GROUP A***

- (I) Social Work With Senior Citizens
- (II) Social Work In Education
- (III) Counseling & Social Work Practice

OR

***GROUP B***

- (I) Employee Welfare and Social Security
- (ii) Organizational Behavior and Industrial Relations

OR

***GROUP C***

- (I) Gender, Family and Social Work
- (II) Women Empowerment In India

OR

***GROUP D***

- (I) Livelihoods and Development
- (II) Rural Society and Panchayat Raj Institutions

**3. Program Specifications**

School of Studies:	School of Social Sciences
Department:	Social Work
Program:	MSW
Head of the Department:	Dr. Vikram Singh
Date of Approval in Board of Studies:	2013
Date of Last revision:	NA
Next revision due:	2021

**4. Mode of Study:** Full time (Semester system):

Class instruction, field instruction, individual conferences, group conferences, specific theme-related camps, visits, group work, short surveys (individual or in teams), supervised non-credit courses, extension lectures by guest/visiting faculty, individualized or group student support, exit/follow-up meeting, informal interactions and reviews, seminars, use of information technology, special sessions on project formulation, assignments during holidays, functional English and career development constitute the pedagogy of the Department.

**Back ground and purpose of the course:**

Social Work aims to maximize the development of human potential and the fulfillment of human needs, through an equal commitment to: Working with and enabling people to achieve the best possible levels of personal and social well-being working to achieve social justice through social development and social change.

The MSW program promotes the profession of social work by educating students to become leaders for social change. We prepare them to be highly competent professionals who are skilled at providing effective service, integrating interdisciplinary knowledge, theory, and social work values with practice to address social needs. The MSW program generates knowledge for application in the field and inspires students to academic and practice excellence. The philosophy of the program embraces diversity and promotes social change in order to achieve a more just society.

**Learning outcome**

On completion of program, the post graduates will

1. Articulate knowledge of field agency's structure, mission, policies, communication channels, and worker roles by creating a self-orientation plan, employing expected professional behavior, and establishing appropriate communication links with agency personnel.
2. Assess the impact of community characteristics on social work practice, including agency function in the community, available community resources, and economic, political, and social conditions.
3. Employ generalist social work practice skills, effective written and oral communication, and client advocacy in micro and macro contexts.
4. Display social work core values (the inherent dignity of persons, social justice, service to humanity, confidentiality, integrity and competence in professional practice) and appropriate use of self in micro and macro practice.

## **Skills**

Social work is a demanding and varied profession, often requiring a practitioner to wear many hats on any given day: adviser, therapist, caretaker, administrator, clinician and many others. Though these diverse roles might seem to require an almost limitless range of knowledge and expertise, a social worker with a well-rounded set of basic social work skills will function well in most situations. Here are 10 qualities every social worker should practice and possess:

### **1. Empathy**

Empathy is the ability to identify with or vicariously experience another person's situation. Empathizing is both an intellectual and emotional process that makes it far easier to understand and help others solve their problems. Most social workers are empathetic by nature; in fact, empathy is a major reason people enter the profession.

### **2. Boundary Setting**

In addition to being empathetic, a social worker must also maintain the capacity to set boundaries and accept the limits of what can be accomplished during a specified period of time. The nature of this challenging profession can be all consuming, especially for those who sense their work is never truly complete. Establishing boundaries and setting milestones can help set expectations that are more easily accepted.

### **3. Active Listening**

The ability to listen carefully, ask pertinent questions and retain verbally transmitted information is vital to the counseling aspect of social work. It's how we establish trust, open doors and discover valuable details about the individuals who seek our help in understanding their unique circumstances.

### **4. Social Perceptiveness**

In addition to receiving and processing verbal information, a social worker must be sensitive to body language, social cues, implications and cultural patterns of behavior. While some clients may clearly state their needs and work toward solutions in a focused manner, many others will find it more challenging to express themselves verbally, requiring a perceptive social worker to "read between the lines" in order to interpret the thoughts and feelings being held within.

### **5. Self-Awareness**

Social workers routinely receive feedback on their performance from clients, supervisors and other sources, but there is no substitute for self-awareness. Being able to evaluate one's own

performance and work toward improving it (while also taking valid criticism and praise into account) is an invaluable skill.

## **6. Organization**

Social workers are often required to deal with busy schedules, heavy caseloads and gratuitous paperwork. Successfully managing and prioritizing the logistical aspects of the job can help you maximize the amount of time you'll have on your schedule to provide meaningful services to your clients.

## **7. Coordination**

The ability to coordinate communication and action among multiple parties is a vital part of a social worker's role in connecting clients with services.

## **8. Persuasion**

Whether it's to help a client change behavior, motivate a healthcare worker to provide service or justify coverage of expenses to an insurance provider, the ability to influence, coax or invite others to take action is invaluable to any social worker.

## **9. Cooperation**

Just as often as gentle persuasion might solve a problem, active cooperation can provide an alternative (and sometimes more efficient) route to a mutually satisfying solution. Being able to negotiate, compromise and work well with others is essential to the coordination of efforts required in social work.

## **10. Relaxation and De-compression**

Social work is a deeply rewarding profession, but it can also be an incredibly stressful one. In order to remain engaged and effective at work, it's imperative to take advantage of your personal time by focusing on and tending to your own needs. Leaving your work at the office and enjoying yourself is as important for your own well-being as it is for that of your clients.

By the very nature of who we are and what we do, most of the qualities and skills identified here are innate to our own personalities. Acknowledge their importance and maintain your capacity to leverage their advantages, and your future in the profession will most certainly be meaningful and satisfying.

## **General competence**

At the completion of the program, students in the MSW program should be able to demonstrate the following competencies and foundational and advanced level practice behaviors.

- 1. Competency: Identify as a professional social worker and conduct one accordingly.** This includes Ability to advocate mastery of the following practice behaviors:
  - for client access to the services of social work
  - Ability to practice personal reflection and self-correction to assure continual professional development
  - Ability to attend to professional roles and boundaries
  - Ability to demonstrate professional demeanor in behavior, appearance, and communication
  - Ability to engage in career-long learning
  - Ability to use supervision and consultation
- 2. Competency: Apply social work ethical principles to guide professional practice.** This includes mastery of the following practice behaviors:
  - Ability to recognize and manage personal values in a way that allows professional values to guide practice.
  - Ability to make ethical decisions by applying standards of NASW
  - Ability to tolerate ambiguity in resolving ethical conflicts.
  - Ability to apply strategies of ethical reasoning to arrive at principled decisions.
- 3. Competency: Apply critical thinking to inform and communicate professional judgments.** This includes mastery of the following practice behaviors:
  - Ability to distinguish, appraises, and integrates multiple sources of knowledge, including research-based knowledge, and practice wisdom.
  - Ability to analyze models of assessment, prevention, intervention, and evaluation
  - Ability to demonstrate effective oral and written communication
- 4. Competency: Engage diversity and difference in practice.** This includes mastery of the following practice behaviors:
  - Ability to recognize the extent to which a culture's structures and values may oppress, marginalize, alienate or create or enhance privilege and power
  - Ability to gain sufficient self-awareness to eliminate the influence of personal biases and values in working with diverse groups

- Ability to recognize and communicate their understanding of the importance of difference in shaping life experiences
  - Ability to view themselves as learners and engage with those with whom they work as informants.
- 5. Competency: Advance human rights and economic justice.** This includes mastery of the following practice behaviors:
- Ability to understand the forms and mechanisms of oppression and discrimination
  - Ability to advocate for human rights and social and economic justice.
  - Ability to engage in practices that advance social and economic justice.
- 6. Competency: Engage in research-informed practice and practice-informed research.** This includes mastery of the following practice behaviors:
- Ability to use practice experience to inform scientific inquiry.
  - Ability to use research evidence to inform practice.
- 7. Competency: Apply knowledge of human behavior and the social environment.** This includes mastery of the following practice behaviors:
- Ability to utilize conceptual frameworks to guide the processes of assessment, intervention, and evaluation.
  - Ability to critique and apply knowledge to understand person and environment.
- 8. Competency: Engage in policy practice to advance social and economic well-being and to deliver effective social services.** This includes mastery of the following practice behaviors:
- Ability to analyze, formulate, and advocate for policies that advance social well-being
  - Ability to collaborate with colleagues and clients for effective policy action.
- 9. Competency: Respond to contexts that shape practice.** This includes mastery of the following practice behaviors:
- Ability to continuously discover, appraise, and attend to changing locales, populations, scientific and technological developments and emerging social trends to provide relevant services
  - Ability to provide leadership in promoting sustainable changes in service delivery and practice to improve the quality of social services.

## MSW

### PROGRAMME SPECIFIC OBJECTIVES:

1. To equip candidates with the knowledge of working with people and the ability in problem solving through field experience.
2. To promote among trainees a sense of commitment and dedication to strive for equity, social justice, social harmony and peace.
3. To sensitize the trainees to involve themselves for the cause of poor, subaltern under privileged and disadvantaged section of the society.
4. To develop confidence among the trainees to feel themselves as change agents for social change and transformation.

<b>Course Objectives &amp; Outcomes</b>		
<b>Course Code</b>	<b>Course name</b>	<b>Course Objectives and Course outcomes</b>
<b>101</b>	<b>Society And Polity</b>	<b>Course objective:</b> <ol style="list-style-type: none"><li>1. Develop understanding of the basic concepts of Sociology and Political Science relevant to social work.</li><li>2. Acquire ability to apply these concepts to the understanding of social structures and conditions, social differences, conflicts and change.</li><li>3. Understand social, political and cultural dimensions of social problems in India.</li><li>4. Understand the social, political and cultural dimensions of social planning.</li></ol>
<b>102</b>	<b>Human Growth And Personality Development</b>	<b>Course objectives:</b> <ol style="list-style-type: none"><li>1. Develop a holistic understanding of the nature and bases of human growth and behavior and factors affecting them.</li><li>2. Gain understanding of developmental tasks and the needs during various</li></ol>

		<p>stages of life and changes during adulthood and later years of life cycle.</p> <ol style="list-style-type: none"> <li>3. Apply knowledge of growth and behavior in social work practice.</li> <li>4. Understand own stage in the light of knowledge thus gained.</li> <li>5. Acquire knowledge and holistic understanding of the various schools of thought on human behavior.</li> </ol>
103	<p><b>Social Work Profession: History, Philosophy And Fields</b></p>	<p><b>Course Objective:</b></p> <ol style="list-style-type: none"> <li>1. Understand the philosophy and evolution of concepts in the field of social welfare in national and international context.</li> <li>2. Appreciate the development of various perspectives in social work.</li> <li>3. Understand the growth of profession of Social Work with reference to values, knowledge, skills.</li> <li>4. Appreciate the various approaches in professional social work and its expanding field.</li> <li>5. Reflect upon own values vis-à-vis that of social work profession.</li> </ol>



<p><b>104</b></p>	<p><b>Working With Communities</b></p>	<p><b>Course Objective:</b></p> <ol style="list-style-type: none"> <li>1. Acquire knowledge on community and community power dynamics.</li> <li>2. Appreciate understanding of the concepts relevant to community organization as a method of intervention.</li> <li>3. Develop skills in the use of various approaches, techniques and models of community organization.</li> <li>4. Promote attitudes conducive to participatory practice in community development.</li> </ol>
<p><b>MSW 105</b></p>	<p><b>Working With Groups</b></p>	<p><b>Course Objective:</b></p> <ol style="list-style-type: none"> <li>1. Acquire knowledge and understanding about individual, family and group dynamics, stage of individual and group development.</li> <li>2. Develop skills of group formation, and understand concept of social group work.</li> <li>3. Understanding group process, effective use of program media and program planning.</li> <li>4. Acquire knowledge and understanding about group dynamics, different models of growth, enhancing problem solving skills.</li> <li>5. Develop appreciation and skills of working with groups as an effective method of social work intervention.</li> </ol>

201	<b>Social Work And Disaster Management</b>	<p><b>Course objective:</b></p> <ol style="list-style-type: none"> <li>1. Develop understanding of disaster &amp; disaster management.</li> <li>2. Acquire a critical perspective of the policy framework, institutional structures &amp; program for disaster management in India.</li> <li>3. Understand the process &amp; techniques of empowering communities in disaster preparedness &amp; mitigation.</li> <li>4. Learn the nature &amp; scope of psychosocial care in disaster management.</li> </ol>
MSW 202	<b>Working With Individuals &amp; Families</b>	<p><b>Course objective:</b></p> <ol style="list-style-type: none"> <li>1. Understand social casework as a method of social work and appreciate its relevance in social work practice.</li> <li>2. Appreciate the values and principles of working with individuals and families.</li> <li>3. Acquire knowledge of different models of treatment, enhancing problem solving skills and utilizing them selectively.</li> <li>4. Develop skills in motivational interviewing, counseling, recording, therapeutic intervention.</li> </ol> <p>promote positive attitude towards growth enhancing and problem solving.</p>

<b>V 203</b>	<b>Social Action And Social Movements</b>	<b>Course objectives</b> <ol style="list-style-type: none"> <li>1. Imbibe values and commitment for the people on the margins.</li> <li>2. Understand the concepts relevant for application of social work in responding to the critical society reality.</li> <li>3. Appraise and develop skills in the use of various approaches and techniques relevant to social action and movements.</li> </ol>
<b>MS 204</b>	<b>Social Work Research And Statistics</b>	<b>Course objective:</b> <ol style="list-style-type: none"> <li>1. Develop appreciation of the scientific method, its characteristics and significance in Social Work Research.</li> <li>2. Develop skills in the selection and formulation of research problems.</li> <li>3. Understand different research designs, their elements and variations.</li> <li>4. Develop skills in the selection &amp; use of different tools of data collection, processing and analysis, and the use of appropriate statistical methods and report writing.</li> <li>5. Inculcate attitude of scientific enquiry and objectivity..</li> </ol>

205	<b>Tribal Development</b>	<p><b>Course objectives:</b></p> <ol style="list-style-type: none"> <li>1. Understand the concepts to examine social phenomenon among tribes in India.</li> <li>2. Develop skills to analyze tribal society and change among them.</li> <li>3. Acquire knowledge about the contribution of Governmental and Non-governmental Organizations for tribal development.</li> <li>4. Understand the system for economic order &amp; conflict among tribes.</li> <li>5. Understand the development, social analysis and its impact on tribes.</li> </ol>
301	<b>Social Problems &amp; Social Legislations</b>	<p><b>Course objective:</b></p> <ol style="list-style-type: none"> <li>1. Understand the nature and concept of social problems of indices of social disorganization/pathology/social legislation.</li> <li>2. Develop capacity to analyze problems, identify causative factors and assess their magnitude.</li> <li>3. Develop understanding of contemporary national problems.</li> <li>4. Understanding role and importance of social legislation in dealing with social problems, social concern and social issues.</li> <li>5. Understand the role of social work professionals in the organization and delivery of services and</li> </ol>

		implementation of legislation.
<b>MS 302</b>	<b>Population, Poverty And Environment</b>	<p><b>Course Outcome:</b></p> <ol style="list-style-type: none"> <li>1. Understand characteristics and determinants of population growth.</li> <li>2. Understand the inter-linkage between population, poverty and environment.</li> <li>3. Analyze the dynamics between the state, market and society in the utilization and management of natural resources.</li> <li>4. Develop social work practice perspectives in activities related to population, poverty and environment.</li> </ol>
<b>MS 303</b>	<b>Integrated Social Work Practice</b>	<p><b>Course Objectives:</b></p> <ol style="list-style-type: none"> <li>1. Understand the perspective of integrated social work.</li> <li>2. Develop appreciation of work with units of intervention-individual, group, family, neighborhood, community, organization and political agencies as part of the social system.</li> </ol>

