



Dhoot Transmission Pvt Ltd

OFFER LETTER

Date : 17/04/2024

Name Of Employers :- [REDACTED]

Sub :- Offer for the post of "GET" Graduate Training Engineer.

Dear

With the reference to your Graduate Training Engineer (GET) and the subsequent personal discussion we had with you on 03-Apr-2024, We DHOOT TRANSMISSION PVT LTD. Do hereby pleased to offer you the employment for the post of "GET."As per terms & conditions discussed and mutually agreed during personal discussion.

1. You shall be paid wages / salary & allowances as under: - stipend of (Per Day 26 + 2 leave) & overtime extra per month.

	1.Manth Stayfand	2.Leave Stayfand In 26 Days Attendance	Canteen & Bus Facility	CTC Stayfand	In Hand
Get BE & B.Tec	14422	884:06	750+1800=2550	17856:06	15306
Get Deploma.	13260	807:68	750+1800=2550	16617:68	14068

2. Employees of the company will join. Their stipend is a full month's salary on the first day and last day of the month and is credited to the employee's account from the company's account on Date 5th to 10th of the following month. And only if 26 days are completed then Rs 884 is credited as two days leave. Overtime is single payment. Company has facility of canting in every shift. A company bus facility is available for commuting from the place of residence of the employee to the company where one stop is provided.

3.You are required to work at our Aurangabad plant (Corporate Level), or at any other place as informed to you from time to time .your services are liable to be transferred from one shift to another (with one day's notices), where the company has undertaken its work . At the time of joining, report to HR- Department for completing the joining formalities. Please bring all the original doc for verification at above mentioned factory address as well as copy of the following documents, as applicable.

1) Certificate in proof of age & certificate in respect of educational qualification. 2) Resent passport size photograph (5-copies) 3) Identity proof Xerox copy (driving license / election card / pass port) 4) Pan card & Andhra card – copy mandatory (original for verification) 5) Address proof Xerox copy of (Election card / Adhar card) Form -16 from last employer (not applicable to fresher)

You are requested to join on or before It is DATE OF JOINING 03-Jun-24. Detailed appointment latter will be issued to you immediately after your joining. Please counter sing a copyof this letter as token of your acceptance and return the same to us.

Contact No- Aute sir. - 8830087156 .8380828447.