



DST-inclusive Technology Business Incubation-GGV
Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)
(A Central University with NAAC A++)
Koni, Bilaspur-495009 Chhattisgarh, India

Ref: 61/CSE/DST

Dated: 24/12/2024

Advertisement for the Position of Incubation Associate in DST i-TBI-GGV (On Contract Basis)

DST i-TBI-GGV is the Technology Business Incubator established at Guru Ghasidas Vishwavidyalaya (A Central University), Bilaspur under Department of Science and Technology's NIDHI-TBI Scheme (National Initiative for Developing and Harnessing Innovations) provide an ecosystem for startups to turn ideas into products that are commercially viable. Located in the Bilaspur city of Chhattisgarh, DST i-TBI-GGV will objectively support technology based entrepreneurs and start-ups focused on the enterprises, ideas and technologies, the energy, cleantech, EV, AI/ML, IoT and cybersecurity sectors which can create a positive impact on society.

We are looking to build a passionate team to manage various roles at i-TBI GGV and are seeking experienced candidates to fill the following posts:

1. Incubation Associate

Name of Position	Incubation Associate
No. of Position	01 (One)
Essential Qualification	<p>A Bachelor's degree in Engineering/Technology in any branch with 50 % marks at each level or of equivalent Grade Point Average from recognized reputed academic institute and Minimum 01 year of experience as an Entrepreneurship/ Start-up activity, Innovation/Skilling, Project Management in a reputed State/National Agency/Institute/incubation center.</p> <p>Or</p> <p>A Bachelor's degree in Engineering/Technology and Master's degree in Engineering/Technology in any branch with 50 % marks at each level or of equivalent Grade Point Average from recognized reputed academic institute.</p> <p>Or</p> <p>BCA or B.Sc(CS/IT) and M.Sc(CS/IT) or MCA with 50 % marks at each level or of equivalent Grade Point Average from recognized reputed academic institute.</p>
Age Limit	40 Years (Relaxable for exceptional deserving candidate)
Roles/Responsibility	<p>Good understanding of technological entrepreneurship ecosystem in the areas of Energy, Cleantech, EV, IoT, Big Data, AI, Blockchain and related sectors.</p> <p>Qualify and evaluate applicants and support selected start-ups with product development, testing and validation in the areas of Energy, Cleantech, EV, IoT, Big Data, AI, Blockchain and related sectors.</p> <p>Plan, design and execute innovation-based programs including hackathons, innovation challenge, boot camps and business pitch events in the above thematic areas.</p> <p>Coordinate with industry and corporate entities in Energy, Cleantech, EV, IoT, Big Data, AI, Blockchain and related sectors for providing products and solutions to incubated start-ups at pro-bono basis through strategic</p>

	<p>collaborations.</p> <p>Coordinate with PI-Coordinator, CEO, Incubation Manager and IT Finance Associate to ensure smooth operations of the incubator.</p> <p>Undertake other relevant activities assigned for the project and assigned by supervisor/CEO.</p> <p>Develop and execute strategy for outreach, hunting, attracting and on boarding deserving and qualified innovative entrepreneurs and start-ups from identified domains/sectors.</p> <p>Actively support development, production and management of marketing collaterals and its content development.</p> <p>Daily management of marketing channels, executing paid, social media and content distribution campaigns keeping a close eye of the performance metrics and related budgets.</p> <p>Bring new ideas and support inbound and outbound lead generation campaigns, events, bootcamps, etc.</p> <p>Ability to attract CSR funding from Corporate and relevant entities.</p>
	Coordinate with PI-Coordinator, CEO, Incubation Manager and IT Finance Associate to ensure smooth operations of the incubator.
Remuneration	Rs 40,000/- (fixed)

General Information for the candidates


- 1) Only citizens of India are eligible for apply.
- 2) Before applying, the candidate should ensure that he/she fulfills all the eligibility conditions mentioned in the advertisement. applicant should ensure that they fill in the correct information.
- 3) Applicants are required to apply online. Applications received in any other format will not be considered.
- 4) The post listed in this advertisement is purely temporary position on contract basis. All mentioned posts are for a period of two years; subject to a six-month satisfactory performance review under DST i-TBI-GGV project of DST, Govt. of India stationed at Bilaspur (C.G) (till funding availability or till the end of project, whichever is earlier).
- 5) Candidates are advised to give specific, relevant, correct, and full information. All original certificates/documents in support of information furnished in the resume/bio-data must be produced at the time of interview failing which you may be disqualified for appearing interview.
- 6) DST i-TBI GGV can verify the certificates/documents submitted by a candidate before appointment, at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has suppressed any information, then his/her services shall be terminated. If it is found later that any information given in the application is incorrect/false, the candidature/ appointment is liable to be cancelled/terminated.
- 7) The appointment of the selected candidate shall initially be for a period of one year, subject to renewal annually, based on the performance, attitude and conduct of the candidate, and the decision for the same would be made by the Governing Board/University/DST New Delhi.
- 8) The remuneration as mentioned is for the period of two years only (as per the guidelines of the NIDHI DST i-TBI scheme and increment of 10/% yearly may be considered) after which the CEO and other staff members of the i-TBI would ensure that the company is made self-sufficient in generating funds through equity, startup fee etc and through other funding mechanisms, to meet all the recurring and non-recurring financial requirements of the TBI.
- 9) After two years, the CEO must aim to convert the facility into a full-fledged incubator/technology business incubator and explore scale up opportunities from different funding agencies such as AIM, MEITY, DBT, etc including DST for NIDHI iTBI scheme. The