		<ol style="list-style-type: none"> <li>3. Develop appreciation of the process of identification of problem, process of work and location of tasks for problem solving and growth enhancement.</li> <li>4. Enhance the capacity and skill of utilizing the integrated approach to solve human problems.</li> <li>5. Develop capacity to identify the goals of the profession, understand the conflict of values and develop skills to use strategies to overcome them.</li> <li>6. Develop self-awareness in one's role as a change agent and assume responsibility for self-learning and growth.</li> </ol>
<b>MS 304 (A)</b>	<b>Group A</b> <b>(I) Social Work With Senior Citizens</b>	<b>Course Objectives:</b> <ol style="list-style-type: none"> <li>1. Understand the concept and phenomenon of aging in the life.</li> <li>2. Develop awareness of the historical evaluation of the problem of the aged in India.</li> <li>3. Understand the problems faced in Indian society.</li> <li>4. Develop an attitude of respect for this stage of life and belief in its potentialities in professional social work practice.</li> </ol>

MS 305 (A)	<b>(II) Social Work In Education</b>	<b>Course Objectives:</b> <ol style="list-style-type: none"> <li>1. Develop understanding of education as social system for socialization and development of individual personality and its role as agent of development of society.</li> <li>2. Develop appreciation of different approaches to education: philosophical, methodological and organizational, and education policy.</li> <li>3. Develop understanding of the problems of learning, character formation and personality development at the level of the individual learner and at the system level of education.</li> <li>4. Develop ability to analyze, understand and intervene in the problem areas of education.</li> <li>5. Appreciate education as a basic human need and right and its role in performance of life tasks.</li> <li>6. Understand the government and voluntary approaches towards education.</li> </ol>
MS 304 (B)	<b>Group B (I) Employee Welfare In Industrial Organization And Social Security</b>	<b>Course Objectives:</b> <ol style="list-style-type: none"> <li>1. Develop understanding about employee welfare, its philosophy and development.</li> <li>2. Gain Knowledge about legislative measures, policies and programs of employee welfare.</li> </ol>

		<p>3.Acquaint with concept, forms and system of social security.</p> <p>1. Understand legislative frame work of social security.</p>
<b>MS 305 (B)</b>	<b>(II) Organizational Behavior And Industrial Relations</b>	<p><b>Course Objectives:</b></p> <p>1.Develop understanding of different aspects of organizational behavior.</p> <p>2.Acquire knowledge about psychological aspects of industrial organization.</p> <p>3.Know about industrial relations and industrial disputes and their handling procedure.</p> <p>4.Understand industrial democracy and collective bargaining</p>
<b>MS 304 (C)</b>	<b>Group - C (I) Gender, Family And Social Work</b>	<p><b>Course Objective:</b></p> <p>1.Understand gender as a social construct and its application to understand various social phenomena.</p> <p>2.Develop familiarity with the current social problems related to gender and development</p> <p>3.Understand family as a social system and factors affecting family functioning</p> <p>4.Acquaint with the policies, programs and services related to family</p>



		5.Develop skills of working with family systems
MS 305 (C)	<b>(II) Women Empowerment In India</b>	<b>Course Objective:</b> <ol style="list-style-type: none"> <li>1.Gain insight into the concept of women empowerment</li> <li>2.Familiarize the status and role of women in India</li> <li>3.Understand constitutional and legal safeguards available to women</li> <li>4.Know the legislations, pertaining to women empowerment.</li> </ol>
304 (D)	<b>Group - D (I) Livelihoods And Development</b>	<b>Course Objective:</b> <ol style="list-style-type: none"> <li>1.Overview of the concept of livelihood and related issues</li> <li>2.Understand policy initiatives and their implications for / impact on livelihoods of vulnerable populations.</li> <li>3.Understand the role of professionals for sustainable livelihoods</li> <li>4.Inculcate attitudes and skills appropriate to meet the challenges and to secure livelihoods to large poor populations.</li> </ol>
305 (D)	<b>(Ii) Rural Society And Panchayat Raj Institutions</b>	<b>Course Objective:</b> <ol style="list-style-type: none"> <li>1.Develop an understanding about rural communities in India</li> <li>2.Gain Knowledge about Panchayati Raj Institutions</li> </ol>

		<p><b>3.</b> Know about the involvement of people in rural reconstruction</p> <p><b>4.</b> Develop an understanding to relate the role of Panchayati Raj institutions with rural reconstruction.</p>
<b>401</b>	<b>Social Policy And Social Development</b>	<p><b>Course Objective:</b></p> <ol style="list-style-type: none"> <li>1. Develop critical understanding of the nature and sources of social policy</li> <li>2. Develop ability to examine the major political ideologies as influencing social policy, planning and development, strategies and actions.</li> <li>3. Understand the concept, content and process of social development.</li> <li>4. Develop capacity to identify linkages between social needs, problems, development issues, social policy and programs</li> <li>5. Develop appreciation of the relevance of social policy and social development to social work practice.</li> <li>6. Develop insight on the concept and issues concerning sustainable development.</li> <li>7. Acquire skills in analysis of social policies and development.</li> </ol>
<b>MS 402</b>	<b>Social Security And Welfare Administration</b>	<p><b>Course Outcome:</b></p> <ol style="list-style-type: none"> <li>1. Develop understanding of the concept, types and importance of Social Security in social work practice.</li> <li>2. Acquaint self with the variety of social</li> </ol>

		<p>and welfare services and agencies available for meeting the requirements of the needy and vulnerable sections.</p> <p>3. Acquire knowledge about the basic principles and processes of administration within the framework of social work philosophy and practice.</p> <p>4. Acquire competence in the administration of social welfare and development services.</p> <p>5. Develop attitudes and skills for innovations and experimentation in social welfare administration.</p>
<b>MS 403</b>	<b>Dissertation</b>	
<b>404 (A)</b>	<b>Group A Social Work With Differently Abled</b>	<p><b>Course Objective:</b></p> <p>1. Understand issues &amp; concerns related to persons with disability &amp; their caregivers.</p> <p>2. Critically appraise theoretical &amp; conceptual perspective with regard to disability as also research evidence in order to make effective assessment, decisions &amp; interventions.</p> <p>3. Facilitate the integration of theoretical concepts &amp; social work tasks in field practice under different auspices.</p>
<b>MS 405 (A)</b>	<b>(II) Management Of Non-Profit Organizations And Social Enterprises</b>	<p><b>Course Objective:</b></p> <p>1. Develop an understanding of the conceptual framework of NPOs and social enterprise development.</p>

		<ol style="list-style-type: none"> <li>2. Appreciate the structural and functional aspects of NPOs and social enterprises.</li> <li>3. Familiarize with the policy framework in relation to NPOs and social enterprises.</li> <li>4. Develop appropriate skills and aptitude for the management of NPOs and social enterprises with innovations.</li> <li>5. Develop an understanding of the process involved in the designing of development projects and social enterprises.</li> </ol>
<b>MS 406 (A)</b>	<b>(III) Social Defense And Correctional Services</b>	<p><b>Course Objective:</b></p> <ol style="list-style-type: none"> <li>1. Develop understanding of the concept &amp; philosophy of social defense &amp; correctional services.</li> <li>2. Develop practice skills in prevention, correction &amp; rehabilitation work in social defense.</li> <li>3. Understand the philosophy approaches &amp; relevance of community based programs in social defense.</li> </ol>
<b>404 (B)</b>	<b>Group – B Human Resource Management</b>	<p><b>Course Objective:</b></p> <ol style="list-style-type: none"> <li>1. Develop a general perspective on management of industrial organization.</li> <li>2. Understand a holistic perspective of human resource management and human resource development.</li> <li>3. Familiarize with HR information system and HRD interventions.</li> <li>4. Develop an understanding of</li> </ol>

		enhancement of competences of HR professionals.
405 (B)	<b>Labour Problems And Labour Legislation In India</b>	<b>Course objective:</b> <ol style="list-style-type: none"> <li>1. Identify and analyses labor problems</li> <li>2. Know about concept, need and development of labor legislation</li> <li>3. Understand different labor legislations</li> <li>4. Familiarize with labor organizations</li> </ol>
404 (C)	<b>Group - C Child Welfare And Development</b>	<b>Course objective:</b> <ol style="list-style-type: none"> <li>1. Understand the significance of child development and rights of children</li> <li>2. Gain knowledge about the legal safeguards related to children</li> <li>3. Familiarize with policies, programs and services related to children</li> <li>4. Develop skills of working with children</li> </ol>
405 (C)	<b>Youth Development And Welfare Of The Aged</b>	<b>Course objective:</b> <ol style="list-style-type: none"> <li>1. Develop an understanding of the social system that affects the function of youth and aged.</li> <li>2. Sensitization about issues related to youth and aged.</li> <li>3. Develop concern and interest in working with youth and aged.</li> <li>4. Enhancement of skills for identification of needs and intervention for welfare and development of youth and aged.</li> </ol>

<p><b>406 (C)</b></p>	<p><b>Social Inclusion, Social Justice And Social Work</b></p>	<p><b>COURSE OBJECTIVES</b></p> <ol style="list-style-type: none"> <li>1. Understand concepts and dynamics of social exclusion, social justice and social inclusion.</li> <li>2. Critically examine institutionalized mechanisms available for different vulnerable groups</li> <li>3. Understand social situations, protective and primitive programs for specific vulnerable groups</li> <li>4. Develop knowledge and skills required in working for a just and inclusive social order.</li> <li>5. Develop appropriate attitudes and commitment required to work for a just and equitable society.</li> </ol>
<p><b>404 (D)</b></p>	<p><b>Group – D Agrarian Social Structure</b></p>	<p><b>COURSE OBJECTIVES</b></p> <ol style="list-style-type: none"> <li>1. Sensitize students to the various facets of Agrarian people.</li> <li>2. Create an understanding of the various policies and practices.</li> <li>3. Understand the concepts to examine social phenomenon among Agrarian Structure in India.</li> <li>4. Develop skills to analyze Agrarian society and change among them.</li> <li>5. Understand the development, social analysis and its impact on Agrarian Social Structure.</li> </ol>

<b>405 (D)</b>	<b>Urbanization And Community Development</b>	<ol style="list-style-type: none"> <li>1. Know about issues related to urbanization</li> <li>2. Understand about concept, objectives and approaches to community development</li> <li>3. Acquaint with urban growth, management and urban poor</li> <li>4. Acquire knowledge of local self-governance.</li> </ol>
<b>406 (D)</b>	<b>Urban Planning And Development</b>	<p><b>COURSE OBJECTIVES</b></p> <ol style="list-style-type: none"> <li>1. Gain Knowledge about urban planning</li> <li>2. Develop an understanding of urban development in India</li> <li>3. Enhance seniority and commitment towards development of urban poor</li> <li>4. Develop necessary skills for urban community development</li> </ol>

## COURSE STRUCTURE OF MSW

The M.S.W. program is divided into Two Parts as under. Each Part will consist of two Semesters to be known as Semester-1 and Semester-2.

	Semester-Odd	Semester-Even
Part-I First Year	Semester-1	Semester-2
Part-II Second Year	Semester-3	Semester-4

The schedule of papers prescribed for various semesters shall be as follows:

### SEMESTER-I

S.No	Title Of The Paper	End Semester Marks	CIA	M.M.	Credits
1.	Society And Polity	75	25	100	3
2.	Human Growth And Personality Development	75	25	100	3
3.	Social Work Profession: History, Philosophy And Fields	75	25	100	3
4.	Working With Communities	75	25	100	3
5.	Working With Groups	75	25	100	3
6.	Field Practicum	50	50	100	3
.	Total	425	175	600	18



**SEMESTER-II**

<b>S. No.</b>	<b>Title Of The Paper</b>	<b>End Semester Marks</b>	<b>CIA</b>	<b>M.M.</b>	<b>Credits</b>
1.	Social Work & Disaster Management	75	25	100	<b>3</b>
2.	Working With Individuals & Families	75	25	100	<b>3</b>
3.	Social Action And Social Movements	75	25	100	<b>3</b>
4.	Social Work Research And Statistics	75	25	100	<b>3</b>
5.	Tribal Development	75	25	100	<b>3</b>
6.	Field Practicum	50	50	100	<b>3</b>
7.	Total	425	175	600	<b>18</b>

**SEMESTER-III**

<b>S. No.</b>	<b>Title Of The Paper</b>	<b>End Semester Marks</b>	<b>CIA</b>	<b>M.M.</b>	<b>Credits</b>
1.	Social Problems And Social Legislations	75	25	100	3
2.	Population, Poverty & Environment	75	25	100	3
3.	Integrated Social Work Practice	75	25	100	3
4.	Choice (Two Papers From Any Group) <b>Group A</b> (I) Social Work With Senior Citizens (II) Social Work In Education (III) Counseling & Social Work Practice Or <b>Group B</b> (I) Employee Welfare And Social Security  (ii) Organizational Behavior And Industrial Relations  Or <b>Group C</b> (I) Gender, Family And Social Work (ii) Women Empowerment In India Or <b>Group D</b> (I) Livelihoods And Development	75+75	25+25	200	3+3

	(ii) Rural Society And Panchayat Raj Institutions				
5.	Field Practicum	50	50	100	3
6.	Total	425	175	600	18

#### SEMESTER-IV

S. No.	Title Of The Paper	End Semester Marks	CIA	M.M.	Credits
1.	Social Policy And Social Development	75	25	100	3
2.	Social Security & Welfare Administration	75	25	100	3
3.	Dissertation	75	25	100	3
4.	<p style="text-align: center;"><b>Group A</b></p> <p>(I) Social Work With Differently Abled</p> <p>(ii) Management Of Non-Profit Organizations And Social Enterprises</p> <p>(iii) Social Defense And Correctional Services</p> <p style="text-align: center;">Or</p> <p style="text-align: center;"><b>Group B</b></p> <p>(I) Human Resource Management</p> <p>(ii) Labor Problems And Legislation In India</p> <p style="text-align: center;">Or      <b>Group C</b></p> <p>(I) Child Welfare And Development</p> <p>(ii) Youth Development And</p>	75+75	25+25	200	3+3

	Welfare Of The Aged (Iii)Social Inclusion Social Justice And Social Work Or <b>Group D</b> (I)Urbanization And Community Development (Ii)Urban Planning And Urban Development (Iii)Agrarian Social Structure				
5.	Field Practicum	50	50	100	3
6.	Total	425	175	600	18
7.	Grand Total			2400	72

**MSW**  
**FIRST SEMESTER**

**MS- 101      SOCIETY AND POLITY**

**Course Content:**

<b>Unit-I</b>	Basic Sociological Concepts: Society and the Individual; Society, Culture and Social Capital; Social Interaction, Social Relationship, Social Groups, Social Organization and Bureaucracy; Urban, Rural and Tribal Societies;
<b>Unit-II</b>	Socialization, Social Control, Social Deviance Social Change, Social Process and Social Movements Social Institutions - Family, Economy, Polity, Religion, Social Stratification - Hierarchy, Difference And Diversity: Gender, Caste, Class, Religion
<b>Unit-III</b>	Basic Political Science Concepts: State, Nation-State and Welfare state; Liberty; Equality; Rights and Human Rights; Justice and Social Justice; Power, Authority and Legitimacy; Ideologies – Socialism, Capitalism, Mixed economy, Sarvodaya;
<b>Unit-IV</b>	Indian Political System – Overview of the Indian Constitution; Constitutional Provisions for the Weaker Sections; Structure and Function of the Judiciary, Bureaucracy, Legislature;
<b>Unit-V</b>	Power Structure and the Power Elites; Gender, Caste, Class and Politics in India; State, Civil Society and Local Self Governance;

**References:**

<b>S.No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
1.	Davis, Kingsley	Human Society	Surjeet Publication, Delhi	1981

2.	Divekar ,V.D.	Social Reform Movements in India: A Historical Perspective	South Asia Book	1991
3.	Donnell, Mike O.	Introduction to Sociology	United Kingdom: Nelson	1997
4.	Dube, S.C.	Indian Society	National Book Trust, Delhi	1990
5.	Erasov, Boris; Singh, Yogendra	Sociology and Culture	Rawat Publication, Jaipur	2006
6.	Giddens, Anthony; Griffithe, Simon	Sociology	Harvard University Press	2006
7.	Haralambos, Michael	Sociology: Themes and Perspectives	Oxford University Press, Delhi	1992
8.	John Madge	The Origin of Scientific Sociology	Taylor and Francis Tavistock Publication	2003
9.	Johnson Harry M.	Sociology- A Systematic Introduction	Allied Publishers Limited, New Delhi	1960
10.	Lewelline, Anne; Agu, Lorra; Marcer, David	Sociology for Social Workers	Polity Press, London	2008
11.	Macionis, J.J.	Sociology	Prentice Hall	2007
12.	Macionis, John J.; Plummer, Ken	Sociology: A Global Introduction (2nd ed.)	Prentice Hall, New Jersey	2002
13.	Maciver , R.M. and Page,	Society: An Introductory Analysis	Macmillan Publishers India Ltd., Chennai	2000

	Charles, H.			
14.	Mandelbaum, David G.	Society in India	Popular Prakashan, Bombay	1995
15.	Morris Lyde	Sociological Perspectives	Capstone Press	2006
16.	Mukharjee, Ramkrishna	Systemic Sociology	Sage Publication, New Delhi	1993
17.	Mukharji, Ravindra Nath	Bharat Mai Samajik Parivartan	Delhi Vivek Prakashan	2003
18.	Mukherjee, Ramakrishnan	Sociology, Culture and Development	Sage Publications	1991
19.	Rao, M.S.A.	Social Movement in India	Manohar Publishers and Distributors, New Delhi	1979
20.	Sharma, Rajendra K.	Fundamental of Sociology	Atlantic Publishers, New Delhi	2007
21.	Shastri, Raja Ram	Dharshan Dharma Tatha Samaj	Acharya Narendradev Samajavadi Sanstha, Varanasi	1994
22.	Spencer, Herbert	The Study of Sociology	Appleton and Co.	2008
23.	Baxi, Upendra, and Bhikhu C. Parekh.	Crisis and change in contemporary India	New Delhi: Sage Publications.	1994
24.	Puniyani, Ram.	Communal politics: facts versus myths	. London , SAGE	2003
25.	Drèze, Jean, and Amartya Kumar Sen.	India economic development and social opportunity.	Oxford: Clarendon Press	2002
26.	Chandhoke, Neera, and	Contemporary India: economy, society, politics.	Delhi: Longman	2009

	Praveen Priyadarshi			
27.	Chakrabarty, Bidyut	Indian Politics And Society Since Independence: Events, Processes And Ideology	London and New York: Routledge,	2008
28.	Mehta, Vrajendra Raj, and Thomas Pantham.	Political Ideas in Modern India:, and Culture in Thematic Explorations. History of Science, Philosophy Indian Civilization	Thousand Oaks, Sage Publications	2006
29.	Chakrabarty, Bidyut	Social and Political Thought of Mahatma Gandhi	London and New York: Routledge,	2006
30.	Kothari, Rajni.	Caste in Indian politics	Delhi: Orient Longman	1995
31.	Kothari, Rajni.	Politics in India	Delhi: Orient Longman	1994
32.	Shah, Ghanshyam.	Caste and Democratic Politics in India	Essential writings in politics. Delhi: Permanent Black.	2004
33.	Mohanty, Manoranjan	Class, Caste And Gender	New Delhi Sage Publication	2004
34.	Frankel, Francine R.	Transforming India: Social and Political Dynamics Of Democracy	New Delhi: Oxford University Press	2000
35.	Kothari, Rajni.	Rethinking Democracy	Delhi: Orient Longman	2005
36.	Hewa, Soma.	Globalization, Philanthropy, And Civil Society: Toward A New Political Culture In The Twenty-First Century	New York Springer	2005
37.	Mazumdar, Dipak, and	Globalization, Labour Markets and Inequality in India	London: Routledge	2005



	Sandip Sarkar.			
38.	Jayal, Niraja Gopal.	. Democracy in India	Delhi: Oxford Univ. Press.	2001

**MS- 102 HUMAN GROWTH AND PERSONALITY DEVELOPMENT****COURSE CONTENT:**

<b>Unit-I</b>	Life span perspective, Interactional Or Systems Approach To Studying Human Development, Nature and Principles Of Growth And Human Development; Determinants of Human Development: Heredity, Ecology And Environment; Social Institutions And Culture.
<b>Unit-II</b>	Stages of development - Their Needs, Tasks, Problems; Perspectives on Gender; and available institutions for providing services: Prenatal, Infancy, Childhood, Adolescence, Adulthood, Middle Age, Old Age & Death; Understanding the Indian concept of life Span Stages.
<b>Unit-III</b>	Theories of Human Development: Psychosexual Theory; Psychosocial Theory; Learning Theories, Theory of Cognitive Development, Motivation
<b>Unit-IV</b>	Concepts, Meaning Of Personality and Personality Traits, Theories of Personality Development: Behavior and Learning theories, Humanistic Theories. Meaning of normal and Abnormal Behavior: Types, causes and Manifestations of Abnormal Behavior, Application to Social Work Practice.
<b>Unit-V</b>	Psycho-social bases of Behavior: Social Perception, Values, Attitudes; Prejudices, Stereotypes And Discrimination: ; Gender, Social customs, Traditions, Values In Parenting and Child Rearing Practices; Deprivation And Development During Stages Of The Life Span.

**References:**

<b>S. No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
1.	Baron, R.A. & Byrne, D.	Social Psychology (8 <sup>th</sup> Edition).	Prentice Hall, New Delhi	1998
2.	Bron, Rober A.; Byrne, Donn	Social Psychology	Allyn and Bacon, Boston	1997
3.	Collins, D.; Jordan, C.; &	An Introduction to Family Social Work	Wadsworth Publishing	1999

	Coleman, H.			
4.	Hall, C.S.; Lindsay, G. & Campbell, J.B.	Theories of Personality	John Willey & Sons, Inc. New York:	1998
5.	Hilgard Ernest R.; Atkinson, Rital	Introduction to Psychology	Harcourt Brace Jovanovich inc. New York	1979
6.	Hurlock, E.A.	Developmental Psychology, Lifespan Approach.	Tata McGraw Hill, New Delhi	1994
7.	Hurlock, Elizabeth B.	Child Growth and Development	McGraw Hill Publicity Co., New Delhi	1949
8.	Hurock, Elizabeth B.	Child Development	McGraw Hill Book Company, London	1978
9.	Lindzey, G. & Aronson, E.	The Handbook of Social Psychology (2nd ed) Vol. II to V.	Wesley Publishing Co., Massachusetts	1969
10.	Loid Dodge Farnald	Psychology - Six Perspectives	Sage Publication, New Delhi	2007
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12.	Mansead, A.S.R.; Strobe W. (ed.)	The Blackwell Reader in Social Psychology.	Oxford: Blackwell	1997
13.	Morgan, C.T.; King, R.A.; Welsz, J.R. & Schopler, J.	Introduction to Psychology (7th Edition)	Tata McGraw Hill Publication Company Limited, New Delhi	2003
14.	Myers, David G.	Psychology	W H Freeman & Co.	2006

15.	Nevid Jeffrey S.	Psychology: concepts and Applications	Houghton Mifflin Co.	2007
16.	Rathus Spencer A.	Psychology: Concepts and Connections	Wadsworth Publishing Company	2006
17.	Robinson, Lena	Psychology for Social Workers	Routledge, London	1995
18.	Sharma, Rajendra K. & Sharma, Rachna	Social Psychology	Atlantic Publishers	2007
19.	Smith, Leslie; Voneche, J. Jacques	Norms in Human Development	Cambridge University Press	2006
20.	William, James	Principles of Psychology	Cosimo Inc., New York	2007

## MS- 103 SOCIAL WORK PROFESSION: HISTORY, PHILOSOPHY AND FIELDS

### Course Content:

<b>Unit-I</b>	<p>Basic Concepts: Social service, Social Services, Social Welfare, a services, Social Work, Human &amp; Social Capital, Social Action, Social Reform, Social Security, Social Work Intervention. Welfare vs. Development Orientation In Social Work.</p> <p>Philosophy and Values of Social Work.</p> <p>Evolution of Social Work in, U.K., U.S.A. and India; Traditional vs. Professional Social Work; Ideological Perspectives: Charity, philanthropy, Humanitarian, Humanistic-Rationalistic, Radical, Human Rights And Social Inclusion;</p>
<b>Unit-II</b>	<p>Assumptions of social work; Social work Goals - Ameliorative, Remedial, Rehabilitative, Promotional, Developmental and Transformational.</p> <p>Characteristic Features of Professional Social Work; Regulatory Mechanisms in social work.</p> <p>Social Work Components: Principles, Values (intrinsic vs. instrumental), Process, Phases, Methods, Skills &amp; techniques.</p> <p>Interplay of various systems in social work practice - client system, target system, change agent system, and action system.</p>
<b>Unit-III</b>	<p>Influence of Social Thinkers and Social Scientists in the Development of social work.</p> <p>Contribution of Social Sciences theory and research to Social Work and vice versa.</p> <p>Perspectives in Social Work Practice: Integrated Social Work practice, Ecological Perspective in social work, System theory and Radical theory, Feminist theory, Existential theory and Rational Emotive theory, Marxian theory, Gandhian theory, and Rights perspective.</p> <p>Approaches to Social Work: Psycho-Dynamic, Problem-Solving, Inter-Actionist, Integrated.</p>

<b>Unit-IV</b>	Social Work Settings – Institutional and Non-institutional. Fields of social work-I: Family and Child Welfare, Community Development, School Social Work.
<b>Unit-V</b>	Fields of social work-II: Labor Welfare, Medical and Psychiatric Social Work, Correctional Social Work. Roles of Social Worker – Educator, Guide, Facilitator, Enabler, Planner, Catalyst, Mediator, Advocate, Confronter, Change-Agent, System-Linkage Roles. Applicability of the Principles Of Social Work In Practice.

### References:

S.No	Author	Title	Publisher	Year
1.	Allan, June; Pease, Bob; Briskman, L.	Critical Social Work: An Introduction to Theories and Practice	Allen & Unwin, NSW / Rawat, Jaipur	2003
2.	Banerjee, G.R.	Papers on Social Work - An Indian Perspective	Tata Institute of Social Sciences, Bombay	1964
3.	Bogo, Marion	Social work Practice: Concepts, Processes, and Interviewing	Columbia University Press	2006
4.	Compton, B. R.	Introduction to Social welfare and Social Work: Structure, Function And Process	The Dorsey Press, Irwin-Dorsey (Homewood, Ill, Georgetown, Ont)	1980
5.	Compton, B. R., Galaway, B., Cournoyer, B. R.	Social work Processes (7th Ed.)	Belmont, Brooks-Cole, California	2005
6.	Cooper, Marlene G.; Lesser, Joan Granucci Edition: 3	Clinical Social Work Practice: An Integrated Approach	Allyn & Bacon	2007
7.	Corcoran,	Clinical Assessment and	Oxford University	2006

	Jacqueline; Walsh, Joseph	Diagnosis in Social Work Practice	Press US	
8.	Coulshed, Veronica; Orme, Joan	Social Work Practice 4th Revised edition	Palgrave Macmillan;	2006
9.	Dasgupta, Sugata	Towards a Philosophy of Social Work	Gandhian Institute of Studies, New Delhi	1967
10.	Derezotes, David S.	Advanced Generalist Social Work Practice	Sage Pub., New Delhi	2000
11.	Dubois, B. and Miley, K.K.	Social Work : An Empowering Profession	Allyn and. Bacon, London	2005
12.	Field, John	Social Capital	Routledge	2003
13.	Gilbert, N.; Miller, H.; and Specht H.	An Introduction to Social Work Practice,	Prentice-Hall	1980
14.	Goldstein, H.	Social Work Practice: A Unitary Approach	University of South Carolina Press, Columbia	1973
15.	Higham, Patricia	Social work: Introducing Professional Practice	SAGE	2006
16.	Jacob, K.K.	Social work Education in India: Retrospect and Prospect (Ed.)	Himanshu Publications, Delhi	1994
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18.	Kumar, Hajira	Social work: An Experience and Experiment in India	Gitanjali Publishing House, Delhi	1994
19.	Lymbery, Mark; Postle, Karen	Social work: A Companion to Learning	Sage	2007
20.	Maciver, R. M.	The Contribution of Sociology to Social Work	Read books	2007

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23.	Parker, Jonathan; Bradley, Greta	Social Work Practice: Assessment, Planning, Intervention and Review	Learning Matters Ltd; 2Rev Ed.	2007
24.	Pathak, S.H.	Social Welfare: An Evolutionary and Development Perspective	MacMillan India Limited, New Delhi	1981
25.	Payne, Malcolm	Modern Social Work Theory	Palgrave Macmillan; 3 Rev Ed.	2005
26.	Reamer, Frederic G.	Social work Values And Ethics	Columbia University Press	2006
27.	Shastri, Raja Ram	Social Work Tradition in India	Welfare Forum & Research Organization, Varanasi	1966
28.	Stepney, Paul; Ford, Deirdre	Social Work Models, Methods and Theories: a Framework for Practice	Russell House Publishing, Lyme Regis, Dorset	2000
29.	Unrau, Yvonne A.; Gabor, Peter; Grinnell, Richard M. Edition: 4	Evaluation in Social work: The art and Science of Practice	Oxford University Press US	2007
30.	Wadia, A.R.	History & Philosophy of Social Work	Allied Publishers, Bombay	1968
31.	Watson, Florence	Integrating Theory and Practice in Social Work Education	Jessica Kingsley Publishers Ltd., London	2002



32.	Wilson, Kate; Ruch, Gillian; Lymbery, Mark; Cooper, Andrew	Social Work: An Introduction to Contemporary Practice	Pearson/Longman	2008
33.	Wood, Gale Goldberg; Tully, Carol Thorpe Edition: 3	The structural approach to Direct Practice in Social work: a Social Constructionist Perspective	Columbia University Press	2006

**Course Content:**

<b>Unit-I</b>	Basic concepts: Community; Rural, Urban and Tribal Communities; Community work; Caste, Class; Local Self-Governance; Community Power Dynamics; Community Development.
<b>Unit-II</b>	Community Organization: Concept, Principles, Techniques, Scope and Models. Indigenous Approaches to Community Organization: Sarvodaya, Bhoodan. Recording in Community Organization.
<b>Unit-III</b>	Community Development Programs and Panchayati Raj System. People's Participation: Concept and Types, Its Relevance to the Concept of Empowerment and Democratic Decentralization.
<b>Unit-IV</b>	Grassroots governance & Community Work, Good practices of Community Work – Case Illustrations, Social thrust of Community Engagements by NGOs – Health, Education, Gender, Micro-Finance, Environment, etc.
<b>Unit-V</b>	Community work and Change, Community Work as Inclusive and Emancipatory Practice, Community work with people on the Margins – Dalit's, Minorities and Tribal. Participation, Empowerment and Capacity building through Community work.