- CEO would aim to make this centre self-sustainable as this shall be a key evaluation parameter for scale up grant.
- 10) DST i-TBI-GGV reserves the right to cancel this advertisement/recruitment in whole or part without assigning any reason at any stage of recruitment process. DST i-TBI-GGV also reserves the right to place a limit on the total number of candidates to be called for interviews. The decision in this regard will be final and binding to the applicant. Only shortlisted candidates will be contacted/informed about the date of test/presentation/interview.
 - 11) The Screening committee shall shortlist the eligible/desirable candidate to be called for interview/presentation.
 - 12) Persons employed in Government/Semi-Govt/Autonomous body must apply through Proper channel or must produce No Objection Certificate at the time of interview failing which he/she will not be allowed to appear in interview/presentation.
 - 13) The crucial date for determining the age limit shall be the closing date for receipt of application by online form.
 - 14) All candidates, irrespective of category may be considered against UR vacancies, subject to fulfilment of eligibility criteria prescribed for UR candidates.
 - 15) All subsequent correspondence shall be made by email only.
 - 16) Applicants are required to visit/check the email/website of GGV time to time for any update/subsequent corrigendum/addendum. Date, Time, Venue, and mode of selection process/Interview/Presentation for various stages of selection will be intimated through Website/ by email only.
 - 17) The i-TBI-GGV reserved the right to restrict the number of candidates for interview to reasonable limit based on qualification and experience higher than those mentioned in advertisement.
 - 18) The University strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
 - 19) Applicants interviewed for a particular post but not found suitable may be considered for the lower post in the same area of Qualification/Experience/specialization.
 - 20) The University shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the services. In case, it is detected that the documents submitted by the candidates are fake or the candidate has doubtful / unacceptable antecedents / background and has suppressed the said information, then his / her services shall be terminated forthwith and in addition, legal action may be initiated against such candidates / employees as per law.
 - 21) In case of any mistake occurring inadvertently in the process of selection, which may be detected at any stage even after the issue of offer of appointment, the University/ DST i-TBI-GGV/DST reserves the right to withdraw/cancel/modify any communication made to the candidates.
 - 22) Canvassing in any form or bringing outside influence will disqualify the candidates for being considered for the position.
 - 23) The appointment of the selected candidates will be subject to their being found medically fit as per the requirements of the Institute.
 - 24) Candidates empaneled under waitlist will be offered appointment only if the selected candidate in the select list does not join or ceases to be in employment within one year. The validity of operation of waitlist will be one year from the date of preparation of the select panel or after notifying any such recruitment, whichever is earlier.
 - 25) The position is based in Bilaspur (Chhattisgarh) on contract basis. No other allowances like DA/HRA/Medical/LTC/Mobile call charges etc are admissible.
 - 26) Like regular employee of university, terminal benefits like gratuity, Earned Leave Encashment, pension etc are not admissible to appointed candidate.
 - 27) The candidate is required to join as soon as possible, and hence preference will be given to those who can join early.
 - 28) No TA/DA and other expenses shall be given to candidate for appearing for the interview.
 - 29) Shortlisted candidates would be informed through email/telephonic call and would have to appear in an interview/presentation later.
 - 30) The decision of Selection Committee for appointment of incubates shall be full & final.
 - 31) University/ DST-i-TBI GGV DST reserve the right to fill or not to fill the mentioned post.
 - 32) No correspondence whatsoever will be entertained from candidates regarding conduct and

- result of interview and reasons for not being called for interview or selection.
- 33) Legal dispute if any is restricted with the jurisdiction of Bilaspur (Chhattisgarh) court only.
- 34) Last date to reach application by email is **15 January, 2025 at 05.00 PM**. No request for extension will be entertained. Application received (both hard & soft copy) after due date and time shall not be considered.
- 35) In case of any difficulty, applicant may contact following-

Mr. Ishwar	9131223919	ajgalley1996@gmail.com
Mr. Dharmendra Kaushik	7987006066	srnandan.dharam@gmail.com

- 36) Application Procedure Interested applicants must submit online application to <https://career.ggvstartupfoundation.org/> by **15 January 2025, 05:00 pm**.


Prof Alok Kumar Singh Kushwaha
Co-ordinator, DST iTBI-GGV
Guru Ghasidas Guru Ghasidas Vishwavidyalaya,
Koni, Bilaspur-495009 Chhattisgarh, India

Scan QR to Submit Application