**References:**

S.No	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Kramer, R.M. & Specht, H.	Reading in Community Organization Practice (3rd ed.)	Prentice-Hall Inc. Englewood Cliffs	1983
2.	Ross, M.G.	Community Organization	Harper and Row, New York	1967
3.	Jones, D. & Mayo, M.	Community Work	Routledge and Kegan Paul, London	1974
4.	Clinard, M.B.	Slums and Community Development: Experiments in Self-help	Free Press, New York	1966

5.	Siddiqui, H.Y.	Social Work and Social Action	Harnam, New Delhi	1984
6.	Gangarde, K.D.	A School is Built	Delhi School of Social Work	1964
7.	Twelvetrees, A., B. Singh K.	Rural Development: Principles, Policies and Management	SAGE Publications, New Delhi	1986
8.	Government of India	Report of the Legal Aid Committee	Government of India	1973
9.	Gandhi, P.K. (Ed.)	Social Action Through Law: Partnership Through Law	Concept, 1985	1985
10.	Freire, Paulo	Pedagogy of The Oppressed	Penguin Books	1972
11.	Ahuja, Sangeeta	People, Law and Justice: Case book on Public Interest Litigation(Vol.I,II)	Orient Longman, Delhi	1989
12.	Siddiqui, H.Y.	Community Organization in India	Harnam, New Delhi	1997
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14.	Kothari, M.	Development and social action,	Routledge and Kegan Paul, London.	2005
15.	Northhouse, Peter, G.	Leadership: Theory and Practice (4th ed.)	Sage, N. Delhi	2007
16.	Rowbends, Jo.	Development Methods and Approaches: Critical Reflections,	Rawat Pub., N. Delhi.	2005

**Course Content:**

<b>Unit-I</b>	Group: Definition, Types, Characteristics, life as a Process of Adjustment within Different types of Groups-Growth Enhancement, Education, Task Oriented and Therapeutic.
<b>Unit-II</b>	Social Group Work: Meaning and Definition, Characteristics, principles philosophy, scope and objectives, historical development and current methods.
<b>Unit-III</b>	Social group work process: intake, study, objectives and goal setting, assessment, stages of group development, termination. Program planning, use of program, program media implementation & evaluation.
<b>Unit-IV</b>	Group Dynamics: Determinants, indicator and outcomes, leadership, support and conflict, decision making and problem solving, isolation, different models of growth.
<b>Unit-V</b>	Core skills in social group work: communication, listening analytical, thinking, self-control and leadership, technique of working with groups, recording & records in group, integrated approach workers' relationship

**References:**

S.No	Author	Year	Title	Publisher	Place
1.	Mark J. Macgowan	2008	A Guide to Evidence-based Group Work	OUP	USA
2.	Siddiqui, H.Y.	2008	Group work: Theories and practices	Rawat Publications	Jaipur
3.	Urania Glassman	2008	Group Work: A Humanistic and Skills Building Approach, Second Edition	Sage Publications	
4.	Andrew Malekoff	2007	Group Work with Adolescents: Principles	Guilford Press	

			and Practice		
5.	John Sharry	2007	Solution-Focused Group work, Second Edition	Sage Pub.	NY
6.	Shulman, L.	2006	The skills of helping individuals, families, groups, and communities (Fifth edition).	Thompson.	Belmont, CA
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8.	Steinberg, D.M.	2004	The mutual-aid approach to working with groups: Helping people to help each other (second edition)	The Haworth Press	New York
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			Social Group Work		
15.	Glassman, U. and Kates, L.	1990	Group work: A humanistic approach	SAGE Publications Inc.	Newbury Park, CA
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19.	Joseph Lassner, Kathleen Powell, Elaine Finnegan	1987	Social Group Work: Competence and Values in Practice	Haworth Press	New York
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24.	Douglas, Tom	1972	Group Processes in Social Work	Chisestar Wiley	
25.	Timms, N.	1972	Recording in Social Work	Routledge and Kegan Paul	London

26.	Gisela Konopka	1963	Social Group Work: A Helping Process	Prentice-Hall	
27.	Wilson, G. and Ryland, G	1949	Social group work practice: The creative use of the social process	Houghton Mifflin Company.	Boston

## SEMESTER – II

### MS-201 SOCIAL WORK AND DISASTER MANAGEMENT

#### Course Content:

<b>Unit – I</b>	Disaster related concepts & definitions, Hazard, Risk, Vulnerability & Disaster; different forms of natural & manmade disasters. Impact of disasters, Physical, Economic, Political, Psychosocial, Ecological & Others, developmental aspects of disasters. Vulnerability factors enhancing vulnerability to natural & man-made disasters; regional vulnerability; Vulnerable groups & communities. Hazard, Risk & Vulnerability with special emphasis on participation tools & techniques.
<b>Unit – II</b>	Disaster Management cycles, its components, paradigmatic shift in disaster management, Integration of disaster management & development planning. Disaster management policy & programs in India, National Disaster Management Framework. Administrative, Institutional structure for Disaster Management. Techno-legal Framework. Stakeholder participation in Disaster Management.
<b>Unit – III</b>	Information, Education & Communication in Disaster Management. Capacity building of communities with Special emphasis on vulnerable communities/groups. Community based disaster preparedness (CBOP) & management (CBDM) – Components; Preparation of CBDP plan, community based risk management & response plans; building disaster resilient communities. Community participation in managing & mitigating disasters.
<b>Unit – IV</b>	Coordinating search & rescue; relief mobilization & management; evacuation & camp management. Contingency planning & crisis management. Rapid health assessment & emergency health management. Restoration & rehabilitation interventions, livelihood security & social justice concerns in disaster recovery & reconstruction, compensation & related issues in disaster management.



<b>Unit – V</b>	Mental health consequences of disaster; grief reactions, Post-traumatic stress disorders. Principles & techniques of psychosocial care in post disaster situations. Specific psychosocial needs of vulnerable groups like Children, Women, Older persons & persons with disability. Post trauma care & counseling including grief counseling with survivors. Social care of orphans, disabled & those facing destitution.
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### References

S.No	Author	Year	Title	Publisher	Place
1.	CAPART,	1995.	Proceedings of CAPART Workshop on Strengthening of Community Participation in Disaster Reduction	CAPART,	New Delhi,
2.	Carter, W.N.,	1992.	Disaster Management: A Disaster Manager's Handbook,	Asian Development Bank,	Manila
3.	Eade, D., & Williams, S.,	1995.	The Oxfam Handbook of Development and Relief (Vols. I and II)	OXFAM Publication,	U.K
4.	Ehrenreich, J. Westbury, NY:	2001.	Coping With Disaster: A Guidebook to Psychosocial Intervention, Old	Center for Psychology and Society,	London
5.	Engelbert, P & Sawinsky, D	2001.	Dangerous Planet: The Science of Natural Disasters (Vol. I to III),	Detroit: Gale -Group, VXL.	
6.	Gupta, M.C., Sharma, V. K.,	2001.	Manual on Natural Disaster Management in India,	National Centre for Disaster Management,	New Delhi

7.	Hodgkinson, P.E.& Stewart,	1998.	Coping with Catastrophe: A Handbook of Post- Disaster Psychosocial Aftercare (2nd Edition)	Routledge,	London
8.	Lovell Hawker, D.	2002.	Effective Debriefing Handbook, People in Aid,	Routledge,	London
9.	Misra, G.K., & Mathur, G.C.,	1995.	Natural Disaster Reduction	Reliance Publishing House and IIPA,	New Delhi
10.	Newburn, T., Bristol, PA	1993	Disaster and After: Social Work in the Aftermath of Disaster,	Jessica Kingsley Publishers,	U.K
11.	Raphael, B., Wilson, J.P. (eds.),	2000.	Psychological Debriefing: Theory, Practice and Evidence,	Cambridge University Press,	Cambridge
12.	Sahni,P., Dhameja, A. & Medury, U.	2001.	Disaster Mitigation: Experiences and Reflections,	Prentice-Hall of India Pvt. Ltd,	New Delhi,
13.	Sharma, V.K. (ed.),	1994.	Disaster Management,	National Centre For Disaster Management	New Delhi
14.	Singh, S.K., Kundu, S., & Singh, S.,	1998.	Disaster Management,	Mittal Publications,	New Delhi,
15.	Smith, K.	1996.	Environmental Hazards, Assessing Risk and Educing Disasters,	Routledge,	London
16.	Sinha, P.C. (ed.),	1998.	Encyclopedia of Disaster Management,	Anmol Publications Pvt. Ltd.,	New Delhi,

**Course Content:**

<b>Unit-I</b>	A brief introduction of the individual and family. Social Casework: nature, definition and objectives, historical development, and its relation to other methods of social work; Contributions of Mary Richmond, Florence Hollis, H.H. Perlman in social casework. Components of social casework: person, problem, place & process.
<b>Unit-II</b>	Voluntary & involuntary clients, hard-to-reach clients, target & tangential clients, agreement or contract. Principles of social casework with illustrations. Phases of social casework: Initial phase, appraisal or assessment phase, helping phase, termination & evaluation phase. Importance of follow-up in social casework. Application of social casework principles in social work.
<b>Unit-III</b>	Helping techniques: interviewing & collateral contacts, home-visits, supportive techniques, motivational interviewing, networking & referral, environmental modification. Client-Worker Relationship; Transference & counter-transference and their significance in casework practice. Recording in Social Casework– process and types; Use of casework records as tool of intervention.
<b>Unit-IV</b>	Models of Casework Practice: [a] Social diagnostic (Richmond), [b] Supportive and modificatory (Hamilton), [c] Problem solving (Perlman), [d] Crisis intervention (Rappoport), [e] Classified treatment method (Florence Hollies), [f] Competency-based approach ( Elleen Grabrill)
<b>Unit-V</b>	Models of treatment: long-term & short-term, task-oriented, crisis intervention, family treatment. Counseling in social casework. Indian tradition of working with individuals: Family, Purohit, Kul Guru, Gram Devta, illustrations from Ramayan, Mahabharat, life of Lord Buddha, and Gandhi; Role of dialogue. Influence of cultural factors on social casework practice.

**References:**

<b>S.No.</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
1.	Amnesty	The Casework Manual: A Toolbox for coordinators of action files, cases, dossiers, and long-term campaigns	Amnesty	1994
2.	Aptekar, Herbert H.	Dynamics of casework and Counseling	Houghton Mifflin Co., Boston	1955
3.	Biestek, Felix P.	Case work relationship	Loyola University Press, Chicago	1957
4.	Fook, J.	Radical Casework: A Theory of Practice	Allen & Unwin Pty Ltd., NSW Australia	1993
5.	Goldstein, Eda	Ego Psychology and Social Work Practice: 2nd Edition,	Free Press	1995
6.	Hamilton, Gordon	Theory and practice of social casework	Cambridge University Press, Cambridge	1983
7.	Hepworth, Dean H.; Rooney, Ronald H.; Rooney, Glenda Dewberry; Strom- Gottfried, Kim; and Larsen, Jo Ann	Direct Social Work Practice: Theory and Skills	Brooks Cole; 7 edition	2005
8.	Kadushin, A. & Kadushin, G.	The Social Work Interview: A Guide for Human Service Professionals (4th Ed.).	Columbia University Press, New York.	1997

9.	Mathew, Grace	Introduction to social casework	Tata Institute of Social Sciences, Bombay	1992
10.	Miller, W. & Rollnick, S.	Motivational interviewing: preparing people for change	The Guilford Press, New York	2002
11.	Perlman, Helen H.	Social Casework-A Problem Solving Process	University of Chicago Press, Chicago	1957
12.	Pincus, Allen and Minahan, Anne	Social Work Practice: Model and Method	FE Peacock Publishers, Inc. Itasca, Illinois	1975
13.	Richmond, M.E.	What is social casework? An introductory description,	Russell Sage Foundation, NY	1922
14.	Richmond, M.E.	Social Diagnosis	Russell Sage Foundation, New York	1917
15.	Roberts, Robert W. and Nee, Robert H.	Theories of Social Casework	University of Chicago Press, Chicago	2000

MS- 203

**SOCIAL ACTION AND SOCIAL MOVEMENTS**

**Course Content:**

<b>Unit I</b>	Social Action: concept, history, principles, tactics and strategies. Use of social action in social work practice. Models of social action: Legislative, sanction, direct-physical and conscientisation.
<b>Unit II</b>	Concept of Social Advocacy and Conscientisation. Paulo Friere and Gandhian approach to social action.
<b>Unit III</b>	Types of movements, identity, Political assertion & autonomy movements. Movement, Participation & non participation, New Social Movements.
<b>Unit IV</b>	Movement Analysis-Ideology, Structure, leadership processes & outcomes. Telangana, Naxalbari, Chipko, Narmada Bachao Andolan & other Contemporary Movements.
<b>Unit V</b>	Concept of democratic decentralization and empowerment; Panchayati Raj System in India. Movements against Globalization.

**References:**

S.No	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Gandhi, P.K. (Ed.)	Social Action through Law: Partnership through Law	Concept, 1985	1985
2.	Kothari, M.	Development and Social Action,	Routledge and Kegan paul, London.	2005
3.	Siddiqui, H.Y.	Social Work and Social Action	Harnam, New Delhi	1984
4.	Ross, M.G.	Community Organization	Harper and Row, New York	1967
5.	Freire, P.	Pedagogy of the oppressed	Penguin Books, New Delhi	1997
6.	Klandermans, B.	The Social Psychology of Protest	Oxford: Blackwell	1997
7.	Smelser, N.J.	Theory of Collective	The Free press, New York	1971

<b>S.No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
		Behavior		
8.	Jain, P C	Social Movements among Tribals	New Delhi: Rawat Publications	1991
9.	Moorthy, M.V.	Social Action	Bombay: Asia Publishing House	1966
10.	Chakraborty, Somen	A Critique of Social Movements in India,	New Delhi: Indian Social Institute	1999
11.	Shah, Ghanshayam	Social Movements in India	New Delhi: Sage publications	1990
12.	Lees, R.	Politics and Social Work	London: Routledge and Keegan Paul,	1972
13.	Nanavati, M.C.	'Social Action and The Professional Social Work	Social Work Forum, vol.111, no.2, pp.26-29	1965
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15.	Payne, M.	Modern social work theory	Chicago: Lyceum Books	1997
16.	Shapiro. B. Z.	Social Action, The Group And Society	Social work with Groups, 14 (2), 7-21	1991
17.	Torczyner, J.	Discretion, Judgment, And Informed Consent: Ethical And Practice Issues In Social Action	Social Work. 36 (2). 122-128	1991
18.	Omvedt, Gail	Reinventing Revolution: New Social Movements and The Socialist Tradition in India	New York: East Gate	1993
19.	Arvind Narayan	Agrarian Movements in	London: Frank Cass.	1982

<b>S.No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
	Das (ed.)	India : Studies on 20th Century Bihar		
20.	Brass, Tom (ed.)	New Farmers' Movements in India	London: Frank Cass.	1995
21.	Singh, Rajendra	Social Movements, Old and New	New Delhi: Sage Publication	2003
22.	Ray, Raka	Fields Of Protest: Women's Movements In India, Volume 8 Of Social Movements, Protest, And Contention	New Delhi: Kali for Women	2000
23.	Ray, Raka; Katzenstein, Mary Fainsod	Social Movements In India: Poverty, Power, And Politics	Lanham, USA: Rowman and Little fields Publishers	2005
24.	Rao, M.S.A.	Social Movements in India	New Delhi: Manohar Publications	1984
25.	Desai, A.R.	Peasant Struggle in India	New Delhi: Oxford University Press.	1979
26.	Larana, E.et al.(Eds)	New Social Movements: From Ideology to Identity	Philadelphia: Temple University Press	1984
27.	Scott, A.C.	Ideology and New Social Movements	London: Unwin Hyman	1991



**MS -204 SOCIAL WORK RESEARCH AND STATISTICS****Course Content:**

<b>Unit – I</b>	Meaning and purpose of research. Scientific method: meaning, assumptions and steps; Ethics in Research. Research in social sciences and in social work - scope and limitations. Construct & Concept; variables and indicators; Hypothesis, attributes of a sound hypothesis. Types of research: qualitative and quantitative; pure, applied, action, evaluation. Social survey and case study.
<b>Unit – II</b>	Research design: need, importance and steps. Selection and delimitation of the problem, objectives, working definition. Sources and types of data. Methods and tools of data collection; participatory methods; Sampling: meaning and need; types of sampling — probability and non-probability.
<b>Unit – III</b>	Types of designs: qualitative and quantitative, descriptive, exploratory, experimental, cross sectional, ex-post facto. Research project: planning, scheduling, budgeting and recruitment & training of staff.
<b>Unit – IV</b>	Nature, importance and scope of statistics and statistical methods; Classification of data, coding and tabulation; diagrammatic and graphic representation of data. Descriptive statistics: Proportions, percentages and ratios; Measures of central tendency - mean, median and mode.
<b>Unit - V</b>	Measures of dispersion - range, mean deviation, standard deviation. Inferential statistics: Parametric and Non-parametric techniques; Measures of association: correlation - Spearman's Rho, the Pearlman's 'r'. Tests of significance. Chi-square, t-test (independent and related), Mann-Whitney (U) and Wilcoxon signed rank test. Interpretation of data, report writing.

**References**

<b>S. No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
1.	Blalock, H.M.	Social Statistics,	New York: McGraw-Hill	1972
2.	Burton, T.L. & Cherry, C.E.	Social Research Techniques for Planners	Allen & Unwin, London	1970

<b>S. No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
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4.	Coolidge, F. L.	Statistics- A gentle introduction	Sage, N. Delhi	2000
5.	Coolidge, Frederick L.	Statistics: A Gentle Introduction,	New Delhi: Sage	2000
6.	Dornbusch, S.N. and Schmid, C.F.	A Primer of Social Statistics	McGraw Hill Book Co., New York	1995
7.	Foster, J.J.	Data Analysis Using SPSS for Windows: A Beginners Guide,	New Delhi: Sage	1998
8.	Goode, W. J. and Hatt, P.K.	Methods in social research	MacGraw Hill, NY	1952
9.	Grinnel, Richard M.; Unrau, Yvonne A.	Social Work Research and Evaluation: Quantitative and Qualitative Approaches	Oxford University, New York	2005
10.	Gupta, S.P.	Statistical Methods	Sultan Chand & Sons, New Delhi	2002
11.	Gupta, S.P.	Statistical Methods,	New Delhi: Sultan Chand & Sons	2006
12.	Hinton, Perry R.	Statistics Explained: A Guide for Social Science Students,	London: Routledge	1998
13.	Hinton, Perry Roy	Statistics Explained	Routledge, London	2004
14.	Hosker, Ian	Social Statistics: Data Analysis in Social Science Explained Somerset,	U.K.: Study mates	2002
15.	Hugh, Mc Laughlin	Understanding Social Work Research	Sage Publications, New Delhi	2007

<b>S. No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
16.	Jefferies, J. and Diamons, I.	Beginning Statistics: An Introduction for Social Scientists,	New Delhi: Sage	2000
17.	Jeffries, J. and Diamons, I.	Beginning statistics – An introduction for social scientists	Sage, N. Delhi	2000
18.	Kerlinger, F.N.	Foundation of Behavioral Research	Himalayan Publication, Bombay	1988
19.	Kirk, Stuart A.	Social Work Research Methods: Building Knowledge for Practice	NASW Press, Washington D.C.	1999
20.	Phillips, B.S.	Social Research Strategy and Tactics	McMillan, New York	1971
21.	Polansky, Norman A.	Social Work Research: Methods for the Helping Professions	University of Chicago Press	1975
22.	Polansky, Norman N.	Social Work Research: Methods for Helping	University of Chicago Press, Chicago & London	1975
23.	Ramachandran, P., Naik, R.D.	Research in Social Work, Encyclopedia of Social Work in India Vol. 3	Publication Division Government of India, New Delhi	1988
24.	Reichmann, W.J.	Use and Abuse of Statistics,	New Delhi: Penguin Books	1981
25.	Rubin, Allen; Babbie, Earl R.	Research Methods for Social Work	Thomson Books, Wadsworth Publishing Company	2004
26.	Sherman,	Qualitative Research in	Columbia University	1994

<b>S. No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
	Edmund; Reid, William J. (eds.)	Social Work	Press, New York	
27.	Siegel, Sidney; Castellan, N. John	Nonparametric Statistics for the Behavioral Sciences,	New York: McGraw Hill	1988
28.	Sirkin, R. Mark	Beginning Statistics: An Introduction to Social Scientists,	New Delhi: Sage	1995
29.	Stockburger, David	Introductory Statistics: Concepts, Models and Applications,	Florence, KY, US: Cengage Learning	2007
30.	Trochim, William; Donnelly, Games P.	The Research Methods Knowledge Base	Ott: Atomic Dog Publication, Cincinnati	2001

**Course Content**

<b>UNIT -I</b>	<ul style="list-style-type: none"> <li>• Definition of tribe, Scheduled Tribe and Primitive tribe,</li> <li>• Characteristics of Tribal Society - Economic, Social, Political and Cultural Problems of Tribal Life</li> <li>• Distribution of tribal population in India, Classification of tribal regions,</li> </ul>
<b>UNIT -II</b>	<ul style="list-style-type: none"> <li>• Government Programs since Independence and their Impact on Tribal Societies,</li> <li>• Programs of NGO's and their Impact on Tribal Societies.</li> <li>• Tribal upliftment measures, Protective, Mobilization ,Developmental</li> </ul>
<b>UNIT -III</b>	<ul style="list-style-type: none"> <li>• Tribal Problems : Land Alienation ; Indebtedness ;Shifting cultivation</li> <li>• Forest policy and Forest laws ; Poverty ; Employment;</li> <li>• Education, Health, Alcoholism ; Communication : Migration,</li> </ul>
<b>UNIT -IV</b>	<ul style="list-style-type: none"> <li>• Constitutional Provisions: Indian Constitution: V &amp;VI Schedule, Protective legislations</li> <li>• Development planning concept and strategies; Micro –Planning , Regional Planning and Growth Centre Approach,</li> <li>• New strategy for Tribal development ; Tribal sub-plan</li> </ul>
<b>UNIT -V</b>	<ul style="list-style-type: none"> <li>• Tribal Movements: Agrarian Movements; Ethno-Political movements</li> <li>• Separatist Movements, Religious movements</li> <li>• Tribal Revolts in India.</li> </ul>

**References:**

<b>S.No.</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLICATION</b>	<b>YEAR</b>
1.	Arvind Kumar.	Tribal Development and Planning	Anmol, New Delhi.	2004
2.	B.K. Roy Burman.	Tribes in Perspective	Rawat, New Delhi.	1994
3.	Bhatt, Anil	Development and Social	Sage, New Delhi.	1991

		Justice: Micro Action by Weaker Section,		
4.	Baviskar, Amita.	In the Valley of the River: Tribal Conflict over Development in the Narmada Valley	Oxford, Delhi.	1995
5.	Chaturbhuj Sahu.	Tribes of North East India	Sarup& Sons, New Delhi.	2002
6.	DeshBandhu and Garg, R.K.(eds)	Social Forestry and Tribal Development	Natraj, Dehradun	1999
7.	Dubey, S.M. and Murdia, Ratno(eds)	Land Alienation and Restoration in Tribal Communities in India,	Himalaya Publishing House, Bombay.	1995
8.	Haimendorf, Chirstoph Von.	Tribes in India.	Oxford	1994
9.	Jitendra Prasad.	Tribal Movements in India	Kilaso Books, New Delhi.	2005
10.	K.L. Sharma	Re conceptualizing Caste, Class and Tribe.	Rawat, New Delhi.	2001.
11.	Mahanti, Neeti.	Tribal Issues; A Non-conventional Approach.	Inter-India Publications, New Delhi,	1994
12.	MS Gore	The Concept of Social Movement	Sage, New Delhi	2001
13.	Ram Singh Meena	Tribal Development Programs: A Critical Appraisal.	Ritu Publication, Jaipur,	2006
14.	Suvendra Jenamani.	Poverty and Underdevelopment in Tribal	Concept, New Delhi.	2005

		Areas: A Geographical Analysis.		
<b>15.</b>	Patnaik, S.M.	Culture, Identity & Development	Rawat: New Delhi	2011
<b>16.</b>	Ahuja, A.K.	Welfare & Tribal Development, Administration	Rawat: New Delhi	2009

### SEMESTER – III

#### MS- 301 SOCIAL PROBLEMS & SOCIAL LEGISLATIONS

##### Course Content:

<b>Unit-I</b>	Concept of social organization and disorganization, social change and social pathology. Concept of patriotic, anomic, alienation and cultural lag. Concept of deviance and social control. Social services: concept, nature and scope.
<b>Unit-II</b>	Individual pathology: concept of impairment, handicap and disability: physical disabilities, mental retardation and mental illness. Alcoholism, substance-abuse: cause, effects, program of prevention and cure, suicide.
<b>Unit-III</b>	National problems: concept, cause, effect and solution; infant and child, poverty and inequality, mortality and morbidity, illiteracy-problem of enrolment, dropouts, problem of environment, dowry, castism, beggary, disaster and terrorism.
<b>Unit-IV</b>	Social legislation: Meaning & concept, rational, historical perspective & effectiveness, legislations pertaining to social problems and issues like: marriage divorce, succession, adaption, dowry. Prevention, domestic violence, consumer protection, violence against women.
<b>Unit-V</b>	Role of social workers & NGOs in redressal of violation of rights. Solution for the solve of problems like: dowry, domestic violence, consumer protection and pertaining to marriage & violence.

##### References:

S.No	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Anna Leon, Guerrco Kristine M. Zenigraf	Contemporary Readings in Social Problems	Sage Publication	2008
2.	Curram Daniel	Social Problems	M. Pub. Boston,	1996



	J.; Ronrethi		Allyan and Bacom	
3.	Deshta, S.	Lok Adalats in India: Genesis and Functioning	Deep and Deep Publications, New Delhi	1995
4.	Diwan, Paras	Modern Hindu Law	Law Agency, Allahabad	1985
5.	Diwan, Paras	Law Relating to Dowry, Dowry Deaths, Bride Burning and related Offices	Universal Publisher, Delhi	1997
6.	Gangarde, K.D.	Social Legislation in India (2 Vol.)	Concept Publishing House, Delhi	1978
7.	Gangarde, K.D.	Social Legislation in India: In Encyclopedia of Social Work VI. I	Ministry of Welfare, Government of India, Delhi	1978
8.	Indian Social Institute	Legal Education Series (No. 1-34)	Indian Social Institute, Delhi	1997
9.	Iyer, Krishna V.R.	Law and Urban Poor in India	B.R. Publishing Corporation, Delhi	1998
10.	Jain, U.C. and Nair, J.	Judiciary in India	Point Publishers, Jaipur	2000
11.	Macionis, J.J.	Social Problems	Prentice Hall	2007
12.	Madan, G.R.	Indian Social Problems, Vol. I and II	Allied Publishers, Bombay	1973
13.	Upreti H.C.	Women Problem of Gender Discrimination	Pointer Publication, Jaipur	2000

14.	Velayutham, K.S.	Social Legislation and Social Change	Vazhgavalamudan Publishers, Chennai	1998
15.	Vincent, Parrillo N.	Encyclopedia of Social Problem	Sage Publication	2008

**MS- 302: POPULATION, POVERTY AND ENVIRONMENT****Course Content:**

<b>Unit-I</b>	Characteristics of population: Population, Determinants of Growth, Global Concerns. Characteristic of Indian Population, Family Size, Planning, Methods, Programs Population Policy and its Evolution; Initiatives of the State and Civil Society
<b>Unit-II</b>	Population and Environment: interrelatedness of human life, living organisms, environment and natural resources, Current issues of environment, environmental degradation, projects and displacement; Environmental movements in India.
<b>Unit-III</b>	Poverty: Meaning, Concept and Measures; Poverty: Social, Political, Economic, Ecological, and Human dimensions; Population and Poverty, Environment and Poverty Poverty in India - a structural problem: causes, effects and implications; entitlement approach to understanding poverty, Policies and Programs
<b>Unit-IV</b>	Natural resources and diversity: concept and meaning; Utilization and management of forests, land, water, air, energy sources; Pollution: sources, treatment, prevention (soil, water, air, noise); Waste-matter: disposal, recycling, renewal, problems, issues.
<b>Unit-V</b>	Role of governments, NGOs and People's initiatives for environment protection and livelihood security; Environment Protection Laws: forest conservation, water pollution, unplanned urbanization. Social, Cultural and institutional issues vis-à-vis role of Social Workers.

**References:**

<b>S.No</b>	<b>AUTHOR</b>	<b>TITLE</b>	<b>PUBLISHER</b>	<b>YEAR</b>
1.	Cassen, R.H.	India: Population, Economy and Society	Mac Millan, London	1978
2.	Davis, K. and Bernstam, M. (eds.)	Resources, Environment and Population: Present Knowledge, Future	The Population Council and Oxford University Press,	1991

		Options	New York	
3.	Fisher, W.F.	Towards Sustainable Development	Rawat Publications, New Delhi	1997
4.	Gadgil, M.	This Fissured Land: An Ecological History of India	Oxford University Press, Delhi	1997
5.	Krishna, M.	Air Pollution and Control	Kaushal and Co. Kakinada	1995
6.	Nag, Prithvish; Shekhar, Kumar Chandra; Sengupta, Smita (eds.)	Environment, Population and Development	Concept Publishing Co., New Delhi	2001
7.	Newbold, Bruce, K.	Six Billion Plus: World Population in the Twenty-first Century, (2nd ed.)	Rowman & Littlefield, New York	2007
8.	Prasad, R.K.	Population Planning, Policy and Programs	Deep and Deep Publications, New Delhi	1990
9.	Reddy, Laxmi M.V.	Population Education	Ashish Publication, New Delhi	1994
10.	Ryding, S.O.	Environmental Management Handbook	IOS Press, Ahmadabad	1992
11.	Sharma, P.D.	Ecology and Environment	Rastogi Publications, New Delhi	1995
12.	Srivastava, A.K.	Population, Development, Environment & Health	APH Publishing, New Delhi	2004
13.	UNFPA	Population and the Environment: The	Population Funds, United Nations	1991

		challenges Ahead		
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MS- 303

**INTEGRATED SOCIAL WORK PRACTICE**

**Course Content:**

<b>Unit-I</b>	Historical evolution of social work from charity to helping, enabling, and empowering profession. Evolution of the various methods in social work and the limitations of methods-specialization. Common base of social work practice; Meaning, concept & need of integrated approach. Contribution of intra and inter-disciplinary content; correlating knowledge and practice. Context and culture specific practice. Phases of integrated approach – initial, middle and concluding (termination).
<b>Unit-II</b>	Contribution of systems theory, ecological theory and the eco-systems approach. Concept & characteristics of social systems, units of social work intervention, dynamics and interplay therein (individual, family, groups, communities, organizations and environment – physical, social and cultural). Holistic, Interactional and transactional approaches for integrated social work practice. Nature of social work practice – direct and indirect.
<b>Unit-III</b>	Social work practice systems: the client system, the change agent system; the action system, the target system - individual, multi-person system (family, groups, communities and organizations) and environmental social system. Integrating micro, meso, and macro level practice; Dynamics of relationship among systems and levels.
<b>Unit-IV</b>	The social work process - the action system: initiating contact, collection of facts, assessment, planning, and negotiation of contract, direct practice actions, indirect practice actions, evaluation and termination. Selective use of collaborative, bargaining, conflictual, motivational, resistant and influencing interventions.
<b>Unit-V</b>	Emerging challenges, roles and tasks in light of integrating social work practice; The process of planned change: information collection, editing and analysis, prioritization, intervention, networking, monitoring and evaluation. Roles in integrated practice: direct provision of services, system-leveling, maintenance, enhancement and development, change agent, researcher and research consumer; intra and inter-disciplinary approach to eclectic practice, Case management and working in inter-disciplinary teams and collaborative practice; Application of

	integrated social work in field practicum.
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**References:**

S.No	Author	Title	Publisher	Year
1.	Allen-Meares, Paula; Garvin, Charles D.	The handbook of social work direct practice	Thousand Oaks, Cal.: SAGE.	2000
2.	Bartlett, Harriet	The Common Base of Social Work Practice	New York: National Association of Social Workers,	1970
3.	Bronfenbrenner, U.	Ecology of Human Development	Cambridge: Harvard University Press	1979
4.	Compton, Beulah; Galaway, Burt	Social Work Process	Homewood, Illinois: The Dorsey Press	1984
5.	Cox, David Ray; Pawar, Manohar S.	International social work: issues, strategies, and programs	Thousand Oaks, Cal.: SAGE.	2005
6.	Galper, Jeffery H	Social Work Practice-A Radical Perspective	New Jersey: Prentice-Hall Inc	1980
7.	Goldstein, Howard	Social Work Practice : A Unitary Approach	Carolina: University of S. Carolina Press	1979
8.	Hepwarthh, Deen H.; Larsen, Jo Ann	Direct Social Work Practice-Theory and Skills	Chicago: Dorsey Press	1986
9.	Johnson, L.C	Social Work Practice : A Generalist Approach	London: Allyn and Bacon	1992
10.	Mattaini, Mark A.;	Foundations of social work practice: a	Washington, DC:	2002

	Lowery, Christine T.; Meyer, Carol H.	Graduate Text	National Association of Social Workers.	
11.	Pardeck, John T.; Yuen, Francis K. O.	Social Work For The Twenty-First Century: Challenges And Opportunities	Westport, Conn.: Praeger Publishers	2006
12.	Parsons, Ruth J. ; Jorgensen, J. D. ; Hemandez, Santos H.	The Integration of Social Work Practice	California: Borrks Cole	1994
13.	Payne, Malcolm; Campling, Jo	Modern social work theory	Basingstoke: Palgrave	2005
14.	Roberts, Albert R.; Yeager, Kenneth	Foundations of evidence-based social work practice	Oxford, New York: Oxford University Press,	2006
15.	Rosen, Aaron; Proctor, Enola Knisley	Developing Practice Guidelines For Social Work Intervention: Issues, Methods, And Research Agenda	Columbia: Columbia University Press.	2003
16.	Smith, David	Social Work And Evidence-Based Practice	London : Jessica Kingsley Publishers	2004
17.	Specht, Harry; Vichiery, Anne	Integrating Social Work Method	London: George Allen & Unwin Ltd.	1977
18.	Watson, Florence; Burros, Helen; Player, Chris	Integrating Theory and Practice in social work education	London: Jessica Kingsley Publishers	2005



**CHOICE (TWO PAPERS FROM ANY GROUP)**

**MS- 304 (A)**

**GROUP A**

**(I) SOCIAL WORK WITH SENIOR CITIZENS**

**Course Content:**

<b>Unit-I</b>	Concept of aging; ageing as a golden period of life, pain and agony. Definition of the aged Concept of Geriatrics, Gerontology and senior citizens. Perception of the role of the aged in India and in a changing socio-economic structure Biological and physical aspects of ageing. Social aspects: changing roles and functions in the family and society. Psychological aspects: self-image of the aged and the significant others; self-esteem. Economic aspects
<b>Unit-II</b>	Family and its role in the promotion of physical, mental and emotional health of the aged. Society and the aged; identification of their potentialities.
<b>Unit-III</b>	Service for the aged: Government and non-governmental, institutional and non-institutional Counseling for the old age and family members, mobile health services, recreation centers, senior citizens clubs and day care centers, Institution for the aged; need and problems of institutionalization, types, Integration of the aged with the other sections.
<b>Unit-IV</b>	Legislation pertaining to the aged; pension, Provident fund, Social security and other statutory provisions. Gaps in legislation; social work with the aged-need and areas of practice. Role of N.G.O.
<b>Unit-V</b>	Home/family based services, emergency response systems: Helpline, Peer Counseling, Community Services; multi service day care centers, information & referral services. Social Work interventions in Hospice & Palliative care.

**References:**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
1.	Edward J. Maroro, Steven N. Austad,	Handbook of the Biology of Ageing,	Academic Press,	2006.
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7.	Madrid, Natividad Martinez ,	Intelligent Technical Systems,	Springer,	2009.
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10.	Weil, Andrew,	Healthy Aging: A Lifelong Guide to Your Well-being,	Bantam Books,	2006.
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**Course Content:**

<b>Unit-I</b>	Meaning and definition of education – education as a process of drawing out the best in individuals, concept and scheme of education: Goals of education: The present Indian formal and non-formal educational system: Goals, programs, and regulatory mechanism. Review and analysis of the educational system in India in the context of Indian realities-low literacy, low school enrolment, dropouts, wastage, stagnation and irrelevance of education to future life tasks and opportunities for placement in life.
<b>Unit-II</b>	Components in education – the learner, the teacher, the curriculum, methodology, school organization, infrastructure; evaluation in methods, procedures issues and problems related to them. Alternative approaches to education: open learning system, basic education, Paulo Freire and de-schooling society concept; non-formal education for children and adults; continuing education. Values in education and value education- meaning, contents.
<b>Unit-III</b>	Non-formal and continuing education : meaning and scope, their relevance to the inadequacies of the prevailing formal education system; major concepts and approaches in non-formal education ; functional literacy; adult education; continuing education. Important non-formal continuing educational programs components of non-formal education: the learner, educator and techniques for effective learning; socio-economic, physical and cultural factors influencing the adult learner; role of non-formal educator.
<b>Unit-IV</b>	Basic principles and methods underlying planning and implementing non-formal & continuing education programs. Social work perspective for work in the educational system-goals, use of differential strategies of intervention and work with different target groups. Involvement of the community in the schools and college system, community school.

<b>Unit-V</b>	Role and function as of social worker as a change agent. Interdisciplinary approach in the field of education and working as a team member. Organization of a school social work programs. Problems faced. Counseling in educational setting.
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2.	Blakezmore, Ken; Blakemore, Kenneth;	Social Policy: An Introduction,	McGraw-Hill Education, New York,	2007.
3.	Blau, J.; Abramovitz, M.,	The Dynamics of Social Policy,	OUP, U.S.,	2007.
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5.	Hill, Michael J.,	Understanding Social Policy, 7th Edition,	Blackwell Publishing, U.K.,	2003.
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10.	Meadows, Donnell H.,	The Limits to Growth,	University Brooks, New York,	1972.
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MS- 304 (B)

GROUP B

(I) EMPLOYEE WELFARE IN INDUSTRIAL ORGANIZATION AND SOCIAL SECURITY

Course Content

<b>Unit-I</b>	Employee Welfare: concept, need, scope, philosophy, principles, approaches and theories. Quality of work life, Historical development of employee welfare in India.
<b>Unit-II</b>	Constitutional and legal safeguards for employee welfare in India. Employee welfare policies and measures, Worker's education. Labor welfare Officer: role and functions, Employee counseling
<b>Unit-III</b>	Employee Welfare / Wellness: policies and programs management of welfare, health and safety, fringe benefits.
<b>Unit-IV</b>	Social Security: concept and related terms such as social services, social welfare services, social justice. Forms of social security, Social security system in India: policies and programs.
<b>Unit-V</b>	Social Security legislation: The Workmen's Compensation Act, 1923, Employees State Insurance Act, 1948, The Employees Provident Fund Act, 1948, The Payment of Gratuity Act, 1972, and Maternity Benefit Act, 1972.

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1.	Subramanya, R. K.A.,	Evolution and Status of Social Security Systems in India,	Social Security Association of India,	1995.
2.	Jagdeesan, G.,	Workforce Welfare and Social Security in India,	ICFAI University Press,	2009.
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		Security,	Publishing House, Bombay,	
5.	Singh, Surendra,	Swades Evam Videsh Main Samajik Suraksha (Three Vol.),	U.P. Hindi Granth Academy, Lucknow,	1976.
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**MS- 305 (B) (II) ORGANIZATIONAL BEHAVIOR AND INDUSTRIAL RELATIONS****Course Content**

<b>Unit-I</b>	Organizational Behavior: Meaning, importance and scope, personality, learning, perception, attitude, values and ethics aspects, work culture.
<b>Unit-II</b>	Industrial Psychology: Meaning and scope, fatigue, boredom, accidents, Job satisfaction, employee morale, group dynamics, leadership, occupational stress and its management.
<b>Unit-III</b>	Industrial Relations: Concept, objectives, scope, approaches, determinants and reflectors, status of industrial relations in India, corporate social responsibility.
<b>Unit-IV</b>	Industrial disputes: Concept, causes and effects, grievance handling procedure, Industrial Disputes Act, 1947, The Industrial Employment (standing orders) Act, 1946.
<b>Unit-V</b>	Collective Bargaining: Concept, objectives, principles, forms, methods and theories, Industrial democracy: Concept and importance, worker participation in management, management of industrial conflicts.

**References**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
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2.	Davis, Keith, The Essence of	Personnel Management and Industrial Relations,	Prentice Hall of India Pvt. Lim., New Delhi,	1983.
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**OR**

**MS- 304 (C)**

**GROUP - C**

**(I) GENDER, FAMILY AND SOCIAL WORK**

**Course Content**

<b>Unit-I</b>	Basic concepts: Feminism, Woman/Gender, Sexual division of labor; Gender as a social construct, Gender identity, equity, equality and discrimination; Patriarchy - Social structure and social institutions, Feminism: Major feminist thoughts.
<b>Unit-II</b>	Expressions of Gender disparity: Education, health, property, employment and livelihood, decision making, feminization of poverty; Manifestations of gender based violence: Domestic violence, trafficking in women and children, rape, female feticide and infanticide, child marriage.
<b>Unit-III</b>	Family: Nature, types and functions, developmental stages and family patterns, Family dynamics and family interaction patterns, Family functioning: concept and variables, Systems theory framework in understanding family, Families in transition in India.
<b>Unit-IV</b>	Family problems: types, causes and consequences; Family violence: nature, types, causative factors; Family as a client system: skills and techniques in working with families; Family crises and intervention; Family counseling and family therapy; family court.
<b>Unit-V</b>	Persons with disability, family and social work intervention; Role of young family members in the care of the elderly; Fatherhood and child care in family; Government policies and welfare schemes / programs for family support services; Concerns of the Indian family and the Civil society initiatives; Role of social worker in helping the family.

**References:**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
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2.	McKenry, Patrick C.; Price, Sharon J.	Families and Change Coping with Stressful Events and Transitions.	Thousand Oaks: Sage Publications.	2005.
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MS- 305 (C)

(II) WOMEN EMPOWERMENT IN INDIA

Course Content

<b>Unit-I</b>	Women Empowerment: Meaning, definition, characteristics and areas. Strategies and approaches to women empowerment, gender equality through women's empowerment.
<b>Unit-II</b>	Status and Role of Women in India: Historical and contemporary perspectives, status and role of women in Chhattisgarh, women's movement in national and international context. Paradigm shift from welfare to right based approach.
<b>Unit-III</b>	Constitutional Provisions, legislative safeguards: Dowry Prohibition Act, Immoral Traffic Prevention Act, Indecent Representation of women Act, Medical Terminate of Pregnancy Act, Domestic Violence Act, Prenatal Diagnostic Techniques Act.
<b>Unit-IV</b>	Policies and Programs related to Women in India. Institutional provisions of women: National Commission for Women, as well as of Chattisgarh, Rashitrya Mahila Kosh, Crime Against Women Cell, Family Court, Family Counseling Centers and Crisis Intervention Centers. State and Civil Society initiatives for women: UNO, Millennium Development Goals.
<b>Unit-V</b>	Social work intervention with women welfare, development and empowerment: methods, strategies and models, advocacy and capacity building, strategies for promoting gender. Role of social workers in the field of women welfare and development.

## References

S.No	Author	Title	Publisher	Year
1.	Arya, Sadhana and Roy, Anupama (eds),	Poverty, Gender and Migration,	Sage, New Delhi,	2006.
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3.	Desia, N. and Krishanaraj, M.,	Women and Society in India,	Ajanta Publishers, Delhi,	1987.
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OR

MS-304(D)

GROUP - D

**(I) LIVELIHOODS AND DEVELOPMENT**

**Course Content:**

<b>Unit-I</b>	Concept and meaning of livelihood; Structural inequality and poverty - land ownership/entitlements and alienation, indebtedness; Issues of livelihood and food security; hunger and starvation; Issues of accessibility, availability and affordability of basic services; Conditions and opportunities to address livelihood concerns; Employment: problems and prospects;
<b>Unit-II</b>	Common property resources and implications for the poor and marginalized. Impact of globalization and climate change on sustainable livelihoods; Livelihoods and coping mechanisms; people's initiatives for sustainable livelihoods. Micro Finance and Micro Enterprises as lasting solution to livelihoods of the poor. Livelihood displacement and effective rehabilitation strategies, Livelihood and gender mainstreaming.
<b>Unit-III</b>	Livelihood analysis: portfolio, magnitude and sustainability, Sub-sector analysis and Livelihood promotion; Micro-planning - tools, approaches and types; stakeholder analysis; capacity building of stakeholders.
<b>Unit-IV</b>	National and regional strategies for sustainable livelihoods of diverse populations like the slum dwellers, urban and rural poor, tribal communities and project affected persons. Regulatory/promotional/market institutions and mechanisms; integration of diverse stakeholders for win-win partnerships. Poverty alleviation programs and policies; Governance Issues: Institutional arrangements for an enabling and empowering environment for participation of women, poor and other marginalized groups in decision making, planning and implementation of

	governmental programs and projects.
<b>Unit-V</b>	Social Work Intervention: replication of best practices, social audit, social costs of macro and micro level development planning, right-based approaches and advocacy for sustainable livelihoods; Self-help, community organizing and social action as strategies for meeting livelihoods & entitlements.

### References:

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MS-305(D)

(II) RURAL SOCIETY AND PANCHAYAT RAJ INSTITUTIONS

Course Content

<b>Unit-I</b>	Indian Rural Community: Characteristics, nature and significance, growth and development of Indian rural communities, Rural social institutions: Joint family, caste. Problems and Challenges faced by Indian rural communities and Chhattisgarh rural communities.
<b>Unit-II</b>	Panchayat Raj Institutions: Concept, evolution, significance and place in national planning. Functional aspects of Panchayati Raj Institutions: Financial, political and administrative. Problems faced by Panchayat Raj institutions with special reference to Chattisgarh.
<b>Unit-III</b>	Gram Sabha: Concept, significance, structure, functions and powers, Village Panchayat: Concept, significance, structure, functions and powers. Kshetra Panchyat: Concept, significance, structure, and functions and powers, Zila Panchyat: Concept, significance, structure, functions and powers.
<b>Unit-IV</b>	Community Participation: meaning and importance, community awareness: importance, objectives and means, participatory Rural Appraisal (PRA): Concept, characteristics, methods and application of PRA Preferred Rural Appraisal, Social Audit.
<b>Unit-V</b>	Social Work Intervention for strengthening Panchyati Raj Institutions, Role of social worker in mobilizing people participation in rural development, Advocacy: concept and objectives.

References

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2.	Hebsur, R.K. (eds)	Social Intervention for Justice,	TISS, Bombay,	2007

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8.	Institute of Social Sciences,	Status of Panchayat Raj in the States and Unio Territories in India,	Concept Publishing, New Delhi,	2001.
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## SEMESTER IV

### MS- 401: SOCIAL POLICY AND SOCIAL DEVELOPMENT

#### Course Content:

<b>Unit-1</b>	<p>Meaning, concept and scope of social policy; Objectives of social policy; Sources &amp; models of social policy; Process of social policy formulation and influencing factors.</p> <p>Social policy perspectives in five year plans; Millennium Development Goals (MDGs).</p>
<b>Unit-2</b>	<p>Values and social policy: equality, liberty and justice as the cardinal principles of social policy; Framework for analysis &amp; evaluation of social policy in Indian perspective; Evolution of Social Policy in India;</p> <p>Distinction between social and economic policy.</p>
<b>Unit-3</b>	<p>Sectors of Social policy and their implementation — health, education, population, social welfare (old age, women, children). Policy for the Voluntary Sector.</p> <p>Social planning: Concept and meaning of planning and social planning; relationship between policy, planning and development.</p> <p>Social intervention at the macro and micro levels;</p>
<b>Unit-4</b>	<p>Development and under-development: meaning, concept and criteria;</p> <p>Factors of development - economic, social, cultural, psychological and political ; ideology and development;</p> <p>Models of development: Capitalism, Socialism, Mixed Economy;</p> <p>Historical experience of the development process; Strategies of Development.</p> <p>People's organizations and development.</p>
<b>Unit-5</b>	<p>Social Development: meaning, concept, dimensions, strategies &amp; indicators. Values of Social Development: participatory approach, empowerment; role of State.</p> <p>Sustainable development: Meaning &amp; concept, evolution, components, factors, innovative approaches.</p> <p>'Our Common Future' and sustainable development. Gandhian approach to development; Human Development approach; Global efforts for human Development Limits to growth. Growth with Equity</p>

	Role & scope for social work practice to impact social policy and social development.
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**References:**

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2.	Blakemore, Ken; Blakemore, Kenneth; Griggs, E.	Social Policy: An Introduction	McGraw-Hill Education, New York	2007
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17.	Sharma, P.N. and Shastri, C.	Social Planning : Concepts and Techniques	Print House, Luck now	1984
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19.	Singh, R.R. (Ed.)	Whither Social Development,	ASSWI, Delhi	1995
20.	Titmus, R.M.	Social Policy	George Allen & Unwin, London	1974

**Course Content:**

<b>Unit – I</b>	Social security : Concept and scope of social security, social assistance and Social insurance; Institutional and non-institutional mechanisms for social security; Social security measures in India. Evolution of social security Philosophy; Social security, social services, social welfare services and the rights approach; Discrimination and exclusion as a challenge to social security.
<b>Unit-II</b>	Meaning and need of social welfare administration; Distinction between Public, businesses, social administration, welfare administration, social work administration, development administration. Approaches to social administration: Weber classical, behavioral, systems, structural-functional.
<b>Unit-III</b>	Elements of administration: policy making & planning, organizing, staffing, directing, coordination, reporting, budgeting & accounting. Organizational structure of governmental, non-governmental and international agencies in social welfare. Introduction to Organizational Behavior
<b>Unit-IV</b>	The structure of welfare administration in India: The Union Government and Government of Chhattisgarh, District and local welfare administration. NGOs and International agencies in the administering of social and welfare services. Legislation relating to organization and management of non-governmental or non-profit organizations: Societies Registration Act 1860, The Chattisgarh Societies Registration Act 1958, organizations registered under Section 25 of Companies Act 1956, Indian Trusts Act 1882.
<b>Unit-V</b>	Registration of welfare agencies; Requisites for effective and efficient welfare administration; Community and Stakeholders Participation; Accountability and transparency in organizations, Social Audit; Voluntary efforts in social welfare, advantages and disadvantages of voluntary organizations; Methods to strengthen the voluntary sector. Role and scope of professional social work in social welfare organizations.

**References:**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
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2.	Gokhale, Jagadeesh	Social Security : A Fresh Look at Policy Alternatives	University of Chicago Press (April 15, 2010)	2010
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5.	Jegadeesan, G.	Workforce Welfare And Social Security In India	Icfai University Press	2009
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9.	Bhattacharya, Sanjay	Social Work Administration and Development	Rawat Publications,	2006
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		Development	Delhi	
11.	Choudhari, D. Paul	Voluntary Effort in Social Welfare and Development	Siddhartha Publications, New Delhi	1990
12.	Choudhary, D. Paul	Social welfare administration	Atma Ram & Sons, New Delhi	1992
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14.	Dubey, S.N.	Administration of Social Welfare programs in India	Somaiya Publications, Bombay	1973
15.	Goel, S.L. and Jain, R.K.	Social welfare administration: organization and working, Vol. 1 & 2	Deep and Deep Publications Pvt. Ltd., New Delhi	1998
16.	Kohli, A.S.	Administration Of Social Welfare	Anmol Publications Pvt Ltd	1997
17.	Koontz, H. and Weihrich, H.	Essentials of Management	McGraw Hill, New Delhi	1998
18.	Lauffer, A.	Understanding your Social Agency	sage Publications, London	1977
19.	Lewis, David; Wallace, Tina	Development NGOs and the Challenge of Change: new roles and relevance (Ed.)	Rawat Publications, New Delhi	2003
20.	Madan, G.R.; R. M Loomba Edition: 2	India of Tomorrow	Allied Publishers, New Delhi	1986

21.	Maheshwari, Shriram	Administrative theories	Allied Publishers Ltd., New Delhi	1994
22.	National network for social work managers	Administration in social work	Haworth Press	1987
23.	Pandey, S.K.	Social welfare Administration,	Mahaveer and sons, New Delhi	2007
24.	Pathak, Shanker	Social Welfare Manpower, A Regional Study:	Suruchi Publication, Delhi	1983
25.	Patti, Rino J.	Social welfare administration: managing social programs in a developmental context	Prentice-Hall	1983

**MS- 403      DISSERTATION**

Each student shall be required to do a dissertation, on a theme to be decided in consultation with competent faculty & will have to submit a report, two weeks before the commencement of fourth semester's exam.

**GROUP A**

**MS- 404**

**(A) SOCIAL WORK WITH DIFFERENTLY ABLED**

**Course Content:**

<b>Unit – I</b>	Definitions: Impairment, disability & handicap. Models of disability. The charity model, bio-centric model, functional model & human rights model. Incidence & prevalence of disability; national & international perspectives. Disability classification, causes, needs & problems.
<b>Unit-II</b>	Societal attitude toward persons with disability (PWD). Stigma, discrimination oppression & social exclusion. Psychosocial factors & coping with disability. Human rights violations & protection of rights.
<b>Unit-III</b>	Critical analysis of various legislations (RCI Act, PWD Act & National Trust Act). Existing services & programs for persons with disabilities, Role of government & NGOs. Disability Movement: historical perspective, national & international milestones from welfare to right based approach, PWD as consumer. Mainstreaming; philosophy & strategies. Inclusive education, Models of inclusive education.
<b>Unit-IV</b>	Prevention of disabilities at primary, secondary & tertiary level. Rehabilitation services for the PWD (Educational, vocational, economic & social). Multidisciplinary framework of disability work. Roles & functions of professionals. Community based rehabilitation; philosophy; approaches & programs
<b>Unit-V</b>	Social work intervention for prevention & rehabilitation. Disability counseling components and approaches. Institutional & non institutional & communal settings. Influencing societal attitudes; empowerment ideology as social intervention. Networking & advocacy approaches, strategies & processes.

**References:**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
1.	Kanth Amod & Varma R.M.,	Neglected Child-Changing Perspective	Prayas, Juvenile Aid Centre, University of Delhi, New Delhi,	1993
2.	Joshi, N.C. & Bhatia, V.B. (eds),	Readings in Social Defense: A Study of Crimes and Corrections in Indian Society,	Wheeler Publishing, Allahabad,	1981.
3.	Jaisingh, Indra,	Indian Prison: A Sociological Enquiry,	Concept, Delhi,	1979
4.	Hartman Ann & Laird Joan,	Family Centred Social Work Practice,	Free Press, New York,	1983.
5.	Govt. of India,	Deptt. of Women and Child Development, Plan of Action – A Commitment to the Child,	Govt. of India,	1992.
6.	Govt. of India, Deptt. of Social Welfare,	Towards Equality: Report of the Committee on the States of Women in India,	Ministry of Welfare, Education and Social,	1975.
7.	Germain, Carl Bailey,	Social Work Practice in Health Care: An Ecological perspective,	The Free Press, New York,	1989.
8.	Gandhi, Anjali,	School Social Work,	Common Wealth Publishers, New Delhi,	1990.
9.	Gadkar, Gajendra S.N.,	Disabled in India,	Somaiya Publications Pvt. Ltd., Bombay.	2005
10.	Franked. S.,	Organized Labour in Asia Pacific Region,	Ithaca, ILO Press,	1993.
11.	Desai Murli (ed),	Family and Interventions,	Bombay TISS,	1994.



12.	David, Field & Steve, Tailor.	Sociology of Health and Health Care: An Introduction for Nurses,	Blackwell Scientific Publication, London,	1993.
13.	Bhattacharya, S.K.,	Social Defenece: An Indian Perspective,	Manas Publications, Delhi,	1985
14.	Ali, Bequer & Sharma, Anjali,	Disability: Challenges & Response,	Concerned, Action, New Delhi,	1997.

**MS- 405 (A)**

**(II) MANAGEMENT OF NON-PROFIT ORGANISATIONS AND SOCIAL ENTERPRISES**

**Course Content:**

<b>Unit – I</b>	State, Market and Civil Society in Context: Roles, functions and practices; Concept of NPO: Meaning, Definition; Types of NPOs - similarities & differences, emerging trends; NPO-Government interface. Organizational structure and governance systems; Organizational design; Concept of Management: Meaning, Definition and Types.
<b>Unit-II</b>	Social Entrepreneurship, Self Help Group, primary co-operatives, Micro-credit, micro-finance, Micro-insurance, Micro-enterprise. Enterprise Management and Scaling-up; Historical evolution of the credit sector.
<b>Unit-III</b>	Policy of Government of India for the voluntary organization; Mechanisms and processes involved in micro-credit & micro-finance; concept of micro-credit institutions; Informal Credit Markets and financial institutions. Problems and challenges associated with the micro-finance sector
<b>Unit-IV</b>	Organization and function - Capacity, capability enhancement and training; Liaisoning and networking, MIS; Resources and finance – Resource mobilization, Budgeting, accounting and auditing, management and maintenance of records.
<b>Unit-V</b>	Project formulation and designing of development projects and enterprises; Role of social worker in social enterprise development and NPOs. Role of key institutions like NABARD, SIDBI, KVIC, Rashtriya Mahila Kosh (RMK) in promotion of social enterprises. Case studies of leading NPOs and successful social enterprises.

**References:**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
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1.	Pawar, S.N. and Srikant D	NGO and Development,	Rawat Publisher, Jaipur-Delhi,	2004.
2.	Nicholls, Alex,	Social Entrepreneurship: New Models of Sustainable Social Change,	Oxford University Press, London,	2006.
3.	NABARD,	Status of Microfinance in India-2008-2009,	Mumbai: NABARD,	2009.
4.	Kumar, Ravi Shankar,	Role of NGOs in Developing Countries,	Deep & Deep Publication Pvt. Ltd., New Delhi,	2003.
5.	Kothari, M.K.	Dyanamics of Entrepreneurship Development,	Mark Publisher, Jaipur,	2010.
6.	Khandker, Shahidur,.	Fighting Poverty with Microcrédit: Expérience in Bangladesh,	Oxford University Press, Oxford,	1998
7.	Joshi, Deepali Pant,	Micro Finance for Micro Change, Emerging Challenges,	Gyan Publishing House, Delhi,	2010.
8.	Harper, Malcom,	Promotion of Self Help Groups under the SHG Bank Linkage Programs in India ,	NABARD, Mumbai,	2002.
9.	NABARD	Guidelines of NABARD, Mumbai,	Rashtriya Mahila Kosh, New Delhi.	2004
10.	EADE,	Development NGO and Civil Society, Jenny Press,	Rawat Publication Jaipur & New Delhi,	2005.
11.	Doherty, Bob; Thompson, John,	Social Enterprise management	Emerald Group Publishing,	2006.
12.	Dees, J. Gregory;	Strategic Tools for Social Entrepreneur : Enhancing the Performance of Your	Wiley, New Delhi,	2002

	Emerson, Jed; &, Peter,.	Enterprising Non profit,		
13.	Dacanay, Marie Lisa M.,	Creating a Space in the Market: Social Enterprise Stories in Asia,	Asian Institute of Management, Manila, Phillipines,	2004.
14.	Chaudhary, D. Paul,	Social Welfare Administration,	Bihar Hindi Growth Academy, Patna,	1973.
15.	Borzaga, Carlo; Defourny, Jacques, ,	The Emergence of Social Enterprise	Routledge, London,	2001

**MS- 406 (A)**

**(III) SOCIAL DEFENSE AND CORRECTIONAL SERVICES**

**Course Content:**

<b>Unit – I</b>	Crime: concept, causation & its relation to social problems. Theories of crime & punishment. Changing dimension of crime. Correctional services: concept, philosophy & changing perspectives.
<b>Unit-II</b>	Social defense, concept, philosophy & changing dimensions. Children in need of care & protection, juveniles in conflict with law, street & working children, older persons, offenders. Crimes against children, women & older persons. Alcoholism & drug abuse.
<b>Unit-III</b>	Introduction to Indian Penal Code, Criminal Procedure Code & Indian Evidence Act. Narcotic Drugs & Psychotropic Substances Act 1986, Prisons Act, Prisoners Act. Criminal Justice system: components, process & perspectives – Police, prosecution, Judiciary & correctional institutions.
<b>Unit-IV</b>	(A), Institutional Correctional Services-structures, functions & limitations, Prisons, observation homes, Children homes.2., Special homes, Beggar homes, Rescue homes, Dropin shelters.3., Short stay homes, Protective homes, Half-way homes, De-addiction centers etc.(B), Non-Institutional Services1., Probation & Parole2., Community correction Programmes.3., Community based programmes 4., After-care, intensive after care, reintegration & follow up.
<b>Unit-V</b>	Victimology: Study of victims of crime. Victim compensation, victim support services. Concept of Restorative Justice. Application of UN standards, Human Rights Perspective & early detection approach to prevention of crime.

**References:**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
1.	Agrawal, R.G. and Sarvesh Kumar,	Crime and Punishment in New Perspective,	Mittal, New Delhi,	1986.
2.	Govt. of India,	Prisons Acts, 1894.	Govt. of India,	1894.
3.	Govt. of India,	Probation of Offenders Act 1958.	Govt. of India,	1958.
4.	Haskell, Martin R. & Yablonsky Lewis	Crime and Delinquency, Rand	Mc., Nally College Publishing Company, Chicgo,	1974.
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7.	NISD,	Juvenile Delinquency-A Challenge,	NISD, New Delhi.	2005
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	of India Private Limited, New Delhi, 1978.	Victimology and Correction,		
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13.	Ahuja, Ram,	Criminology,	Minakshi Prakashan, Meerut,	1984.

**OR**

**GROUP – B**

**MS- 404 (B)**

**HUMAN RESOURCE MANAGEMENT**

**Course Content**

<b>Unit – I</b>	Fundamentals of Management: Concept of management, Principles, theories and approaches, types of management: multi-nationals, trusts, cartels, cooperatives, public undertakings.
<b>Unit-II</b>	Human Resource Management: Concept, scope, philosophy, objectives, evolution, approaches, structure and functions.
<b>Unit-III</b>	Strategic Human Resource Management, talent acquisition, talent retention, compensation management, corporate ethics and values, competences of HR professionals in a strategic human resource management scenario. Application of human resource information system.
<b>Unit-IV</b>	Human Resource Development: Concept, need, scope, and approaches. HRD sub-systems. HRD for organizational effectiveness, training and development, HRD interventions, Performance management, Measuring HR: the need for measuring HR. HR as strategic partner.
<b>Unit-V</b>	HR auditing: effectiveness index, key indicators, management objectives, organizational development, local quality management and employee competency development.



## References

S.No	Author	Title	Publisher	Year
1.	International Labour Organization,	Job Evaluation: Studies and Reports, New Series No. 56,	Geneva,	1960.
2.	Filippo, Adwin B;	Personnel Management,	Mcgraw Hill, New Delhi,	1987.
3.	Frank, Wendal, Chennai,	Human Resource Management, Third Edition,	All India Publishers and Distributors,	1997.
4.	Yodar, Dale	Handbook of Personnel Management and Labour Relations	Mc-Grew Hill Book Company, New York,	1958.
5.	C. Neal E Jossey	Effective Human Resource Management,	Bass, London,	1988.
6.	Verma, R.B.S, and Atul Pratap Singh,	Manav Sansadhan Vikas Aur Prabandhn Ki Ruprekha,	New Royal Book Company,	2005
7.	Famularo, Joseph,	Handbook of Resource Administration,	McGraw Hill,	1987.
8.	Fisher, Cynthia, James, G, Houghton,	Human Resource Management, Third Edition,	Miffin Company, Boston,	1997.
9.	Gary, Desslar,	Human Resource Management,	Seventh Edition, Prentice Hall of India, Pvt. Limited, Delhi,	1997
10.	Moorthy, M.V.,	Human Resource Management, Psycho-	Rand and M. Associates,	1992

		sociological Social Work Approach,	Bangalore,	
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12.	Desia, K.G.,	Human Problems in Indian Industries,	Sidhu, Bombay,	1969.

## MS- 405 (B) LABOUR PROBLEMS AND LABOUR LEGISLATION IN INDIA

### Course Content

**Unit – I** Labour Problems: Problems of organized and unorganized labour, labour migration, indebtedness, absenteeism, labour turnover, alcoholism, housing, livelihood, emerging challenges for social workers in industry.

**Unit-II** Labour legislation: Concept, need, scope and development, Inter relationship between labour legislation and other social legislation, International Labour Organization (ILO): structure and functions. Impact of ILO on labour legislation in India.

**Unit-III** The Factories Act, 1948; Mines Act, 1952, Plantations labour Act, 1951, Contract labour (Regulation) Act, 1970.

**Unit-IV** The Payment of Wages Act, 1936, Minimum Wages Act, 1948, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Equal Remuneration Act, 1976.

**Unit-V** Labour Organization: Need, types and role responsibilities, problems, and impact of globalization on labour organizations. The Trade Union Act, 1926, Industrial disciplinary procedure.

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S.No	Author	Title	Publisher	Year
1.	Garg, Ajay,	Labour Laws,	Nabhi Publication, New Delhi,	1998.
2.	Dasgupta, S.K.,	Industrial Law,	Sterling Publisher Pvt. Ltd., Bombay,	1997
3.	Laldas D.K.,	Personnel Management, Industrial Relations and Labour Welfare,	Y.K. Publishers, Agar,	1991.
4.	Davar R.S.,	Personnel Management and Industrial Relations,	Vikas Publishing House, New Delhi,	1986.

5.	Mallik, P.L.,	Handbook of Labour and Industrial Law,	Eastern Book Company, Lucknow,	1989.
6.	Madhusudan Rao, M., Laobur	Management Relations and Trade Union Leadership, Deep and Deep Publications,	New Delhi,	1986.
7.	Malik, P.L.,	Industrial Law,	Eastern Book Company, Lucknow,	2010.
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**GROUP – C**

**MS- 404 (C) CHILD WELFARE AND DEVELOPMENT**

**Course Content**

**Unit-I** Child Welfare and Development: Need, concept, dimensions and issues. Needs of children: Physical, psychological, social, emotional, mental and health related child right : concept, and importance.

**Unit-II** Philosophy of child welfare and development, Historical development of child welfare and development status of children in India. Demographic profile, education, health, nutrition and protection. Child care: concept, philosophy, services, emerging need and programs early childhood care and development.

**Unit-III** Constitutional provisions for children, National policy on children, International perspectives and U.N convention of children, Legal provision related to feticide, adoption, foster care, guardianship, child marriage and child labour. Programmes related to child welfare and development.

**Unit-IV** Children in vulnerable situation: Children with disabilities, trafficking of children, street and working children, child prostitution, children of migrant families. Children as victims of war, terrorism, communal violence, natural disaster and displacement. Child labour: status, causes and consequences.

**Unit-V** Social work intervention in the field of child welfare and development, Role of social worker in different settings of child welfare and development.

**References**

<b>S.No</b>	<b>Author</b>	<b>Title</b>	<b>Publisher</b>	<b>Year</b>
1.	Berry, Juliet,	Social work with Children,	Routledge and Kegan Paul,	1972.

			London,	
2.	Joshi, Sandhya,	Child Survival, Health and Social Work Interventions,	Concept Publishing Company, New Delhi	1996
3.	Kapur, Malvika,	Mental Health of Indian Children,	Sage, New Delhi,	1995.
4.	Kapur, Arun,	Transforming Schools and Empowering Children,	Sage, London,	2007.
5.	Berk, Laura E,	Child Development ( Third Ed), Prentice Hall of India,	New Delhi,	1999
6.	Ram Kumar (eds)	Child Development in India, Vol.I And II ,	Ashish Publishing House, New Delhi,	1988
7.	Savitiri, Goonesekere,	Children Law and Justice ,	UNICEF, Sage Publication , New Delhi,	1998
8.	Mandal, B.B. ,	Child and Action Plan for Development ,	Mittal Publication, New Delhi,	1990
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10.	Pachauri , S.K.	Children and Human Rights ,	A.B.H. Publishing Corporation , New Delhi,	1999
11.	Bajpai, A,	Child Rights in India- Law Policy and Practice ,	Qxford University Press , Delhi,	2003
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## MS- 405 (C) YOUTH DEVELOPMENT AND WELFARE OF THE AGED

### Course Content

**Unit-I** Youth: Concept and characteristics, inter generation conflict, needs and problems of youth in rural and urban areas, youth unrest and crime.

**Unit-II** National policy for youth in India, National commission on youth: structure and functions. Youth welfare and development programmes in India, Nehru Yuva Kendra, NCC, NSS, and other such program, Career counseling and guidance with youth.

**Unit-III** Concepts of aged, geriatrics, gerontology and senior citizens, Biological and physical aspects of ageing, Social Aspects: changing roles and functions in the family and society. Psychological aspects: self-image of aged and self-esteem. Economic aspects.

**Unit-IV** Demographic characteristics of aged, family and its role in the promotion of physical, mental and emotional health of aged, Identification of the potentialities of aged. Integration of aged with other sections of society, National Policy on Aged. Legislative Provisions for Aged.

**Unit-V** Services for the Aged: Govt and non-governmental, institutional and non-institutional, counseling for the old age, Peer-counseling home and family based services, information and referral services, mobile-health services, recreation centers, senior citizens clubs, day care centers, helpline, social work with the aged: need and areas of practice, Role of NGOS.

### References

S.No	Author	Title	Publisher	Year
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	Madrid,	The New Logic of Social Security	Stanford	1999

	Paulhing,	Reform, Politics and Pension Pribvilazation in Latin America,	University,	
	Weill, Andrew,	Heathy Aging; A life long Guide to your Well-being,	Banthon Books,	2006
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## MS- 406 (C) SOCIAL INCLUSION, SOCIAL JUSTICE AND SOCIAL WORK

### Course Content

**Unit-I** Concept and dimensions of social exclusion; mechanisms and factors of social exclusion; meaning of social inclusion; measures, concept of discrimination and exclusion; government and civil society initiatives for social inclusion. Social planning as a form of inclusive practice.

**Unit-II** Vulnerability: meaning and forms; Problems and issues faced by vulnerable and marginalized sections/groups in Indian society: Dalit's, tribal, OBC, minorities and women; people with disability, child workers, domestic workers, and sex workers, bonded labour, migrant workers, displaced persons, senior citizens, people living with HIV/Aids, Human rights violations of vulnerable sections

**Unit-III** Social Justice: meaning, philosophy, features and forms; Manifestations of social injustice in the Indian context: Exclusion, oppression and marginalization; Social Justice as a core value of social work profession; Development with justice

**Unit-IV** Instruments of social justice: Constitutional base of social justice, positive and protective discrimination; Indian legal system and its operational instruments – IPC, CRPC, CPC; Legal and public advocacy, PIL, legal literacy, free legal aid, RTI Civil society as pressure groups: case illustrations. Statutory bodies/organs for justice – National and State Commissions for Women, Minorities, Scheduled Castes, Scheduled Tribes and Human Rights

**Unit-V** Critical analysis of the redressed mechanisms for vulnerable and marginalized sections; Approaches of intervention: policy initiatives, legislative, programs and schemes, empowerment, advocacy and civil society initiatives, emancipator and spiritual. Social work practice with vulnerable populations. Role of professional social workers and Mass Media in promoting social justice and social inclusion. Development of sensitivity and empathetic attitudes towards vulnerable populations.

### Reference

S.No	Author	Title	Publisher	Year
1.	Shah, Ghanshyam.	Untouchability in Rural India.	Sage Publications,	2006.
2.	Lal, A. K., and	Social Exclusion: Essays in Honour of	Concept Pub. Co,	2003.

	Bindeshwar Pathak.	Dr. Bindeshwar Pathak.		
3.	Percy-Smith, Janie. Buckingham:	Policy Responses to Social Exclusion: Towards Inclusion.	Open University Press,	2000.
4.	Rodgers, Gerry.	Social Exclusion: Rhetoric, Reality, Responses: a Contribution to the World	Summit for Social Development.	1995.
5.	Munck, Ronaldo. Bloomfield,	Globalization and Social Exclusion: A Transformation list Perspective.	Kumarian Press,	2005.
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7.	Thorat, Sukhadeo, and Umakant.	Caste, Race, and Discrimination: Discourses in International Context.	Indian Institute of Dalit Studies,	2004.
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16.	Abrams, Dominic, Michael A. Hogg, Marques	. Social Psychology of Inclusion and Exclusion.	New York: Psychology Press,	2005.
17.	Thorat, Sukhadeo, Aryama, and Prashant Negi.	Reservation and Private Sector: Quest for Equal Opportunity and Growth.	Rawat Publications	2005
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## **MS- 405 (D) URBANIZATION AND COMMUNITY DEVELOPMENT**

### **Course Content**

#### **UNIT- I**

Urbanization: Causes and consequences of urbanization, urban poverty and livelihood issues.

Migration: issues and result developments, slums and housing, natural resource management in communities.

#### **UNIT- II**

Urban growth management: meaning, approaches, strategies of local economic development, core areas of urban development: informal economy, self-employment, unorganized sector and entrepreneur development, issues of urban space, housing and right to shelter.

#### **UNIT- III**

Community Development: definition, objectives, approaches, historical development, types of community development: urban, rural and tribal.

#### **UNIT –IV**

Urban local self-governance: Concept and significance, constitutional and legal status, structure and functions of Nagar Nigam, Nagar Palika, Nagar Mahapalika, Town Area and Cantonment Board.

#### **UNIT- V**

Urban Poor: Present status and characteristics, challenges for the urban poor: food security, housing, health, education and social security, Impact globalization and urbanization on the urban poor.



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**MS- 406 (D)**

**URBAN PLANNING AND DEVELOPMENT**

**Course Content**

**UNIT- I**

Planning: Concept, objectives and planning process, Rural urban continuum, Quality of life in urban community, changes in urban community and emerging mode of urban life.

**UNIT- II**

Urban Planning: Concept, need, historical background, approaches and problems, Master Plan: contents, methods and techniques.

**UNIT- III**

Urban development: Concept, features, objectives, historical background and process. 74th Constitutional amendment and role of urban local bodies, National Urban Renewal Mission: Vision, scope and status.

**UNIT –IV**

Policies and Programs of urban renewal state urban development authority (SUDA): Structure and functions, District Urban Development Authority (DUDA): structure and functions programs of urban development in Chhattisgarh.

**UNIT- V**

People's participation in urban development, role of social action and advocacy in urban development (for public distribution system, right to information, right to education and acceptability), Initiatives of civil society organization for urban community development.

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